
WASHINGTON TOWNSHIP MUA - REGULAR MEETING
November 5, 2025

AGENDA

Time _____ PM

Adequate notice of this meeting of the WTMUA was given to the Daily Record and the Courier News on February 5, 2025. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

Members Present:		Chairman Cullen		Vice Chairman Napolitano
		Drake		Sehnal
		Sparone		
Alternate Members:		1 - Caetano		2 - McLain
WT Liaison:		Curioni		
Others:		Executive Director McAndrew		Executive Secretary Waller
		Attorney Napolitano		

ATTACHMENTS

- M2025_1001 Reg
- 2025_09 checkbook reg
- 2025_10 checkbook reg
- 2025_1105 Vouchers for Authorization Over \$7,950
- 2025_1013 -suburban - sewer system rehab
- BUDG-2026 2025_1105 wop
- BUDG-2026 2025_1105 wcap
- BUDG-2026 2025_1105 sop
- BUDG-2026 2025_1105 cap
- 2025_1103 wiff accounting
- Res-25_11E Water and Sewer R&R Appendix A - Rate Schedule 2026 revised
- APPENDIX 'A' RATE SCHEDULE 2026 2025_1105
- Res-25-11b eus annual software maintenance subscription
- 2025_1001 -qpa -STANDARD CERTIFICATION DECLARATION FOR billing software
- 2025_1027 -jw -auto pay notes
- Res-25_11a returned payment fee
- Res-25-11c eus employee health insurance
- 2025_1016 -STANDARD CERTIFICATION DECLARATION FOR health insurance eus
- Res-25-11d eus insurance broker services
- 2025_1016 -STANDARD CERTIFICATION DECLARATION FOR health insurance broker services eus
- 2025_1103 ED report
- Res-25_11f Closed Session

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CORRESPONDENCE

– MEMO_HOL 2026

REGULAR MEETING

1. SALUTE THE FLAG

2. APPROVAL OF 10/01/25 MINUTES

Action Required: Approval of the presented minutes.

Motion made by _____, and seconded by _____, to approve the presented minutes.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

3. SEPTEMBER & OCTOBER 2025 CHECKBOOK REGISTERS

Action Required: Approval of the presented check book registers.

Motion made by _____, and seconded by _____, to approve the presented check book registers.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

4. BILLING ADJUSTMENTS – SEPTEMBER & OCTOBER 2025

Action Required: Approval of the presented Billing Adjustments.

Motion made by _____, and seconded by _____, to approve the presented billing adjustments.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

5. VOUCHERS OVER \$7,950

Action Required: Approval of payment for applicable vouchers exceeding \$7,950 limit of Executive Director's authority.

Motion made by _____, and seconded by _____, to approve the presented Vouchers Over \$7,950 for payment.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

6. PURCHASES OVER \$7,950

Action Required: Approval of purchases exceeding \$7,950 sewer system repair & rehab program bid & construction engineering services.

Motion made by _____, and seconded by _____, to sewer system repair & rehab program bid & construction engineering services over \$7,950.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

7. 2026 BUDGET

Action Required: Review presented water and sewer budgets for comments

8. 2026 RATE SCHEDULE & REVISIONS TO THE RULES AND REGULATIONS

Action Required: Approve Resolution 25-11-E to revise the Authority's Rules and Regulations and 2025 Rate Schedule.

Motion made by _____, and seconded by _____, to approve Resolution 25-11-E

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

9. APPROVE ANNUAL EUS NON-FAIR AND OPEN SOFTWARE SUBSCRIPTION

Action Required: Approval of Resolution 25-11-B for the EUS annual software maintenance subscription.

Motion made by _____, and seconded by _____, to approve Resolution 25-11-B.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

10. AUTO PAY FOR CUSTOMERS

Action Required: Review of auto pay

11. ADOPTING RETURN PAYMENT FEE RESOLUTION

Action Required: Approval of Resolution 25-11-A to adopt the returned payment fee.

Motion made by _____, and seconded by _____, to approve Resolution 25-11-A.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

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12. **APPROVE EUS NON-FAIR & OPEN CONTRACT FOR EMPLOYEE HEALTH INSURANCE**

Action Required: Approval of Resolution 25-11-C to award the EUS non-fair & open contract for employee health insurance.

Motion made by _____, and seconded by _____, to approve Resolution 25-11-C.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

13. **APPROVE THE AWARD OF EUS NON-FAIR & OPEN CONTRACT FOR EMPLOYEE HEALTH INSURANCE BROKER SERVICES**

Action Required: Approval of Resolution 25-11-D to award the EUS non-fair & open contract for employee health insurance broker services.

Motion made by _____, and seconded by _____, to approve Resolution 25-11-D.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

14. **DIRECTORS REPORT**

Action Required: Review of Director's report

15. **CLOSED SESSION**

Action Required: Discussion of contract negotiations

ADJOURNMENT

Adjournment - Motion to adjourn the Regular Meeting made at _____ PM, by _____ & seconded by _____.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain