

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
 April 1, 2026

The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 pm on March 04, 2026. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 6, 2026. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing \*6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

**ROLL CALL:**

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Bajek	X		
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Drake		X		Exec Secr Waller	X		
Sehnal	X			Attorney Napolitano	X		
Sparone		X					
Caetano	X						
McLain	X						

**SALUTE THE FLAG**

**REGULAR MEETING**

**OPEN TO THE PUBLIC 7:32PM**

**APPROVAL OF 03/04/2026 MINUTES**

Tabled until next meeting.

**MARCH 2026 CHECKBOOK REGISTER**

Motion was made by Mr. Napolitano, and seconded by Mr. Sehnal, to approve the presented checkbook register.

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**BILLING ADJUSTMENTS – JANUARY, FEBRUARY, MARCH, 2026**

Tabled until next meeting.

**VOUCHERS OVER \$7,950**

Motion was made by Mr. Caetano, and seconded by Mr. Napolitano, to approve the following vouchers over \$7,950: Ciocca FMFL, Inc, dated 2/25/2026, for \$64,714.00; Toby Barkman Excavating, Inc., dated 2/23/2026, for \$11,127.50; Veckridge Chemical Co, Inc., dated 3/04/2026, for \$8,210.40; West Chester Machinery, dated 3/13/2026, for \$7,100.00; and Harper Control Solutions, Inc., dated 3/15/2026, for \$15,461.00. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**PURCHASES OVER \$7,950**

Motion was made by Mr. Napolitano, and seconded by Mr. Sehnal, to authorize the purchase of a replacement pump for SM11 over \$7,950. Motion was carried by the following vote:

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AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain  
 NAYS: Messrs.: None  
 ABSTAIN: Messrs.: None

**AMEND WTMUA 2025 FISCAL BUDGET**

<b>RESOLUTION</b> <b>AMEND WTMUA WATER 2025 FISCAL BUDGET</b>
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No. 26-04-A

WHEREAS, N.J.A.C. 5:31-2.8 provides that the Director, Division of Local Government Service may approve the amendment of the budget of any Authority to increase budgeted costs with corresponding increases in budgeted revenues; and

WHEREAS, the Washington Township MUA has amendments to the 2025 budget and seeks approval of the Director for said amendments;

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, hereby request the Director of Local Government Service to approve the amendment to the 2025 budget as follows:

	From	To	Difference
Sewer – Operating Personnel – Salary & Wages	441,497	425,623	(15,874)
Sewer – Operating Personnel – Fringe Benefits	233,650	234,676	1,026
Sewer – Operating Other	823,410	867,394	43,984
Sewer – Administrative Personnel – Salary & Wages	153,637	146,849	(6,788)
Sewer – Administrative Personnel – Fringe Benefits	75,127	66,181	(8,946)
Sewer – Administration Other	179,120	137,593	(41,527)
Water – Operating Personnel – Salary & Wages	448,858	518,278	69,420
Water – Operating Personnel – Fringe Benefits	180,327	178,586	(1,741)
Water – Operating Other	623,945	611,839	(12,106)
Water – Administrative Personnel – Salary & Wages	205,455	223,477	18,022
Water – Administrative Personnel – Fringe Benefits	107,390	102,237	(5,153)
Water – Administration Other	227,185	193,385	(33,800)
Water – Total-Other Non-Operating Appropriations	173,152	166,635	(6,517)

BE IT FURTHER RESOLVED, two certified copies of this budget amendment shall be transmitted to the Director within 3 days of the adoption of this Resolution.

INTRODUCED AND PASSED: April 1, 2026

Motion was made by Mr. Caetano, and seconded by Mr. Sehnal, to approve Resolution 26-04-A Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain  
 NAYS: Messrs.: None  
 ABSTAIN: Messrs.: None

**APPROVE SURPLUS AUCTION**

<b>RESOLUTION</b> <b>AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE</b>
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No. 26-04-B

WHEREAS, the Washington Township Municipal Utilities Authority (The Authority) has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, The Authority intends to utilize the online auction services of Municibid located at 2401 Walnut Street, Philadelphia, PA 19103; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance as set forth in the Division of Local Government Services' Local Finance Notice 2019-15,

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NOW, THEREFORE, BE IT RESOLVED by The Washington Township Municipal Utilities Authority of the County of Morris, State of New Jersey, that The Authority is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled [www.municibid.com](http://www.municibid.com); and

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Municibid and The Authority are available at [www.municibid.com](http://www.municibid.com) and in The Authority's Administrative office.

