
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
December 6, 2017**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:05PM on December 6, 2017. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 2, 2017. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Akin, Babb
Alt. Members Present: Messrs. Whitmore
Members Absent: Messrs. Napolitano, Sparone
Alt. Members Absent: Messrs. Autry
Liaison Present: Messrs. Forsbry*
Staff Members Present: Executive Director (ED) Pucilowski, Executive Secretary Waller, Attorney Gregory

*arrived at 8:05 pm

REGULAR MEETING

SALUTE THE FLAG

EXECUTIVE DIRECTOR INTERVIEW

Peter Kania summarized his background and experience. He provided his responsibilities in his current position and his leadership style.

OPEN TO THE PUBLIC 7:34PM - 9 FLINTLOCK

Mr. Malanga advised that one of the Authority field personnel came to his home in June 2017 to let him know there was a major leak on his property. It was determined that the meter horn was leaking. The field technician advised that it was Mr. Malanga's responsibility to fix, so Mr. Malanga tightened the fitting. The leak represented itself a second time. He hired a plumber to fix the second leak which less cost than expected. His original request was for the Authority to pay for the plumber, but due to the reduced cost, he requested the leak adjustment span over two quarters rather than one. The Board agreed to increase the credit to the full amount of \$760.09 which the current policy allows for rather than providing an adjustment over two quarters.

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to authorize a leak adjustment of \$760.09 applied to the July 2017 bill. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

2 BRIARWOOD

The customer did not attend the meeting. It was agreed that the account be handled per policy.

6 BROOKSIDE

In January of 2017, the customer had a problem with their heater coil. Six months later, the heater had to be cleaned again and the sediment from the clog was provided. The Executive Director advised that it could be possible that the connection to the new water main could have disturbed the pipes enough to loosen the sediment from the inside of the pipes. The customer is requested the Authority credit her account for the cost of the repair.

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to credit the customer \$420.70 with the understanding that the Board does not acknowledge any liability or responsibility for the additional required heater cleaning. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

70 HACKLEBARNEY

The customer did not attend the meeting. It was agreed that the account be handled per policy.

2017 RATE HEARING

PUBLIC RATE HEARING – 2018 SEWER AND WATER RATES

Mr. Pucilowski was sworn in by Attorney Gregory. Mr. Pucilowski attested that notices of the Rate Hearing were sent

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to at least two newspapers of local distribution, mailed to the Municipal offices and posted on the WTMUA bulletin board as required. The proof from the newspapers were marked Exhibit A for the record.

The proposed rate schedule, which was confirmed as being essentially what was advertised for the Rate Hearing, was marked Exhibit B. A 2% increase for water rates and a zero increase for sewer rates was recommended in order to cover the 2018 expenses including debt service, reserves, and maintenance. The procedures to prepare the budget and rates were described by Mr. Pucilowski. The Executive Director advises that he recommends the rate increase.

The hearing was opened to the Public. With no Public being present, the Hearing was closed to the public and concluded.

The Authority Attorney advised that a transcript is required. It was advised that there will be a digital recording of the Hearing and minutes will be published.

REGULAR MEETING

2018 RATE SCHEDULE

The Executive Secretary advised that the November Resolution authorizing the advertising of a Rate Hearing indicated that item number 7 should be added to section F of the Rate Schedule for an after-hours meter replacement charge. It was later determined that there already existed an item number 7 for Backflow Prevention. After consulting with the Authority Attorney, it was agreed that the item number was a typo and not meant to replace item 7. Therefore the new charge for after hours meter replacement will be changed to item 8 in the 2018 Rate Schedule.

2018 RATE INCREASE

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| <p>RESOLUTION ADOPTING 2018 RATE SCHEDULE AND AMENDING WTMUA RULES AND REGULATIONS</p> |
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No. 17-12-A

WHEREAS, upon proper notice having been made and a public hearing having been held pursuant to the Municipal and County Utilities Authorities Law to amend the Washington Township Municipal Utilities Authority (the "Authority") service charges for 2018 as set forth in Rate Schedule of the Rules and Regulations, Appendix A attached hereto; and

WHEREAS, for the reasons set forth in said public hearing and to ensure adequate revenues will be available to pay the expenses of operation and maintenance of the utility system, including reserves, insurance, extensions, and replacements, and to pay the principal of and interest on any bonds and to maintain such reserves or sinking funds therefor as may be required by the terms of any contract of the municipal authority or as may be deemed necessary or desirable by the Authority for the year 2018, it is the desire of the Authority to amend its Rules and Regulations to replace the 2017 rate schedule with the 2018 rate schedule, Appendix A attached hereto; and

WHEREAS, all other sections of the WTMUA's Rules and Regulations inconsistent with the new rate schedule set forth in Appendix A, are hereby amended to be consistent with the 2018 Rate Schedule.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Rules and Regulations of the Washington Township Municipal Utilities Authority are hereby amended by the adoption of the 2018 rate schedule as set forth on Appendix A attached hereto and to be attached to the Rules and Regulations as referenced under Section 5, Part B, 1.
2. All other sections of the WTMUA's Rules and Regulations inconsistent with the new rate schedule set forth in Appendix A, are hereby amended to be consistent with the 2018 Rate Schedule.
3. This resolution shall take effect immediately.

