
WASHINGTON TOWNSHIP MUA
Regular Meeting
July 16, 2025

The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 pm on July 16, 2025. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News February 5, 2025. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

ROLL CALL:

Members:	Present	Excused	Absent	Others:	Present	Excused	Absent
Chairman Cullen	X			WT Liaison Curioni		X	
V Chairman Napolitano	X			Exec Dir McAndrew	X		
Drake		X		Exec Secr Waller	X		
SehnaI	X			Attorney Loblance	X		
Sparone		X					
Caetano	X						
<vacant>							

REGULAR MEETING

SALUTE THE FLAG

OPEN TO THE PUBLIC 7:32PM

Mr. Burnett from 49 Pickle stated his leak issue and more research will be needed.

CLOSED TO THE PUBLIC 7:34PM

APPROVAL OF 06/18/2025 OPEN AND CLOSED MINUTES AND 6/04/2025 MINUTES

Motion was made by Mr. Napolitano, and seconded by Mr. SehnaI, to approve the presented minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, SehnaI, Caetano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

JUNE 2025 CHECKBOOK REGISTER

Motion was made by Mr. SehnaI, and seconded by Mr. Caetano, to approve the presented checkbook register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, SehnaI, Caetano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BILLING ADJUSTMENTS – JANUARY, FEBRUARY, MARCH, APRIL, MAY 2025

Motion was made by Mr. Caetano, and seconded by Mr. SehnaI, to approve the presented Billing Adjustments. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, SehnaI, Caetano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$6,600

Motion was made by Mr. Napolitano, and seconded by Mr. Caetano, to approve the following vouchers over \$6,600: Toby Barkman Excavating, Inc., dated 05/31/2025, for \$9,160.25; Toby Barkman Excavating, Inc., dated 05/01/2025, for \$257,277.97; Toby Barkman Excavating, Inc., dated 06/16/2025, for \$25,771.79; Shannon Chemical Corp, dated

WASHINGTON TOWNSHIP MUA
Regular Meeting
July 16, 2025

05/29/2025, for \$8,068.50; and PVS Minibulk, Inc, dated 06/05/2025, for \$7,794.14. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

PURCHASES OVER \$6,600

Motion was made by Mr. Sehnal, and seconded by Mr. Napolitano, to authorize the purchase of hydrant parts, engineering for SM23 amendment #2 for water treatment and engineering for 2024 water main program, over \$6,600.

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

INCREASE BID THRESHOLD

RESOLUTION AUTHORIZE BID THRESHOLD INCREASE
--

No. 25-07-C

WHEREAS, the recent changes to the Local Public Contracts Law gave local Contracting units the ability to increase their bid threshold up to \$53,000; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed; and

WHEREAS, the Washington Township Municipal Utilities Authority has appointed a Qualified Purchasing Agent in accordance with N.J.A.C. 5:34-5 et. Seq.; and

WHEREAS, the Washington Township Municipal Utilities Authority (The Authority) wishes to take advantage of the increased bid threshold:

NOW, THEREFORE, BE IT RESOLVED, that The Authority, in the County of Morris and State of New Jersey, hereby increases its bid threshold to \$53,000; and

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately in accordance with law.

INTRODUCED AND PASSED: July 16, 2025

Motion was made by Mr. Napolitano, and seconded by Mr. Caetano, to approve Resolution 25-07-C. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

AUTHORIZATION OF BILLS EXCEPTION THRESHOLD UPDATE

RESOLUTION Authorization of Bills Exception Threshold Update
--

No. 25-07-D

WHEREAS, the Washington Township Municipal Utilities Authority requires goods and services, and commitment for payment for such goods and services at various times during any given month; and,

WHEREAS, it is to the benefit of the Authority to secure the goods and services on a timely basis, and thereby committing payment for such goods and services, in order to maintain the operations of the Authority; and

WHEREAS, the Authority authorized Resolution 25-07-D on February 5, 2025 setting a limit for the Executive Director to authorize purchases prior to Committee review; and

WHEREAS, the Authority relies on the Local Public Contracts Law quote threshold with a QPA, to set that limit; and

WHEREAS, the Authority authorized the Authority's bid threshold to \$53,000 putting the quote threshold at \$7,950; and

WHEREAS, it is to the benefit of the Authority to increase the Executive Director's Bill Exception threshold to \$7,950; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

WASHINGTON TOWNSHIP MUA
Regular Meeting
July 16, 2025

1. All stipulations assigned in Resolution 25-07-D will remain in place with the exception of the threshold limit requiring Committee approval prior to authorizing the Authority's financials resources; and
2. The Executive Director is hereby authorized to commit funds prior to Committee review in an amount less than \$7,950

INTRODUCED AND PASSED: July 16, 2025

Motion was made by Mr. Caetano, and seconded by Mr. Sehnal, to approve Resolution 25-07-D. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

