
WASHINGTON TOWNSHIP MUA - REGULAR MEETING
September 6, 2023

AGENDA

Time _____ PM

Adequate notice of this meeting of the WTMUA was given to the Daily Record and the Courier News on February 2, 2023. Notice was also posted on the Municipal Building Bulletin Board.

This is a remotely accessible public meeting that is being recorded. Members of the public wishing to comment during the public portion of meetings or during a public hearing may type in the Google Meet chat function that they have a comment or unmute their microphone and state that they have a comment. Public comment is limited to three minutes. A representative of the Authority ("Facilitator") will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may mute and unmute themselves by pressing the microphone button on Google Meet or pressing *6 on the telephone keypad. Members of the public may also discontinue their video through the "Google Meet" platform.

Members Present:	Chairman Cullen		Vice Chairman Napolitano
	Babb		Drake
	Sparone		
Alternate Members:	1 – Sehnal		2 – Caetano
WT Liaison:	Wall		
Others:	Executive Director McAndrew		Executive Secretary Waller
	Attorney Napolitano		

ATTACHMENTS

- Pg. 04 – R-151-23 Volunteer Appointments 082123
- Pg. 05 – MUNICIPAL UTILITIES AUTHORITY Daniel Sehnal 2023 OATH
- Pg. 06 – MUNICIPAL UTILITIES AUTHORITY Steve Caetano 2023 OATH
- Pg. 07 – 74 E Mill Road_2023_0828 meeting attendance notice
- Pg. 11 – Res-1905c excessive water usage adjustment policy revised
- Pg. 13 – M2023_0815 Reg
- Pg. 14 – 2023_08 checkbook reg
- Pg. 17 – 2023_0906c. Vouchers for Authorization Over \$6,600
- Pg. 18 – 2023_0821 -tm -sm post aeration channels cleaning
- Pg. 19 – 2023_0818 -russell reid -smstp post aeration channels cleaning
- Pg. 23 – 2023_0810 -spectraserve - smstp post aeration channels cleaning
- Pg. 24 – 2023_1233 -njuajif -membership agreement
- Pg. 25 – Res-23_09a Renew JIF Membership

CORRESPONDENCE

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REGULAR MEETING

SALUTE THE FLAG

1. COMMITTEE MEMBER APPOINTMENTS

Action Required: Appointment of Steve Caetano to Committee to Alternate #2 position and appointment of Dan Sehnal to Alternate #1 position. Perform Oaths for both members.

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2. **74 EAST MILL RD**

Action Required: Homeowner requests to apply the water line replacement adjustment 19-05-C policy with the exception of using plastic line instead of the copper as indicated in Section II.a.(5). They would like to be eligible for future service line adjustments with using plastic instead of copper.

Motion made by _____, and seconded by _____, to (approve / not approve) the use of plastic line while being eligible for future service line leak adjustments.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

3. **APPROVAL OF 08/15/23 MINUTES**

Action Required: Approval of the presented minutes.

Motion made by _____, and seconded by _____, to approve the presented minutes.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

4. **AUGUST CHECKBOOK REGISTER**

Action Required: Approval of the presented check book registers.

Motion made by _____, and seconded by _____, to approve the presented check book registers.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

5. **BILLING ADJUSTMENTS – MARCH, APRIL, MAY, JUNE, JULY & AUGUST 2023**

Nothing at this time

6. **VOUCHERS OVER \$6,600**

Action Required: Approval of payment for applicable vouchers exceeding \$6,600 limit of Executive Director's authority.

Motion made by _____, and seconded by _____, to approve the presented Vouchers Over \$6,600 for payment.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

7. **PURCHASES OVER \$6,600**

Action Required: Authorize the ED to expend over \$6,600 for SMSTP Post Aeration Channels cleaning up to \$13,000.

Motion made by _____, and seconded by _____, to authorize up to \$13,000 for SMSTP Post Aeration Channels Cleaning over the \$6,600 threshold.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

8. **JIF MEMBERSHIP RENEWAL**

Action Required: Approve Resolution 23-09-A to renew the JIF Membership

Motion made by _____, and seconded by _____, to approve Resolution 23-09-A authorizing the JIF renewal.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

9. **NON-FAIR AND OPEN AWARD FOR WATER LAB TESTING**

Action Required: Approval of Resolution 23-09-B for Water Lab Testing Services.

Motion made by _____, and seconded by _____, to approve Resolution 23-09-B for Water Lab Testing Services.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

10. **NON-FAIR AND OPEN AWARD FOR WASTEWATER LAB TESTING**

Action Required: Approval of Resolution 23-09-C for Wastewater Lab Testing Services

Motion made by _____, and seconded by _____, to approve Resolution 23-09-C for Wastewater Lab Testing Services.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano

11. **DIRECTORS REPORT**

Action Required: Review of report

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ADJOURNMENT

Adjournment - Motion to adjourn the Regular Meeting made at _____ PM, by _____ & seconded by _____.

Vote: ___ Cullen ___ Napolitano ___ Babb ___ Drake ___ Sparone ___ Sehnal ___ Caetano