
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
March 20, 2018**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:35 PM on March 20, 2018. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on March 2, 2018. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano, Babb, Sparone
Alt. Members Present: Messrs. Whitmore
Members Absent: Messrs. Akin
Alt. Members Absent: Messrs. Autry
Liaison Absent: Messrs. Forsbry*
Staff Members Present: Executive Director (ED) Spencer, Executive Secretary Waller, Attorney Gregory

*in at 9:00pm

REGULAR MEETING

SALUTE THE FLAG

APPROVAL OF 12/6/17 & 12/19/17, 1/03/18 & 2/20/18 MEETING MINUTES

Tabled until next meeting.

FEBRUARY CHECKBOOK REGISTER

Motion was made by Mr. Whitmore, and seconded by Mr. Babb, to approve the February Checkbook Registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$6,000

Motion was made by Mr. Babb, and seconded by Mr. Whitmore to approve Toby Barkman Excavating dated 2/22/18 for \$6,589.52 and dated 2/16/18 for \$11,555.63. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BILLING ADJUSTMENTS JANUARY, FEBRUARY

Tabled until next meeting.

GARDEN CLUB USE OF AUTHORITY EAST MILL FACILITY

Motion was made by Mr. Whitmore, seconded by Mr. Babb, to approve the Garden Club to use the Authority property to sell flowers for Mother's Day. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

PAYMENT FOR BACKFLOW PREVENTER LICENSE

Lester Wright's request to be compensated for his Backflow Preventer License was reviewed. The Executive Director will provide a recommendation to the Board for adopting the Backflow Preventer License into the Employee Association Agreement as well as get vendor pricing for backflow preventer inspections. Lester Wright gave a brief description of what is required to maintain the license,

EMPLOYEE ASSOCIATION SIDEBAR AGREEMENT

Jeff McNeel has been restricted from driving at night. The Employee Association worked out an agreement for call out duty. A Sidebar has been prepared by the Authority Labor Attorney. Changes to the Sidebar were discussed and agreed upon.

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ADDITIONAL OPERATION STAFFING

The Executive Director has interviewed three people. The available candidates are qualified for the maintenance position.

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to authorize the Executive Director to hire a maintenance person in lieu of a laborer. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

It was suggested to review cost savings by varying the weekend requirements.

WATER QUALITY ACCOUNTABILITY ACT

The Authority is obligated to provide GIS mapping and inspection of the hydrants and valves. Options of hiring vendors, Authority staff performing the work, Shared Service and purchasing equipment were reviewed. Cost comparison will be provided.

Cyber security proposal summaries were reviewed. The Executive Director will reach out to the Township to see if they are interested in Shared Services.

The Asset Management Plan requirement of April, 2019 was reviewed. Additional verification is required.

DIRECTOR'S REPORT

- In February at Flintlock and Old Farmers, there was an overflow resulting from a collapsed sewer main. It appears that the main is sinking. A cause and solution will require additional investigation.
- Vehicle tracking options were reviewed including the Township tracking resource.
- The Township's involvement in the hydrant servicing as required by the WQAA was reviewed.
- The Executive Director is waiting for quotes for the Bartley Rd Sewer Pump Station impellers. Additional review to determine the cause of the drag on the impellers.
- The Executive Director is planning on pushing the SM23 project.
- The easement for Bartley Rd survey will be forwarded to the Attorney to move the acquisition along.
- The DEP advised this week that the LVSTP Permit has been enforced. The Executive Director has requested more time to provide input on the Permit.
- The Executive Director has requested an update from the Authority Engineer on the High Ridge water main and sewer extension.

CLOSED SESSION - 9:37 PM

RESOLUTION CLOSED SESSION

No. 18-03-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss matters relating to review of Closed Minutes are permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

**WASHINGTON TOWNSHIP MUA
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INTRODUCED AND PASSED: March 20, 2018

Motion was made by Mr. Napolitano, and seconded by Mr. Whitmore, to approve Resolution 18-03-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED – 09:55PM

CLOSED MINUTES

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to approve the Closed Minutes, as discussed, that were provided from March 4, 2015 through December 6, 2017. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

TOWNSHIP BUSINESS

Township Liaison Forsbrey reviewed changes to the Township Lockbox program and the Township Budget that will be approved last month.

ADJOURNMENT

Motion was made by Mr. Whitmore, and seconded by Mr. Sparone, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Sparone, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned 10:00 PM

Respectfully Submitted,
E. Jill Waller
Secretary