AMENDING THE I-BANK SUBORDINATE BOND RESOLUTION 22-05-B

RESOLUTION AMENDING THE I-BANK SUBORDINATE BOND RESOLUTION 22-05-B

No. 25-07-B

WHEREAS, The Washington Township Municipal Utilities Authority (the "Authority"), a public body corporate and politic of the State of New Jersey, adopted a resolution on May 17, 2022, entitled: "Resolution Authorizing the Issuance of Not Exceeding \$13,000,000 Subordinate Bonds of the Washington Township Municipal Utilities Authority and Providing for Their Sale to the New Jersey Infrastructure Bank and the State of New Jersey and Authorizing the Execution and Delivery of Certain Agreements in Connection Therewith" (the "Resolution");

WHEREAS, the Resolution relates to the financing program of the New Jersey Infrastructure Bank (the "Program") and authorizes the Authority to participate in the Program and to issue its bonds and notes to finance the projects described in the Resolution (the "Original Projects");

WHEREAS, the Authority is desirous of (a) undertaking capital improvement projects for its water and sewer systems in addition to the Original Projects and (b) financing the cost of such additional capital improvement projects with bonds and notes to be issued under the Resolution;

WHEREAS, the cost of the Original Projects was estimated in May 2022 to be \$13,000,000;

WHEREAS, the cost of the Original Projects and the additional capital improvement projects (collectively, the "Amended Project") is estimated to be \$18,000,000; and

WHEREAS, the Authority is desirous of (a) amending the description of the capital improvement projects described in the Resolution to include the additional capital improvement projects and (b) amending the maximum amount of bonds authorized to be issued under the Resolution from \$13,000,000 to \$18,000,000.

NOW, THEREFORE, BE IT RESOLVED BY THE WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY, and the members or commissioners thereof, **AS FOLLOWS**:

Section 1. Amendment to Section 1 of the Resolution. Section 1 of the Resolution is hereby amended to read as follows (new text is underscored):

"The Authority does hereby determine to undertake the Project which shall consist of the improvement of the Authority's System (as defined in the General Bond Resolution), including by the: (i) rehabilitation of five (5) water storage tanks and the decommissioning of Well SM-3; (ii) SM-10 and SM-17 PFAS treatment improvements, (iii) proposed Well SM-23 and water treatment facility, (iv) replacement of the existing sanitary sewer lift station, (v) construction of a replacement water storage tank and (vi) construction and installation of new water mains, together with all necessary and incidental equipment, apparatus, structures, work, materials, site work and appurtenances and all personal property necessary or desirable for the efficient construction and operation of such facilities, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Authority, as such plans and specifications may be amended or modified from time to time.

Section 2. Amendment to the Estimated Project Cost and the Maximum Authorized Bond Amount in the Resolution. The estimated cost of the Amended Project is \$18,000,000 and the maximum amount of bonds or notes of the Authority to be issued under the Resolution for the Amended Project is hereby determined to be \$18,000,000. All references in the Resolution, in the exhibits to the Resolution and in the title of the Resolution to "\$13,000,000" are hereby amended to read "\$18,000,000".

WASHINGTON TOWNSHIP MUA
Regular Meeting
July 16, 2025

Section 3. Filing of Resolution. The Secretary is hereby authorized and directed to cause copies of this resolution to be filed for public inspection in the following places: in the office of the Township Clerk of the Township of Washington; and in the office of the Authority, 46 East Mill Road, Long Valley, New Jersey.

Section 4. Publication of Notice. The Secretary is hereby authorized and directed to cause to be published, after completion of filing of copies of this resolution as directed in the preceding Section, in "*The Daily Record*", a legally qualified public newspaper circulating in the district of the Authority, a notice in substantially the form attached as Exhibit A hereto and by this reference incorporated as if set forth in full herein.

Section 5. Capitalized Terms. All capitalized words and terms used but not defined in this resolution shall have the meanings ascribed to such words and terms, respectively, in the preambles hereto.

Section 6. Effective Date. This resolution shall take effect immediately.

INTRODUCED AND PASSED: July 16, 2025

Motion was made by Mr. Sparone, and seconded by Mr. Napolitano, to approve Resolution 25-07-B. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

DIRECTOR'S REPORT

The Director's Report was reviewed.

OPEN TO THE PUBLIC

Why the Authority doesn't allow customers to "stop" water and sewer services when the home is vacant for an extended period of time was discussed.

CLOSED TO THE PUBLIC 8:03PM

CLOSED SESSION – 8:04pm

RESOLUTION CLOSED SESSION

No. 25-07-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss contract negotiations as permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

INTRODUCED AND PASSED: July 16, 2025

Motion was made by Mr. Caetano, and seconded by Mr. Sehnal, to approved Resolution 25-07-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED: 9:56 pm

ADJOURNMENT

Motion was made by Mr. Caetano, and seconded by Mr. Sehnal, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Sehnal, Caetano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 9:56 PM

Respectfully Submitted, E. Jill Waller, Secretary