
WASHINGTON TOWNSHIP MUA
Regular Meeting
November 19, 2025

The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 pm on November 19, 2025. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 5, 2025. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

ROLL CALL:

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Curioni			X
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Drake	X			Exec Secr Waller	X		
Sehnal	X			Attorney Holmes	X		
Sparone		X					
Caetano	X						
McLain	X						

REGULAR MEETING

SALUTE THE FLAG

145 PICKLE ROAD

RESOLUTION AUTHORIZING EXECUTION OF WATER SERVICE LINE RELOCATION AND ACCESS AGREEMENT REGARDING 145 PICKLE ROAD
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No. 25-11-J

WHEREAS, Keith Luhnchek and Cheryl La Ponte (the "Owners") are the fee simple Owners of property located at 145 Pickle Road, Township of Washington, County of Morris, designated as Block 60, Lot 22 (the "Property"); and

WHEREAS, the Owners' existing water service line is approximately 650 feet in length and has experienced multiple leaks and failures; and

WHEREAS, the Washington Township Municipal Utilities Authority (the "Authority") maintains a water main within an easement located adjacent to the rear of the Property; and

WHEREAS, the Owners desire to relocate the water service line from the existing connection near Pickle Road to a new connection to the Authority's water main within the easement at the rear of the Property; and

WHEREAS, relocation of the Owners' service connection to the rear water main would reduce the service line length to approximately 150 feet, thereby improving service reliability and reducing the potential for future leaks and failures; and

WHEREAS, the parties have negotiated a Water Service Relocation and Access Agreement (the "Agreement") that establishes the terms and conditions for the relocation of the water service line, the granting of the access easement, and the disconnection of the existing service; and

WHEREAS, the Executive Director and Authority Attorney have reviewed the Agreement and recommend its approval and execution.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority of the County of Morris, State of New Jersey, that:

1. The aforesaid recitals are hereby incorporated by reference, as if set forth at length herein.

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2. The Executive Director is hereby authorized and directed to execute the Agreement on behalf of the Authority, together with such non-material modifications as may be approved by the Authority's Attorney.
3. The Executive Director is authorized to take all actions necessary and appropriate to implement the terms of the Agreement.
4. A copy of this Resolution shall be provided to the Owners and made available for public inspection at the Authority's administrative offices.

INTRODUCED AND PASSED: November 19, 2025

Motion was made by Mr. Drake, and seconded by Mr. Napolitano, to approve Resolution 25-11-J. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

2026 BUDGET

Reviewed the revised 2026 Budget.

WINTER TERMINATION PROGRAM

RESOLUTION AUTHORIZING WINTER TERMINATION PROGRAM
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No. 25-11-G

WHEREAS, the Washington Township Municipal Utilities Authority (hereinafter referred to as "Authority") is responsible for providing water services and sewer discharge services to select residents of Washington Township, Morris County, Chester Township and Tewksbury within the state of New Jersey; and

WHEREAS, pursuant to the provisions of N.J.S.A. 40:14 A-7(11) the Authority is charged with making and enforcing rules and regulations for the management and regulation of its business and affairs and for the use, maintenance, and operation of the sewerage system and any other of its properties, and to amend the same; and

WHEREAS, the Rules and Regulations of the Authority, Section 5, Part B.4 provides the Authority with remedies for collection of charges provided by NJSA 40:14B and Section 7, Part A.8, allows for termination of service for "...violations of the provisions of...regulations..."; and

WHEREAS, The State of New Jersey, Department of Community Affairs (hereinafter referred to as DCA) has instituted a Winter Termination Program (hereinafter referred to as WTC), N.J.A.C. 5:45 effective August 7, 2023; and

WHEREAS, the WTC prohibits the Authority from terminating service from November 15th through March 15th for residential customers that meet certain requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Authority will not terminate service for residential users for non-payment during the period of November 15th through March 15th until further notice; and

BE IT FURTHER RESOLVED, that all other aspects of the Rules and Regulations remain in effect.

