RESOLUTION

AWARDING NON-FAIR AND OPEN CONTRACT FOR AN EXTRAODINARY, UNSPECIFIABLE SERVICE FOR ANNUAL SOFTWARE MAINTENANCE SUBSCRIPTION FOR BILLING, WORKORDERS, ACCOUNTING AND PAYROLL

No. 26-11-D

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") authorized the purchase of MCSJ Software in 2011 for Utility Billing, Financial Accounting and Customer Work Orders ("Software"); and

WHEREAS, the Authority implemented payroll services within the MCSJ Suite of Software in 2024; and

WHEREAS, the Authority has the need to continue the annual software maintenance subscription for 2026 with Edmunds GovTech; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law ("LPCL") exempts such Extraordinary Unspecifiable Services (EUS) from competitive bidding; and

WHEREAS, the Qualified Purchasing Agent (QPA) has filed a certificate with the Authority describing the nature of the work to be done; stating that is not reasonably possible to draft specifications; describing the informal solicitation of quotations; and describing in detail why the contract will meet applicable provisions of the statute. This resolution, the QPA's Certification and the contract of procurement will be available for public inspection; and

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the QPA has determined and hereby provides written certification that the value of the contract exceeds $17,500, (2) Edmunds GovTech will submit a Business Disclosure Certification before contract award which certifies that Edmunds GovTech has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous year, and (3) the Contract will prohibit Edmunds GovTech from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for this purpose; and,

NOW, THEREFORE, BE IT RESOLVED by the **Washington Township Municipal Utilities Authority**:

(1) Upon receipt of the Business Entity Disclosure Form, the Executive Director is hereby authorized and directed to renew the Annual software maintenance subscription for 2027 with Edmunds GovTech, per the attached rate.

(2) A copy of this Resolution, the Qualified Purchasing Agent's Certification and the Contract engaging Edmunds GovTech shall be kept on file and available for public inspection at the office of the WTMUA, 46 East Mill Road, Long Valley, New Jersey.

(3) This contract are made without competitive bidding as a "Extraordinary, Unspecifiable Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law, because it involves specifications that are undeterminable in nature due to the limited number of suppliers and the diversity of the software options and functionality that each supplier provides as well as

customer support requirements which are dependant on the relationship with the current meter provider and the Washington Township Tax Office.

(4) A notice of this action shall be posted on the Authority's Official website within ten (10) days of the passage of this resolution.

(5) This Resolution shall take effect immediately upon passage according to law.

CERTIFIED AS TO CONTRACT VALUE AND FUNDS AVAILABILITY

Executive Director

INTRODUCED AND PASSED: November 4, 2026

ATTEST:

WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

E. Jill Waller, Executive Secretary

Walter Cullen, Chairman

Motion to approve this resolution was made by Mr. Sehnal and seconded by Mr. Sparone. Motion was carried by the following Roll Call Vote:

VOTE	Cullen	Napolitano	Drake	Sehnal	Sparone	Caetano	McLain
AYE	✓			✓	✓		✓
NAY							
ABSTAIN							
ABSENT		✓	✓			✓	
INELIGIBLE							