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**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
April 17, 2018**

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:35 PM on April 17, 2018. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on March 2, 2018. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano, Akin  
Alt. Members Present: Messrs. Whitmore  
Members Absent: Messrs. Babb, Sparone  
Alt. Members Absent: Messrs. Autry  
Liaison Absent: Messrs. Forsbry\*  
Staff Members Present: Executive Director (ED) Spencer, Executive Secretary Waller, Attorney Gregory

\*in at 8:55PM; out at 9:55PM

**REGULAR MEETING**

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**SALUTE THE FLAG**

**OPEN TO THE PUBLIC: 7:38PM**

**18 FLINTLOCK**

Customer expects to pay the account in full by May 1st. It was agreed to hold off on the shut off.

**CLOSED TO THE PUBLIC: 7:40 PM**

**APPROVAL OF 12/6/17 & 12/19/17, 1/03/18 & 2/20/18 MEETING MINUTES**

Motion was made by Mr. Napolitano, and seconded by Mr. Whitmore, to approve the 12/6/17, 12/19/17, 1/3/18 and 2/20/18 Meeting Minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Whitmore  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**MARCH CHECKBOOK REGISTER**

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve the March Checkbook Registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Whitmore  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**VOUCHERS OVER \$6,000**

Motion was made by Mr. Akin, and seconded by Mr. Whitmore to approve Darlington Equipment dated 3/7/18 for \$9,890.00. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Whitmore  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**BILLING ADJUSTMENTS JANUARY, FEBRUARY, MARCH**

Tabled until next meeting.

**2018 LAWN CARE CONTRACT**

<p><b>RESOLUTION CONTRACT EXTENSION 21.17.17 LAWN CARE AND LANDSCAPE MAINTENANCE WTMUA SEWER AND WATER FACILITIES</b></p>
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**No. 18-04-B**

**WHEREAS**, on May 16, 2017, the Washington Township Municipal Utilities Authority (Authority) awarded **Contract 21.17.17 Lawn and Landscape Maintenance, WTMUA Sewage and Water Facilities to Beaumont Landscaping Inc.** of Flanders, NJ (Beaumont); and,

**WHEREAS**, the provisions of the Contract allow for an extension of Contract Period for two additional one year periods or one additional two year periods beyond its expiration date; and,

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**WHEREAS**, it has been determined that it is in the Authority's best interest to extend the Contract Period for one additional year; and,

**WHEREAS**, Beaumont has agreed to such extension; and,

**WHEREAS**, sufficient funds are available for the payment of this Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, that:

- (1) The Executive Director of the Authority shall be authorized to sign a contract extension with **Beaumont Landscaping Inc.** for **Contract 21.17.17 Lawn and Landscape Maintenance, WTMUA Sewage and Water Facilities** in accordance with the Contract upon receipt and approval of all mandatory Contract forms (e.g. - Insurance and the like).
- (2) The Executive Director is authorized to issue a Notice of Award to **Beaumont Landscaping Inc.**
- (3) This Resolution shall take effect immediately upon passage according to law.

**INTRODUCED AND PASSED:** April 17, 2018

Motion was made by Mr. Akin, seconded by Mr. Whitmore, to approve Resolution 18-04-B. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**BACKFLOW PREVENTION STIPEND**

The Executive Director reviewed a cost comparison on doing the backflow prevention testing in-house versus through an outside vendor. The need for a backflow prevention license and the work involved in doing the work was discussed.

Motion was made by Mr. Napolitano, seconded by Mr. Cullen, to offer to the Employee Association, a \$400 annual stipend for holding a backflow prevention license limited to employees who hold a water distribution license. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Whitmore

NAYS: Messrs.: Akin

ABSTAIN: Messrs.: None

**130 FLOCKTOWN**

The sewer connections for the two buildings on this property were reviewed. There is no way of checking the condition of line between the two buildings since there are no cleanouts between the buildings or between the main building and the street. It was agreed to plug the line. The customer will need to do a connection application if they want to tie in the back cottage.

**WASHINGTON TWP MUSEUM METER**

The customer's meter froze. It was agreed to prorate the cost of the meter.

**DPW BLDG A & B BILLING**

The Board agreed to the recommendations provided in an email.

**TRUCK TRACKING**

The Executive Director presented the quotes for truck tracking. The functionality was discussed. The Board agreed to the purchase.

**WATER QUALITY ACCOUNTABILITY ACT**

The water operations requirements were reviewed. The benefits of valve exercise equipment was reviewed and cost estimates were presented. The Executive Director will explore sharing a valve exercise machine with another smaller authority.

**DIRECTOR'S REPORT**

The Director's Report was reviewed.

**CLOSED SESSION MINUTES**

Motion was made by Mr. Whitmore, and seconded by Mr. Napolitano, to approve the Closed Minutes for December 6, 2017; January 3, 2018 and February 20, 2018 as presented.

AYES: Messrs.: Cullen, Napolitano, Akin, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

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**ADJOURNMENT**

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Motion was made by Mr. Whitmore, and seconded by Mr. Napolitano, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned 10:00 PM

Respectfully Submitted,  
E. Jill Waller  
Secretary