
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
September 26, 2017**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 PM on September 26, 2017. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 2, 2017. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano, Akin, Babb, Sparone
Alt. Members Present: Messrs. Whitmore
Members Absent: Messrs.
Alt. Members Absent: Messrs. Autry
Liaison Absent: Messrs. Forsbry
Staff Members Present: Executive Director (ED) Pucilowski, Executive Secretary Waller, Attorney Gregory

REGULAR MEETING

SALUTE THE FLAG

BILLING CLERK – FULL TIME STATUS

It was agreed to address the Shut Off Policy initially. It was agreed that the Shut Off process was successful and achieved the objectives. It was suggested that the shut offs should be done once a year and tied to Tax Sale.

Motion was made by Mr. Napolitano, and seconded by Mr. Whitmore, to reverse the Resolution from April 2017 and reduce the Billing Clerk to part time status based on the effectiveness of the Shut Off Policy effective September 30, 2017. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Babb, Sparone, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: Cullen

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to discuss increasing the Billing Clerk to full time status. The Executive Director reviewed his request that the Billing Clerk should be full time. Options are to leave her at 30 hours, extend to full time temporarily with a cutoff date or make her full time without a time limit.

Motion was made by Mr. Babb, and seconded by Mr. Sparone, to move the Billing Clerk to full time with no limitations. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Sparone
NAYS: Messrs.: Napolitano, Whitmore
ABSTAIN: Messrs.: None

EXECUTIVE DIRECTOR POSITION

There is only one application for the Executive Director position. There has been no response from the Star Ledger ad. It was agreed to place an ad in Indeed.com. If there is not a good response, prices will be provided for a head hunter.

MEAL ALLOWANCES

Motion was made by Mr. Napolitano, and seconded by Mr. Sparone, to authorize the Executive Director to pay the presented meal receipts that are past the 24 hour limit on a one time only basis. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Sparone, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

AUTHORIZATION TO EXPEND OVER \$6,000

The need for the purchases were reviewed.

Motion was made by Mr. Akin, and seconded by Mr. Whitmore, to authorize the Executive Director to expend over \$6,000 for the following items:

1. Replace and install a 6" and a 4" Flo-E-Centric plug valves at LVSTP up to \$7,000
2. Replace and install new impellers for the two pumps in the Bartley Road Pump Station
3. Replace and install new sludge mixer in the SMSTP sludge holding tank up to \$13,400

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Sparone, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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2018 CAPITAL BUDGET

Much of the water capital budget is for SM23. The archeology survey did not pose any problems. One item is for the tree remediation to create a forest canopy with very specific requirements. Moving pump station from the back of the property to the front of the property will save \$500,000. The pump station is for chemical treatment. The utility supply will be reduced as well as the forest canopy requirements. The School easement will need to be modified and will require school agreement. The 2018 water capital will drop from the presented budget.

Financing was discussed for the future projects that are needed in the capital budget.

The overall water capital budget has reduced from 2017. It was discussed reducing the 2018 budget further and move the capital items that we don't think will be addressed to future years. It was agreed to keep the items in the budget as presented. Any changes will be at the next meeting.

ADJOURNMENT

Motion was made by Mr. Whitmore, and seconded by Mr. Akin, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Sparone, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned 9:52pm

Respectfully Submitted,
E. Jill Waller
Secretary