HJNS Farm has constructed a new water line extending from its property located at Lot 15 in Block 28 to Bartley Road connecting to the existing water line owned and operated by the Authority; and

WHEREAS, HJNS Farm wishes to transfer ownership of the waterline in the public right of way to the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority in the County of Morris as follows:

1. The Authority hereby agrees to accept the transfer of ownership of the above-referenced waterline in accordance with the proposed agreement attached hereto and incorporated by reference herein.
2. The Authority Executor Director is authorized to execute the transfer agreement and take all actions necessary to effectuate the terms of this Resolution.

INTRODUCED AND PASSED: April 1, 2026

Motion was made by Mr. Caetano, and seconded by Mr. Napolitano, to approve Resolution 26-04-B Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**APPROVAL OF NON-FAIR AND OPEN LEAK DETECTION MONITORING CONTRACT EXTENSION**

<p>RESOLUTION AUTHORIZING EXTENSION OF A NON-FAIR AND OPEN CONTRACT MANAGED MONITORING SERVICE FOR ECHOSHORE-DX LEAK DETECTION SYSTEM</p>
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No. 26-04-C

WHEREAS, on September 9, 2024 the Washington Township Municipal Utilities Authority ("Authority") awarded a monitoring services contract to Echologics, LLC ("Echologics") for Acoustical Leak Detection Equipment; and

WHEREAS, the monitoring services provided by Echologics, for the proprietary hardware and software for the leak detection equipment, expires on April 30, 2026; and

WHEREAS, N.J.S.A. 40A:11-5.1(dd) of the Local Public Contracts Law ("LPCL") exempts, from competitive bidding, the performance of goods or services for the support or maintenance of proprietary computer hardware and software; and

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Qualified Purchasing Agent has determined and hereby provides written certification that the value of the contract exceeds \$17,500, (2) Echologics will submit a Business Disclosure Certification before contract award which certifies that Echologics has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous year, and (3) the Contract will prohibit Echologics from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for this purpose; and, NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

(1) Upon receipt of the Business Entity Disclosure Form, the Executive Director is hereby authorized and directed to extend the contract with Echologics LLC for the purchase of leak detection monitoring services for two years per the attached Proposal.

(2) A copy of this Resolution, the Executive Director's Certification and the Contract engaging Echologics LLC shall be kept on file and available for public inspection at the office of the WTMUA, 46 East Mill Road, Long Valley, New Jersey.

(3) This contract is made without competitive bidding for support or maintenance of proprietary computer hardware and software in accordance with N.J.S.A. 40A:11-5.1(dd) of the Local Public Contracts Law.

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(4) A notice of this action shall be posted according to NJ law.

CERTIFIED AS TO CONTRACT VALUE AND FUNDS AVAILABILITY

Thomas McAndrew, Executive Director

INTRODUCED AND PASSED: April 1, 2026

Motion was made by Mr. Napolitano, and seconded by Mr. Caetano, to approve Resolution 26-04-C. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**FLEET PURCHASE SCHEDULE**

The current budget will be reviewed to see if a new vehicle can be purchased in 2026 to provide a vehicle for the Executive Director.

**SUCCESSION PLAN**

Motion was made by Mr. Caetano, and seconded by Mr. McLain, to authorize the hiring of a full-time person to replace the administrative assistant that is retiring at the end of 2026. Motion was carried t the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

The salary range and other job posting requirement will be discussed at the next meeting.

**DIRECTOR'S REPORT**

The Director's Report was reviewed. Additional discussions included:

- Valve trailer status.
- Exploring a scientific I&I study.
- The engineer is working through conflicting input between DEP and Highlands for the tree mitigation plan for SM23.
- Springtown Pump Station plan may not move forward through Green Acres until September.
- The Township Board of Health is responsible for grease trap enforcement.

**ADJOURNMENT**

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Motion was made by Mr. Caetano, and seconded by Mr. Sehnal, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 9:04 PM

Respectfully Submitted, E. Jill Waller, Secretary