
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
August 2, 2017**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:35 PM on August 2, 2017. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 2, 2017. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Babb
Alt. Members Present: Messrs. Whitmore
Members Absent: Messrs. Napolitano, Akin, Sparone
Alt. Members Absent: Messrs. Autry
Liaison Present: Messrs. Forsbrey*
Staff Members Present: Executive Director (ED) Pucilowski, Executive Secretary Waller, Attorney Gregory

*in at 8:10 pm

REGULAR MEETING

SALUTE THE FLAG

JULY 12 MEETING MINUTES

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to approve the July Minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

The Attorney advised that the Closed Minutes can be approved with the topic of the Excavation Contract being redacted. Motion was made by Mr. Whitmore, and seconded by Mr. Babb, to approve the July Closed Minutes with the redactions as recommended by the Attorney. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

JULY CHECKBOOK REGISTERS

Motion was made by Mr. Whitmore, and seconded by Mr. Babb, to approve the July Checkbook Registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$6,000

The Brookside Drive water main replacement project was discussed.

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to approve the voucher for Suburban Consulting dated 7/14/17 for \$7,505.00 and R&R Construction for \$59,223.36. Motion was carried by the following vote:

AYES: Messrs. Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

LVSTP SEWER OPERATOR

Job description drafts were provided for the Licensed System Operator and the Plant Operator. A Resolution approving the job description will not be done tonight, as the Labor Attorney will request the Employee Association Agreement to be opened to include the new job title. A RICE notice is not necessary. The Labor Attorney is reviewing the Job Descriptions and should have input by the end of the week. The Executive Director's changes were reviewed. It was noted that a C2 and S2 is required as part of the new job description. The Administrative stipend is separate from the job description.

LEAK ADJUSTMENT POLICY

This topic was tabled until the next meeting.

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AUTOMATIC DEFIBRILLATORS

The Washington Twp Police Department is certified to train first aid safety, resuscitation and AED. The Chief approved the training. The Township, Police, schools and DPW all use the same AED device. The Executive Director will look into what brand and would like to install one at the Schooley's Mountain Plant and the Long Valley Plant. The training takes up to three hours. This should reduce the Authority's cost and will offset the cost of the Defibrillators. The AED that the schools have requires new batteries every year. Mr. Whitmore will provide the school's annual cost. There is a clear expiration date of approximately one year.

EXCAVATION BID

The lowest bidder was rejected due to not using the Authority's bid bond. The bond company requested to cure the defect but it was refused per the Board's Motion at the last meeting.

<p>RESOLUTION AWARD OF CONTRACT 21.03 (2017) ANNUAL SEWER & WATER FACILITIES EXCAVATION, TRENCHING, PIPE REPAIR</p>
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No. 17-08-B

WHEREAS, on June 8, 2017 the Washington Township Municipal Utilities Authority ("Authority") opened and read aloud sealed bids for Contract 21.03 (2017), ANNUAL SEWER & WATER FACILITIES EXCAVATION, TRENCHING, PIPE REPAIR; and

WHEREAS, of the four bids received the apparent low bid was submitted by John Garcia Construction Co., Inc. ("Garcia"); and

WHEREAS, the Garcia bid failed to submit as part of its bid package an unconditional Bid Bond as was required by the bid specifications; and

WHEREAS, the Authority attorney has advised that the failure to submit an unconditional Bid Bond is sufficient reason to reject the Garcia bid and, therefore, the Garcia bid is hereby rejected; and

WHEREAS, the second lowest bid, in the amount of \$188,290.00, was submitted by Toby Barkman Excavating Inc. ("Barkman"); and

WHEREAS, the attorney for the Authority has reviewed the Barkman bid and determined that said bid is responsive and may be accepted by the Authority; and

WHEREAS, it is in the best interest of the Authority and in accordance with law to reject the Garcia bid and accept the Barkman bid; and

WHEREAS, the availability of funds for this expenditure have been certified in writing by the certifying finance officer.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

- (1) The Executive Director is hereby authorized and directed to issue a Notice of Award to Toby Barkman Excavating Inc. in accordance with its Bid for Contract 21.03 (2017), ANNUAL SEWER & WATER FACILITIES EXCAVATION, TRENCHING, PIPE REPAIR and return all bid security submitted by all other bidders.
- (2) Upon submission of all mandatory contract items and approval, as to form, by the Authority attorney, the Executive Director is authorized to sign Contract 21.03 (2017) with Barkman Excavating Inc.
- (3) This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: August 2, 2017

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to approve Resolution 17-08-B. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

AUTHORIZATION TO EXPEND OVER \$6,000

The LVSTP has a but-valve to transfer the sludge to the hauling truck. The 6" valve has problems with the train drive to open and close the gate. The entire valve must be replaced since the current valve is no longer made. A second quote will be requested. The current quote is \$6,845. The Executive Director is requesting permission to expend up to \$7,000 to replace the valve. It is expected to be a one day job.

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Motion was made by Mr. Whitman, and seconded by Mr. Babb, to authorize the Executive Director to up to \$7,000 to replace both valves. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

There was an additional \$4,000 in inspection costs due to the length of the Brookside watermain extension project taking longer than expected. Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to authorize the Executive Director an incremental \$4,000 for additional inspection costs from Suburban Consulting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OPRA LAWSUIT

The Stipulation of Dismissal with Prejudice has been submitted to the courts by the Attorney.

SHUT OFF LIST

A summary of the report was reviewed.

OMG BURGERS CONNECTION

The connection process and responsibilities were discussed.

DIRECTOR'S REPORT

- The observation wells for 7 & 8 will be capped in the fall. HRS Drilling has the lower bid.
- Cyber Security testing will occur next week.
- The Executive Director to meet with the homeowner by the end of the week to discuss the appraisal of the easement for SM23. A barrier will need to be installed between his property and the easement. Waiting for the Board of Education's response on the school's easement.
- Looking for volunteers for the Green Festival.
- There are no EPA certified Radon labs in the state of New Jersey. Any radon found will be included in the CCR. There is no remediation required for Radon. The test must be done by an EPA certified lab. The Township received a grant to test private wells. The Authority had testing done around 2004 and will need to comply with EPA protocol.
- Mats were purchased at Home Depot to cover the UV system. This solution is much more cost effective than the enclosure or grates.
- The proposed Bartley Road easement for the Christians calculates to \$3/sq ft. The easement area will be calculated at 50% of this cost. The Executive Director will calculate the cost of the easement and recommend a price for the easement at the next meeting.

ADJOURNMENT

Motion was made by Mr. Babb, and seconded by Mr. Whitmore, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned 8:26 PM

Respectfully Submitted,
E. Jill Waller
Secretary