INTRODCUED AND PASSED: December 6, 2017

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve Resolution 17-12-A. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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2018 WATER AND SEWER BUDGETS

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| <p>RESOLUTION 2018 Authority Water and Sewer Utility Budget WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY for the FISCAL YEAR: from January 1, 2018 to December 31, 2018</p> |
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No. 17-12-B

WHEREAS, the Annual Budget and Capital Budget for the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2018 and ending December 31, 2018, has been presented before the governing body of the Washington Township Municipal Utilities Authority at its open public meeting of December 6, 2017; and,

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$4,295,883, Total Appropriations, including Accumulated Deficit if any, of \$4,295,883 and Total Unrestricted Net Position utilized of \$0; and,

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,187,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$2,187,000; and,

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and,

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Washington Township Municipal Utilities Authority, at an open public meeting held on December 6, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Washington Township Municipal Utilities Authority for the fiscal year beginning January 1, 2018 and ending December 31, 2018, is hereby approved; and,

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and,

BE IT FURTHER RESOLVED, that the governing body of the Washington Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 7, 2017.

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve Resolution 17-12-B. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

2018 LATE BUDGET SUBMISSION

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| <p>RESOLUTION LATE SUBMISSION OF 2018 BUDGETS</p> |
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No. 17-12-C

WHEREAS, the Washington Township Municipal Utilities Authority (Authority) held Meetings on, September 26th, October 4th & 17th, and November 1st, 2017 where the operating and capital budgets for FY 2018 were discussed, and;

WHEREAS, there were a variety of issue related to increases in the operating budget as well as a need to determine the priority of capital work required in the Sewer and Water Utilities, and;

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WHEREAS, the appropriations in the Sewer and Water Utilities required a review of revenue, in particular the user fee structure, and;

WHEREAS, review of these matters took more time than was anticipated, and;

WHEREAS, the additional time was considered necessary given the problems of balancing the revenue needs with the appropriations required in FY 2018, and;

WHEREAS, additional time will be needed to convert budget information into the new budget format as required by the NJ Division of Local Government Services.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

- (1) The additional time taken to develop the FY 2018 Authority Budgets was prudent given the magnitude of needs in the Sewer and Water Utilities.
- (2) The late submission of the FY 2018 Authority Budgets warranted.

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve Resolution 17-12-C. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

2018 TEMPORARY BUDGET

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| <p>RESOLUTION APPROVING TEMPORARY SEWER AND WATER UTILITY OPERATING AND CAPITAL BUDGETS FOR THE FISCAL YEAR: FROM JANUARY 1, 2018 TO DECEMBER 31, 2018</p> |
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No. 17-12-D

WHEREAS, at its open public meeting of December 6, 2017, as Resolution 17-12-D, the Washington Township Municipal Utilities Authority approved the Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2018 and ending December 31, 2018; and,

WHEREAS, said Budgets will be submitted to the New Jersey Department of Community Affairs, Division of Local Government Services, Authority Budgets and Finances (hereinafter referred to as NJDCA) by the end of December 2017; and,

WHEREAS, the NJDCA has not issued an approval of the budgets as submitted; and,

WHEREAS, the Authority cannot adopt its Annual Budgets and Capital Budgets without NJDCA approval; and,

WHEREAS, the Authority must have budgets to pay for ongoing operations.

NOW, THEREFORE BE IT RESOLVED, by the Washington Township Municipal Utilities Authority that:

1. The Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2018 and ending December 31, 2018 approved at its open public meeting of December 6, 2017 is hereby adopted as a temporary budget until such time the NJDCA approves the budget submissions made, or that may be required.

2. This resolution shall take effect immediately upon signing by the WTMUA Chairman.

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve Resolution 17-12-D. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

APPROVAL OF 9/13, 9/26, 10/4, 10/17 & 11/1 MEETING MINUTES

The 11/1 Minutes will be available for the next meeting.

