

WASHINGTON TOWNSHIP MUA
Regular Meeting
December 3, 2025

The Regular Meeting of the W.T.M.U.A. was called to order at 7:39 pm on December 03, 2025. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 5, 2025. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

ROLL CALL:

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Curioni			X
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Drake	X			Exec Secr Waller	X		
Sehnal		X		Attorney Napolitano	X		
Sparone		X					
Caetano	X						
McLain	X						

REGULAR MEETING

SALUTE THE FLAG

OPEN TO THE PUBLIC: 7:40 PM

16 HACKLEBARNEY

The Board elected to provide an adjustment per the approved policy

CLOSED TO THE PUBLIC: 7:59 PM

PUBLIC RATE HEARING

PUBLIC RATE HEARING – 2026 SEWER AND WATER RATES

Executive Director Tom McAndrew was sworn in by Attorney Napolitano. Mr. McAndrew attested to the rate change recommendations for the 2026 rate increases for water and sewer.

RATE HEARING CLOSED: 8:07 pm

REGULAR MEETING

2026 RATE SCHEDULE AND CHANGE TO RULES AND REGULATIONS

RESOLUTION
 ADOPTING 2026 RATE SCHEDULE AND
 AMENDING WTMUA RULES AND REGULATIONS

No. 25-12-B

WHEREAS, upon proper notice having been made and a public hearing having been held pursuant to the Municipal and County Utilities Authorities Law to amend the Washington Township Municipal Utilities Authority (the "Authority") service charges for 2026 as set forth in Rate Schedule of the Rules and Regulations, Appendix A attached hereto; and

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WHEREAS, for the reasons set forth in said public hearing and to ensure adequate revenues will be available to pay the expenses of operation and maintenance of the utility system, including reserves, insurance, extensions, and replacements, and to pay the principal of and interest on any bonds and to maintain such reserves or sinking funds therefor as may be required by the terms of any contract of the municipal authority or as may be deemed necessary or desirable by the Authority for the year 2026, it is the desire of the Authority to amend its Rules and Regulations to replace the 2025 rate schedule with the 2026 rate schedule, Appendix A attached hereto; and

WHEREAS, all other sections of the WTMUA's Rules and Regulations inconsistent with the new rate schedule set forth in Appendix A, are hereby amended to be consistent with the 2026 Rate Schedule; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Rules and Regulations of the Washington Township Municipal Utilities Authority are hereby amended by the adoption of the 2026 rate schedule as set forth on Appendix A attached hereto.
2. All other sections of the WTMUA's Rules and Regulations inconsistent with the new rate schedule set forth in Appendix A, are hereby amended to be consistent with the 2026 Rate Schedule.
3. This resolution shall take effect immediately.

INTRODUCED AND PASSED: December 3, 2025

Motion was made by Mr. Napolitano, and seconded by Mr. Drake, to approve Resolution 25-12-B. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

2026 WATER AND SEWER BUDGETS

RESOLUTION 2026 Authority Water and Sewer Utility Budget WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY for the FISCAL YEAR: from January 1, 2026 to December 31, 2026

No. 25-12-C

WHEREAS, the Annual Budget and Capital Budget for the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2026 and ending December 31, 2026, has been presented before the governing body of the Washington Township Municipal Utilities Authority at its open public meeting of November 19, 2025; and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$5,385,717, Total Appropriations, including Accumulated Deficit if any, of \$5,385,717 and Total Unrestricted Net Position utilized of \$0; and,

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$12,273,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$2,476,200 and Debt Authorization of \$9,796,800; and,

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and,

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Washington Township Municipal Utilities Authority, at an open public meeting held on December 03, 2025 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Washington Township Municipal Utilities Authority for the fiscal year beginning January 1, 2026 and ending December 31, 2026, is hereby approved; and,

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said

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Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and,

BE IT FURTHER RESOLVED, that the governing body of the Washington Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 4, 2026.

INTRODUCED AND PASSED: December 03, 2025

Motion was made by Mr. Caetano, and seconded by Mr. Napolitano, to approve Resolution 25-12-C. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

2026 LATE BUDGET SUBMISSION

RESOLUTION LATE SUBMISSION OF 2026 BUDGETS

No. 25-12-D

WHEREAS, the Washington Township Municipal Utilities Authority (Authority) held Meetings on, October 1st, November 5th and November 19th, 2025 where the operating and capital budgets for FY 2026 were discussed, and;

WHEREAS, there were a variety of issue related to increases in the operating budget as well as a need to determine the priority of capital work required in the Sewer and Water Utilities, and;

WHEREAS, the appropriations in the Sewer and Water Utilities required a review of revenue, in particular the user fee structure, and;

WHEREAS, review of these matters took more time than was anticipated, and;

WHEREAS, the additional time was considered necessary given the problems of balancing the revenue needs with the appropriations required in FY 2026, and;

WHEREAS, additional time will be needed to convert budget information into the new budget format as required by the NJ Division of Local Government Services.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

- (1) The additional time taken to develop the FY 2026 Authority Budgets was prudent given the magnitude of needs in the Sewer and Water Utilities.
- (2) The late submission of the FY 2026 Authority Budgets warranted.