INTRODUCED AND PASSED: November 19, 2025

Motion was made by Mr. Napolitano, and seconded by Mr. Caetano, to approve Resolution 25-11-G. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

PURCHASES OVER \$7,950

Motion was made by Mr. Sehnal, and seconded by Mr. Caetano, to authorize the Executive Director to purchase replacement doors at LV7/8 over \$7,950, upon the contractor providing the estimate in the company name that participates with the co-operative. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

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NON-FAIR AND OPEN CONTRACTS

<p>RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT BARTLEY RD SEWER LINE JETTING, WET WELL CLEANING & LINE CCTV</p>
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No. 25-11-H

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") has the need to Sewer Line and Wet Well Jetting with CCTV Inspection of Cleaned Lines on Bartley Road; and

WHEREAS, proposals were solicited and price quotes were provided by two vendors; and

WHEREAS, Magnum Vac Services ("Magnum") submitted the most advantageous proposal dated October 10, 2025 indicating they shall provide sewer line cleaning and inspection on Bartley Road; and,

WHEREAS, the proposal is estimated to be over \$17,500, but under the bid threshold of \$53,000; and

WHEREAS, the "Pay-to-Play" Law (N.J.S.A. 19:44A-20.4 et seq) requires that the resolution authorizing the award of a contract over \$17,500 without competitive bids and the contract for said services must be made available for public inspection; and,

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Qualified Purchasing Agent has determined and hereby certifies in writing that the Bartley Rd Sewer Line Cleaning and Inspection is anticipated to exceed \$17,500, (2) Magnum will submit a Business Entity Disclosure Certification, (3) Magnum will submit a certification that Magnum has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous year, and (4) the Contract will prohibit Magnum from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for these purposes; and,

WHEREAS, the term of this contract is for one year; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

1. Subject to attorney review, the Executive Director is hereby authorized and directed to execute the attached Proposal Agreement with Magnum Vac Services for Bartley Road Sewer Line Jetting, Wet Well Cleaning & CCTV Inspection.
2. A copy of this Resolution and the Agreement engaging York shall be kept on file and available for public inspection at the office of the WTMUA, 46 East Mill Road, Long Valley, New Jersey.
3. This contract is made without competitive bidding as the value is under the bid threshold in accordance with N.J.S.A. 40:11-3(a) and (c) of the Local Public Contracts Law.
4. A notice of this action shall be printed in the Authority's Official Newspaper within ten (10) days of the passage of this resolution.
5. This Resolution will take effect immediately pursuant to law.

CERTIFIED AS TO CONTRACT VALUE AND FUNDS AVAILABILITY

Thomas McAndrew, Executive Director

INTRODUCED AND PASSED: November 19, 2025

Motion was made by Mr. Drake, and seconded by Mr. Napolitano, to approve Resolution 25-11-H. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehna, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

<p>RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT SM18 PUMP REPLACEMENT</p>

No. 25-11-I

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") had the need to replace a pump at well SM18; and

WHEREAS, proposals were solicited and price quotes were provided by two vendors; and

WHEREAS, Highlands Water Wells, LLC. ("Highlands") submitted the most advantageous pricing under the quote and Pay-To-Play thresholds; and,

WHEREAS, during the performance of the project, the scope of the installation required additional time and materials; and

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WHEREAS, the project is now estimated to be over \$17,500, but under the bid threshold of \$53,000; and
WHEREAS, the "Pay-to-Play" Law (N.J.S.A. 19:44A-20.4 et seq) requires that the resolution authorizing the award of a contract over \$17,500 without competitive bids and the contract for said services must be made available for public inspection; and,

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Qualified Purchasing Agent has determined and hereby certifies in writing that the SM18 replacement pump and installation is anticipated to exceed \$17,500, (2) Highlands will submit a Business Entity Disclosure Certification, (3) Highlands will submit a certification that Highlands has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous year, and (4) the Contract will prohibit Highlands from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for these purposes; and,
WHEREAS, the term of this contract will be for one (1) year; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

1. The Executive Director is hereby authorized and directed to contract with Highlands Water Wells, LLC. to provide complete the SM18 well replacement pump and installation above the original scope of the project.
2. A copy of this Resolution shall be kept on file and available for public inspection at the office of the WTMUA, 46 East Mill Road, Long Valley, New Jersey.
3. This contract is made without competitive bidding as the value is under the bid threshold in accordance with N.J.S.A. 40:11-3(a) and (c) of the Local Public Contracts Law.
4. A notice of this action shall be printed in the Authority's Official Newspaper within ten (10) days of the passage of this resolution.
5. This Resolution will take effect immediately pursuant to law.

CERTIFIED AS TO CONTRACT VALUE AND FUNDS AVAILABILITY

Thomas McAndrew, Executive Director

INTRODUCED AND PASSED: November 19, 2025

Motion was made by Mr. Sehnaal, and seconded by Mr. Napolitano, to approve Resolution 25-11-I. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnaal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

SUBURBAN SMSTP SITE VISIT REVIEW

Reviewed the report from Suburban on the SMSTP rehabilitation recommendations.

EMPLOYEE ASSOCIATION AGREEMENT

The Employee Association agreed to the offer and a Resolution will be voted on at the next meeting.

ADVERTISE TO REPLACE RESIGNATION

Motion was made by Mr. Caetano, and seconded by Mr. Drake, to authorize the Executive Secretary to advertise and hire a replacement member of the operations staff. . Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnaal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

EMPLOYEE ASSOCIATION MEMBERS TITLE ADJUSTMENTS

RESOLUTION EMPLOYEE ASSOCIATION MEMBERS TITLE ADJUSTMENTS
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No. 25-11-L

WHEREAS, the Washington Township Municipal Utilities Authority ("the Authority") employs personnel included in collective negotiations agreement with the Washington Township Municipal Authority Employees Association ("Association"); and

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WHEREAS, the Employee Association Agreement sets the titles and pay schedules for members of the Association; and

WHEREAS, it is in the best interest of the Authority to change the titles of several employees.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority that the following employee titles will be as follows:

1. Bill Barcliff: Operator I
2. Mike McCreery: Operator
3. Kelvin Rivera: Operator of Record
4. Garrett Schwippert: Operator III

BE IT FURTHER RESOLVED, that this resolution shall take effective January 1, 2026, payable with the first payroll in January 2026.

INTRODUCED AND PASSED: November 19, 2025

Motion was made by Mr. Caetano, and seconded by Mr. Sehnal, to approve Resolution 25-11-L. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

NON-ASSOCIATION MEMBERS SALARY ADJUSTMENTS

<p>RESOLUTION NON-ASSOCIATION MEMBERS SALARY ADJUSTMENT 2026</p>
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No. 25-11-K

WHEREAS, the Washington Township Municipal Utilities Authority ("the Authority") employs personnel that are not members of the Washington Township Municipal Authority Employee Association; and

WHEREAS, the Authority Board has reviewed the recommendations of the Executive Director regarding performance and salary for these employees; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. Elizabeth Waller, Executive Secretary: salary adjusted to \$102,262.39 annually; and
2. Christine Kattermann, Billing/Bookkeeping Clerk; salary adjusted to \$32.89 hourly; and
3. Ellen Moranski, Office Assistant: salary adjusted to \$24.70 hourly; and
4. Thomas McAndrew; Executive Director; salary adjusted to \$165,656.18 annually; and
5. Todd Cartal; Electrician; salary adjusted to \$115.50 hourly; and
6. The terms and conditions of the existing and future collective bargaining agreements for the Washington Township Municipal Utilities Authority Employees Association regarding salary will not apply to these employees; and

BE IT FURTHER RESOLVED, that this resolution shall take effect with the first payroll in 2026.

INTRODUCED AND PASSED: November 19, 2025

Motion was made by Mr. Napolitano, and seconded by Mr. Sehnal, to approve Resolution 25-11-K. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Caetano, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

ADJOURNMENT

Motion was made by Mr. Drake, and seconded by Mr. Napolitano, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Drake, Sehnal, Sparone, McLain

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 8:05 PM

Respectfully Submitted, E. Jill Waller, Secretary