
WASHINGTON TOWNSHIP MUA - REGULAR MEETING
October 1, 2025

AGENDA

Time _____ PM

Adequate notice of this meeting of the WTMUA was given to the Daily Record and the Courier News on February 5, 2025. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

Members Present:		Chairman Cullen		Vice Chairman Napolitano
		Drake		Sehnal
		Sparone		
Alternate Members:		1 - Caetano		2 - McLain
WT Liaison:		Curioni		
Others:		Executive Director McAndrew		Executive Secretary Waller
		Attorney Napolitano		

ATTACHMENTS

- R-136-25 Volunteer Appointments 091525 RM
- WTMUA Account 1944-0_2025_0924 Request to waive penalty fees
- WTMUA Account 1944-0_account transaction
- M2025_0903 Reg
- 2025_1001 Vouchers for Authorization Over \$7,950
- 2025_0910 - NJSJHIF -1.1.26 Washington Twp. MUA - NJ Solutions JHIF Rates
- 2025_0910 -NJ Solutions JHIF - ETBT Letter
- 2025_0910 -NJ Solutions JHIF -Proposal - Washington Township MUA

CORRESPONDENCE

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REGULAR MEETING

1. SALUTE THE FLAG

2. COMMITTEE MEMBER APPOINTMENTS

Action Required: Appointment of Jeremy McLain to Alternate #2 position and Perform Oath.

3. 69 SCHOOLEY'S MOUNTAIN ROAD

Action Required: Discussion of customer request to waive penalty.

Motion made by _____, and seconded by _____, to approve customer request to waive the penalty.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

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4. **APPROVAL OF 9/3/25 MINUTES**

Action Required: Approval of the presented minutes.

Motion made by _____, and seconded by _____, to approve the presented minutes.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

5. **SEPTEMBER 2025 CHECKBOOK REGISTER**

Action Required: Approval of the presented check book registers.

Motion made by _____, and seconded by _____, to approve the presented check book registers.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

6. **BILLING ADJUSTMENTS – JUNE, JULY, AUGUST & SEPTEMBER 2025**

Action Required: Approval of the presented Billing Adjustments.

Motion made by _____, and seconded by _____, to approve the presented billing adjustments.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

7. **VOUCHERS OVER \$7,950**

Action Required: Approval of payment for applicable vouchers exceeding \$7,950 limit of Executive Director's authority.

Motion made by _____, and seconded by _____, to approve the presented Vouchers Over \$7,950 for payment.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

8. **2026 BUDGET**

Action Required: Review presented water and sewer budgets for comments

9. **EMPLOYEE APPRECIATION AWARDS DINNER & AWARDS**

Action Required: Discussion of the value of the Employee Awards and if the Dinner should be reserved this year.

10. **EMPLOYEE HEALTH BENEFITS**

Action Required: Due to the high cost of the NJ State Health Benefits, it is recommended to switch health care benefits provider. Approve Resolution 25-10-B to cancel the Authority's Health Benefits with the State of NJ PERS and move to _____. Motion made by _____, and seconded by _____, to approve Resolution 25-10-B.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

11. **POSTING ADMINISTRATION HOURS ON WEBSITE**

Action Required: Discussion the administrative office closing at noon on Fridays, between Memorial Day and Labor Day, as a part of the Authority's regular posted hours on the website. This will avoid having to change the posted hours twice a year.

Motion made by _____, and seconded by _____, to approve the posting of the administrative office closing at noon on Friday between Memorial Day and Labor Day.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

12. **REVISION OF RETURNED PAYMENT POLICY**

Action Required: Approve Resolution 25-10-A to adjust the Returned Payment Policy. Motion made by _____, and seconded by _____, to approve Resolution 25-10-A.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain

13. **DIRECTORS REPORT**

Action Required: Review of Director's report

ADJOURNMENT

Adjournment - Motion to adjourn the Regular Meeting made at _____ PM, by _____ & seconded by _____.

Vote: ____ Cullen ____ Napolitano ____ Drake ____ Sehnal ____ Sparone ____ Caetano ____ McLain