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**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
January 3, 2018**

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 PM on January 3, 2017. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 2, 2017. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano, Akin, Babb, Sparone  
Alt. Members Present: Messrs. Whitmore  
Members Absent: Messrs.  
Alt. Members Absent: Messrs. Autry  
Liaison Absent: Messrs. Forsbry  
Staff Members Present: Executive Director (ED) Pucilowski, Executive Secretary Waller, Attorney Gregory, Future Executive Director Spencer

**REGULAR MEETING**

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**SALUTE THE FLAG**

**OPEN TO THE PUBLIC 7:34PM**

**2 BRIARWOOD**

The customer is more than two months delinquent with the agreed to payment plan. The plan was structured to bring him up to date within six months. The customer is requesting to have the six months extended to spread the current past due balance of \$704.74 over the next 6 months and the customer will pay his current bills when they come due. The bill to address will be changed to Joe Piraneo. A payment plan will be signed by the customer.

**245 OLD TURNPIKE RD**

The customer has had a leak for the past two quarters. The customer is requesting an adjustment for two quarters. The history on the leak was provided by the customer. Mr. Babb is a neighbor with this customer and recused himself.

Motion was made by Mr. Akin to calculate the usage for both quarters at the commercial rate schedule. After discussion, there was no second to the motion.

Motion was made by Mr. Napolitano to grant the customer a one-time adjustment of \$600 on the highest quarter. After discussion, there was no second to the motion.

Motion was made by Mr. Sparone, and seconded by Mr. Whitmore, to provide the full amount of the adjustment calculation for the highest quarter. Motion was carried by the following vote:

AYES: Messrs. Cullen, Akin, Sparone, Whitmore  
NAYS: Messrs.: Napolitano  
ABSTAIN: Messrs.: Babb

**70 HACKELBARNEY**

As the homeowner did not attend the meeting, this items was tabled.

**DECEMBER CHECKBOOK REGISTER**

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to approve the December Checkbook Registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Sparone, Whitmore  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**VOUCHERS OVER \$6,000**

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to approve the voucher for Pumping Services dated 11/20/17 for \$7,265.00. Motion was carried by the following vote:

AYES: Messrs. Cullen, Napolitano, Akin, Babb, Sparone, Whitmore  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

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**BILLING ADJUSTMENTS AUGUST, SEPTEMBER, OCTOBER**

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve the August and September billing adjustments. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Sparone, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**APPROVAL OF 12/6/17 & 12/19/17 MEETING MINUTES**

Tabled until next meeting

**HYDRANT FEES**

The Authority has never charged Washington Township for the hydrant fee that is included in the Rules and Regulations Rate Structure. The Water Quality Accountability Act requires the Authority to inspect and test every hydrant and exercise all valves. The Act does not specify hydrant valves but it makes sense to exercise them when they are being tested. It was recommended to start changing Wash Township for the hydrants. A letter will be sent to the Township about the implementation of fees.

**FUTURE EXECUTIVE DIRECTOR**

Craig Spencer was introduced to the Board.

**DIRECTOR'S REPORT**

- One of the meter reading handhelds cannot be repaired. The new meter has the GPS capability and will allow us to the required GPS work for the Accountability Act.
- The Tree Mitigation Report for SM23 will be to submit to the Highlands Council. The finalization of the easements. The submission of the project to the DEP should be no later than late spring or early summer. Once the estimated costs are put together for the bid, a determination of funding the project will have to be made.
- The Executive Director is waiting for information on the defibrillator cost from the Police Department.
- Programmable thermostats for the office was discussed.

**CLOSED SESSION 9:25 PM**

<b>RESOLUTION CLOSED SESSION</b>
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No. 18-01-A

**WHEREAS**, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to hiring candidates which is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

**WHEREAS**, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

**INTRODUCED AND PASSED:** December 6, 2017

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to approve Resolution 17-12-I. Motion was carried by the following vote:

AYES: Messrs. Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**OUT OF CLOSED 9:47 PM**

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**70 HACKELBARNEY**

The customer did not attend the meeting. It was agreed that the account be handled per policy which means that penalty will not be waived.

**ADJOURNMENT**

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Motion was made by Mr. Babb, and seconded by Mr. Akin, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Sparone Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned 9:52 PM

Respectfully Submitted,  
E. Jill Waller  
Secretary