WASHINGTON TOWNSHIP MUA
Regular Meeting
August 5, 2026

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32 pm on August 05, 2026. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 6, 2026. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

ROLL CALL:

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Bajek		X	
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Drake	X			Exec Secr Waller	X		
Sehnal		X		Attorney Napolitano	X		
Sparone		X					
Caetano	X						
McLain	X						

SALUTE THE FLAG

REGULAR MEETING

APPROVAL OF 07/01/2026 MINUTES

Motion was made by Mr. Drake, and seconded by Mr. Cullen, to approve the presented minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

JULY 2026 CHECKBOOK REGISTER

Motion was made by Mr. Caetano, and seconded by Mr. Napolitano, to approve the presented checkbook register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BILLING ADJUSTMENTS – JANUARY, FEBRUARY, MARCH & APRIL 2026

Tabled until next meeting.

VOUCHERS OVER $7,950

Motion was made by Mr. Caetano, and seconded by Mr. Drake, to approve the following vouchers over $7,950: DeMaio Electrical Inc., dated 7/08/2026, for $149,222.15; Washington Township, dated 07/07/2026, for $19,200.00; and Toby Barkman Excavating Inc, dated 6/23/2026, for $13,868.10. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

PURCHASES OVER $7,950

Motion was made by Mr. Drake, and seconded by Mr. Caetano, to authorize the repairs of the SMSTP Sludge Tank not to exceed $52,950. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

HIRE OFFICE ADMINISTRATOR

RESOLUTION
AUTHORIZE HIRE OF OFFICE ADMINISTRATOR

No. 26-08-A

WHEREAS, there exists a need for the Washington Township Municipal Utilities Authority to hire an Office Administrator; and

WHEREAS, the Executive Director has identified a candidate and recommends that they be hired by the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, as follows:

1. The Executive Director is authorized to hire Abigail D'Aconti as the Office Administrator at a salary not to exceed $38.46 per hour with benefits per the Employee Handbook.
2. The position shall be contingent upon passing QPA courses and QPA certification test.
3. To the maximum extent permitted by law, the employment practices of the Authority shall operate under the legal doctrine known, as "employment at will." Consistent with Federal and State law, and any applicable bargaining unit agreement, the Authority shall have the right to terminate an employee at any time and for any reason, with or without notice, except the Authority shall comply with all Federal and State legal requirements requiring notice and an opportunity to be heard in the event of discipline or dismissal.
4. This resolution shall take effect immediately pursuant to law.

INTRODUCED AND PASSED: August 5, 2026

Motion was made by Mr. Caetano, and seconded by Mr. Drake, to approve Resolution 26-08-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

DIRECTOR'S REPORT

The Director's Report was reviewed. Other items discussed:

- Discussed the events leading to the HSA letter from Brown and Brown.
- Discussed the Executive Director's use of his personal vehicle for Authority business.

CLOSED SESSION – 8:09pm

RESOLUTION
CLOSED SESSION

No. 26-08-B

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss personnel matters as permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED*:* August 5, 2026

Motion was made by Mr. Caetano, and seconded by Mr. Drake, to approve Resolution 26-08-B. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OUT OF CLOSED – 8:29pm

ADJOURNMENT

Motion was made by Mr. Caetano, and seconded by Mr. McLain, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 8:34 pm

Respectfully Submitted, E. Jill Waller, Secretary