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Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve the 9/13, 9/26 and 10/17 Minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to approve the 10/4 Minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: Akin

OCTOBER & NOVEMBER CHECKBOOK REGISTER

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to approve the October and November Checkbook Registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$6,000

The 10/31/17 for Toby Barkman Excavating for \$10,056.07 will be removed from the list until further research can be done.

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to approve the voucher for Toby Barkman Excavating dated 10/31/17 for \$8,689.41, Toby Barkman dated 9/09/17 for \$6,710.00, Capitol Supply dated 10/16/17 for \$22,285.86 and HRS Drilling dated 11/8/17 for \$9,536.75. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

EXPENDING FUNDS OVER \$6,000

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to authorize the Executive Director to expend up to \$6,000 for purchase and installation of a sewer pump for the LVSTP and the repair of a pump from Springtown Pump Station for use as a spare. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BILLING ADJUSTMENTS AUGUST, SEPTEMBER, OCTOBER, NOVEMBER

This topic was tabled until the next meeting. Issues have developed with a few corrupted vouchers which Edmunds is working on.

2017 SAFETY AWARD

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to provide the same award as last year to the staff. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

2017 & 2018 ADMINISTRATIVE PAY ADJUSTMENTS

The Attorney advised that the reviews were provided and the Executive Director has a proposal of the same 2% increase for the Administrative Staff as was included in the Employee Association Agreement. If the reviews need to be discussed or there is a reason to go into closed session than the discussion will need to be postponed so the employee can be RICED. Also there is a desire to resolve the 2017 increases with a 2017 payroll check to avoid issues with the 2018 budgets. The 2017 Resolution for the Administrative Staff was held until this meeting due to the EA Contract negotiations.

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**RESOLUTION
NON-ASSOCIATION MEMBERS
SALARY ADJUSTMENT
2017**

No. 17-12-G

WHEREAS, the Washington Township Municipal Utilities Authority (“the Authority”) employs personnel that are not members of the Washington Township Municipal Authority Employee Association; and

WHEREAS, the Authority Board has reviewed the recommendations of the Executive Director regarding performance and salary for these employees; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. Elizabeth Waller, Executive Secretary: salary adjusted to \$69,392.70 annually; and
2. Christine Kattermann, Billing/Bookkeeping Clerk; salary adjusted to \$20.96 hourly; and
3. Ellen Moranski, Office Assistant : salary adjusted to \$14.97 hourly; and
4. The terms and conditions of the existing and future collective bargaining agreements for the Washington Township Municipal Utilities Authority Employees Association regarding salary will not apply to these employees; and

BE IT FURTHER RESOLVED, that this resolution shall take effect retroactively to the first payroll in 2017 on January 13, 2017.

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Akin, and seconded by Mr. Babb, to approve Resolution 17-12-G. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

**RESOLUTION
NON-ASSOCIATION MEMBERS
SALARY ADJUSTMENT
2018**

No. 17-12-H

WHEREAS, the Washington Township Municipal Utilities Authority (“the Authority”) employs personnel that are not members of the Washington Township Municipal Authority Employee Association; and

WHEREAS, the Authority Board has reviewed the recommendations of the Executive Director regarding performance and salary for these employees; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. Elizabeth Waller, Executive Secretary: salary adjusted to \$70,780.58 annually; and
2. Christine Kattermann, Billing/Bookkeeping Clerk; salary adjusted to \$21.38 hourly ; and
3. Ellen Moranski, Office Assistant : salary adjusted to \$15.09 hourly; and
4. The terms and conditions of the existing and future collective bargaining agreements for the Washington Township Municipal Utilities Authority Employees Association regarding salary will not apply to these employees; and

BE IT FURTHER RESOLVED, that this resolution shall take effect with the first payroll in 2018 on January 12, 2018.

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Akin, and seconded by Mr. Babb, to approve Resolution 17-12-H. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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RECRUITER FOR EXECUTIVE DIRECTOR REPLACEMENT

**RESOLUTION
AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT
FOR RECRUITING SERVICES**

No. 17-12-E

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") has the need to hire a replacement Executive Director; and

WHEREAS, proposals were solicited and three companies provided price quotes; and

WHEREAS, Hicks Recruiting, LLC submitted the most advantageous proposal dated November 13, 2017 indicating they provide the recruitment services in the amount of 15% of the candidate's first year salary for each successful placement; and,

WHEREAS, the 15% fee is estimated to be over \$17,500, but under the bid threshold of \$36,000; and

WHEREAS, the "Pay-to-Play" Law (N.J.S.A. 19:44A-20.4 et seq) requires that the resolution authorizing the award of a contract over \$17,500 without competitive bids and the contract for said services must be made available for public inspection; and,