INTRODUCED AND PASSED: December 3, 2025

Motion was made by Mr. Drake, and seconded by Mr. Caetano, to approve Resolution 25-12-D. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

2026 TEMPORARY BUDGET

RESOLUTION APPROVING TEMPORARY SEWER AND WATER UTILITY OPERATING AND CAPITAL BUDGETS FOR THE
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FISCAL YEAR: FROM JANUARY 1, 2026 TO DECEMBER 31, 2026

No. 25-12-E

WHEREAS, at its open public meeting of December 3, 2025, as Resolution 25-12-C, the Washington Township Municipal Utilities Authority approved the Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2026 and ending December 31, 2026; and,

WHEREAS, said Budgets will be submitted to the New Jersey Department of Community Affairs, Division of Local Government Services, Authority Budgets and Finances (hereinafter referred to as NJDCA) by the end of December 2025; and,

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WHEREAS, the NJDCA has not issued an approval of the budgets as submitted; and,
WHEREAS, the Authority cannot adopt its Annual Budgets and Capital Budgets without NJDCA approval;
and,

WHEREAS, the Authority must have budgets to pay for ongoing operations.
NOW, THEREFORE BE IT RESOLVED, by the Washington Township Municipal Utilities Authority that:

1. The Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2026 and ending December 31, 2026 approved at its open public meeting of December 3, 2025 is hereby adopted as a temporary budget until such time the NJDCA approves the budget submissions made, or that may be required.
2. This resolution shall take effect immediately upon signing by the WTMUA Chairman.

INTRODUCED AND PASSED: December 03, 2025

Motion was made by Mr. Drake, and seconded by Mr. Caetano, to approve Resolution 25-12-E. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

APPROVAL OF 11/05/2025, CLOSED 11/05/2025 AND 11/19/2025 MINUTES

Motion was made by Mr. Napolitano, and seconded by Mr. Caetano, to approve the presented minutes with a correction to the date in the header. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

NOVEMBER 2025 CHECKBOOK REGISTER

Motion was made by Mr. Napolitano, and seconded by Mr. Cullen, to approve the presented checkbook register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BILLING ADJUSTMENTS – SEPTEMBER, OCTOBER, NOVEMBER 2025

Tabled until next meeting.

VOUCHERS OVER \$7,950

Motion was made by Mr. Drake, and seconded by Mr. Napolitano, to approve the following vouchers over \$7,950: Toby Barkman Excavating, Inc, dated 11/11/2025, for \$21,268.47; Toby Barkman Excavating, Inc., dated 10/26/2025, for \$9,205.49, Toby Barkman Excavating, Inc., dated 10/26/2025, for \$12,642.73; PVS Minibulk, Inc, dated 11/05/2025, for \$8,889.67; and USALCO, dated 11/18/2025, for \$7,958.56. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

PURCHASES OVER \$7,950

Motion was made by Mr. Drake, and seconded by Mr. Caetano, to authorize the Executive Director to purchase engineering services for Springtown Pump Station Land Appraisal, Assessment Report and Application over \$7,950.

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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AWARD OF CONTRACT 177 – PFAS TREATMENT IMPROVEMENTS

RESOLUTION
AWARD OF CONTRACT 177
PFAS TREATMENT IMPROVEMENTS

No. 25-12-F

WHEREAS, on October 29, 2025 the Washington Township Municipal Utilities Authority (“Authority”) opened and read aloud sealed bids for Contract 177, PFAS TREATMENT IMPROVEMENTS; and

WHEREAS, of the 6 (six) bids that were received, the apparent low bid was submitted by DeMaio Electrical Company, Inc. (“DeMaio”); and

WHEREAS, the bid from DeMaio was reviewed and found to be in compliance with the requirements of the Contract Documents; and

WHEREAS, the Authority attorney has advised that the apparent low bid and finds the same to in acceptable form; and

WHEREAS, it is in the best interest of the Authority and in accordance with law to accept the DeMaio bid; and

WHEREAS, the availability of funds for this expenditure have been certified in writing by the certifying finance officer.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

- (1) Subject to the approval of the NJDEP/IBank, the Executive Director is hereby authorized and directed to issue a Notice of Award to DeMaio Electrical Company, Inc. in accordance with its Bid for Contract 177, PFAS TREATMENT IMPROVEMENTS and return all bid security submitted by all other bidders.
- (2) Upon submission of all mandatory contract items and approval, as to form, by the Authority attorney, the Executive Director is authorized to sign Contract 177 with DeMaio Electrical Company, Inc.
- (3) This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: December 3, 2025

Motion was made by Mr. Caetano, and seconded by Mr. Napolitano, to approve Resolution 25-12-F. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

RATIFY EMPLOYEE ASSOCIATION AGREEMENT

RESOLUTION
RATIFYING THE COLLECTIVE NEGOTIATIONS AGREEMENT BETWEEN THE WASHINGTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY AND THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY EMPLOYEES ASSOCIATION

No. 25-12-A

WHEREAS, the collective negotiations agreement between the Washington Township Municipal Utilities Authority (hereinafter referred to as “the Authority”) and the Washington Township Municipal Utilities Authority Employees Association (hereinafter referred to as “Association”) expires on December 31, 2025; and

WHEREAS, the Authority and the Association agreed upon and ratified a Memorandum of Agreement for the terms to a successor collective negotiations agreement; and

WHEREAS, the Authority is desirous of executing the successor Collective Negotiations Agreement for the term of January 1, 2026 through December 31, 2030; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Washington Township Municipal Utilities Authority, State of New Jersey does hereby approve the successor Collective Negotiations Agreement executed by the Association between the Authority for the period from January 1, 2026 through December 31, 2030

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners is hereby provided the consent to execute the successor Collective Negotiations Agreement on behalf of the Washington Township Municipal Utilities Authority.

INTRODUCED AND PASSED: December 3, 2025

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November 5, 2025

Motion was made by Mr. Caetano, and seconded by Mr. Drake, to approve Resolution 25-12-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

DIRECTOR'S REPORT

The Director's Report was reviewed.

ADJOURNMENT

Motion was made by Mr. Caetano, and seconded by Mr. Drake, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 8:48 PM

Respectfully Submitted, E. Jill Waller, Secretary