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Executive Director has determined and hereby certifies in writing that the value of the recruiting services is anticipated to exceed \$17,500, (2) Hicks Recruiting, LLC will submit a Business Entity Disclosure Certification, (3) Hicks Recruiting, LLC will submit a certification that Hicks Recruiting, LLC has not made any reportable contributions to a political or candidate committee in the Township of Washington in the previous year, and (4) the Contract will prohibit Hicks Recruiting, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for these purposes; and,

WHEREAS, the anticipated term of this contract will expire December 6, 2018; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

1. Subject to Attorney review, the Executive Director is hereby authorized and directed to execute the attached Proposal Agreement with Hicks Recruiting, LLC for to provide recruiting services.
2. A copy of this Resolution and the Agreement engaging Hicks Recruiting, LLC shall be kept on file and available for public inspection at the office of the WTMUA, 46 East Mill Road, Long Valley, New Jersey.
3. This contract is made without competitive bidding as the value is under the bid threshold in accordance with N.J.S.A. 40:11-3(a) and (c) of the Local Public Contracts Law.
4. A notice of this action shall be printed in the Authority's Official Newspaper within ten (10) days of the passage of this resolution.
5. This Resolution will take effect immediately pursuant to law.

CERTIFIED AS TO CONTRACT VALUE AND FUNDS AVAILABILITY

Michael Pucilowski, Executive Director

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Babb, and seconded by Mr. Akin, to approve Resolution 17-12-E. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

PASSAIC VALLEY SEWERAGE COMMISSION CONTRACTS

**RESOLUTION
CONTRACT RENWAL WITH PASSAIC VALLEY SEWERAGE COMMISSIONERS**

No. 17-12-F

WHEREAS, the Washington Township Municipal Utilities Authority (the Authority) is the owner and operator of two wastewater treatment plants within the Township of Washington, Morris County, New Jersey; and

WHEREAS, Passaic Valley Sewerage Commissioners (PVSC) is the owner and operator of a wastewater treatment plant located in Newark, New Jersey; and

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WHEREAS, the PVSC wastewater treatment plant has sludge disposal facilities and capabilities; and
WHEREAS, the Authority generates sludge at it's the Long Valley and Schooley's Mountain wastewater treatment plants and desires to have the sludge disposed of by PVSC; and

WHEREAS, PVSC is agreeable to treat and dispose of the sludge of the Authority subject to certain terms and conditions including terms for the fixing of fees for treatment and disposal of the sludge and other related matters; and

WHEREAS, the Authority is agreeable to enter into a five-year contract with PVSC for the treatment and disposal of the sludge and other related matters for Long Valley and Schooley's Mountain wastewater treatment plants..

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is hereby authorized and directed to execute the Agreements for Sludge Treatment and Disposal with Passaic Valley Sewerage Commissioners made a part hereof as Schedule A.

2. Subject to a certification of funds to be put on file certifying funds are available prior to obligations being incurred under this contract.

3. This Resolution shall take effect as provided by law.

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to approve Resolution 17-12-F. Motion was carried by the following votes:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

ED INTERVIEW

Craig Spenser summarized his background and experience. He advised his management and hands on experience. His capital projects were reviewed and his experience with his current client.

EMPLOYEE ASSOCIATION CORRESPONDENCE

The Executive Director's response to Mr. Carswell email was provided. Next meeting Mr. Wright will be RICEd to talk about the Plant Operator position.

CLOSED SESSION 9:32 PM

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| RESOLUTION CLOSED SESSION |
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No. 17-12-I

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to hiring candidates which is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: December 6, 2017

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to approve Resolution 17-12-I. Motion was carried by the following vote:

AYES: Messrs. Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED 10:16 PM

DIRECTOR'S REPORT

– The Shared Services Agreement with the library issue is the shoveling and to meet their timeframe. The Executive Director's recommendation is to not participate.

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- The Executive Director and the Engineer have not connected on the High Ridge soil borings results.
- Tree mitigation meeting was cancelled
- Leak adjustment policy will be tabled until January
- Bartley easement need to meet with Jim to work out numbers
- The Authority was power washing the sewer lines and the equipment went up the lateral at 7 Parkview. The property had to be dug up and the will be restored by the Authority.

CLOSED MINUTES

The Closed Minutes were provided for review and vote at next meeting. These closed minutes have topics that have been concluded and should be opened to the public.

ADJOURNMENT

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned 10:25 PM

Respectfully Submitted,
E. Jill Waller
Secretary