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**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
October 19, 2016**

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 PM on October 19, 2016. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 5, 2016. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Akin\*, Babb,  
Alt. Members Present: Messrs. Autry, Whitmore  
Members Absent: Messrs. Napolitano, Popper  
Alt. Members Absent: Messrs.  
Staff Members Present: Executive Director (ED) Pucilowski, Executive Secretary Waller

\*left at 8:55 PM

**REGULAR MEETING**

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**SALUTE THE FLAG**

**APPROVAL OF SEPTEMBER MEETING MINUTES**

Tabled until next meeting

**AUGUST & SEPTEMBER BILLING ADJUSTMENTS**

Tabled until next meeting.

**COUNTY OF MORRIS REQUEST TO WAIVE SEWER USAGE FEE FOR 79 SCHOOLEY'S MTN RD**

<b>RESOLUTION AUTHORIZING WAIVER OF SEWER FEES</b>
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No. 16-10-D

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") owns and operates a public sewerage treatment system within the Township of Washington; and

**WHEREAS**, County of Morris ("Owner") has recently purchased property know as Lot 9, Block 33 and known as 79 Schooley's Mountain Road (the "Property"); and

**WHEREAS**, the Owner intends to disconnect and demolish the house to allow for the property to be used in a road relocation project; and

**WHEREAS**, the Owner was not aware that there was an outstanding sewer bill on this property since the property was acquired directly by the bank's foreclosure process; and

**WHEREAS**, the Owner has requested the Authority to waive their outstanding sewer usage fees and close the account billing.

**NOW, THEREFORE BE IT RESOLVED**, by the Washington Township Municipal Utilities Authority in the County of Morris and in the State of New Jersey on this 19th day of October, 2016 as follows:

1. The Executive Director is hereby authorized and directed to waive the Owner's outstanding unpaid sewer bills on this Property.
2. The account will be closed with no further billing.
3. The Owner will provide a certification of disconnect from the property.
4. This resolution shall take effect according to law.

**INTRODUCED AND PASSED:** October 19, 2016

Motion was made by Mr. Autry, and seconded by Mr. Babb, to approve Resolution 16-10-D Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Autry

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

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**ELECTRICAL AUCTION RESOLUTION**

**RESOLUTION  
AUTHORIZATION FOR ONLINE AUCTION OF  
ENERGY SUPPLY SERVICES  
FOR SUPPLY CONSIDERATION**

No. 16-10-C

WHEREAS, Washington Township Municipal Utilities Authority (“the Authority”) is a member of the New Jersey Sustainable Energy Joint Meeting (“NJ SEM”) purchasing group for its electricity needs; and

WHEREAS, the Authority has wishes to explore whether it can better manage its electricity through the EMEX Reverse Auction; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Authority will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at [www.energymarketexchange.com](http://www.energymarketexchange.com); and

WHEREAS, the Authority is under no obligation to accept the bids from the online auction from EMEX, LLC;

and  
WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction and all contracts, if any, will be in conformance with the Act and all other bidding and procurement requirements.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

1. Upon confirmation that EMEX, LLC is authorized by the State of New Jersey to conduct online auctions for electricity, the Executive Director is hereby authorized to investigate whether it is in the best interest of the Authority and provide better value for the purchase of electricity through use of the EMEX Reverse Auction Platform for an online electricity auction on behalf of the Authority; and
2. Upon confirmation that EMEX.LLC is authorized to conduct online auctions and that the EMEX Reverse Auction Platform provides is in the best interest to the Authority, the Executive Director is authorized to execute on behalf of the Authority a form of electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction upon approval of the Authority’s attorney; and
3. A certified copy of this Resolution be kept on file at the office of the Authority at 46 East Mill Rd, Long Valley, NJ.

**INTRODUCED AND PASSED:** October 19, 2016

Motion was made by Mr. Akin, and seconded by Mr. Autry, to approve Resolution 16-10-C. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Autry

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**NJ STATE BENEFITS – VOLUNTARY TIERED-NETWORK INCENTIVE PROGRAM**

**RESOLUTION  
OFFER INCENTIVE UNDER THE STATE HEALTH BENEFITS PROGRAM**

No. 16-10-F

WHEREAS, the Washington Township Municipal Utilities Authority (“Authority”) uses the State Health Benefits Program (“SHBP”) to provide health benefits to its employees; and

WHEREAS, SHBP is offering a Financial Incentive Pilot Program (“Pilot Program”) granting financial incentives to subscribers who select enrollment into tiered-network medical plans otherwise known as Horizon Blue Cross Blue Shield of New Jersey’s OMNIA Plan or Aetna’s Liberty plan.; and

WHEREAS, the Authority’s participation in the Pilot Program is voluntary; and

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**WHEREAS**, the management and administration of this Pilot Program would be the sole responsibility of the Authority; and

**WHEREAS**, the terms of the Pilot Program shall include:

- The Pilot Program shall be available to subscribers who are first time enrollees in a tiered network medical plan beginning Plan Year 2017 and continuing for two plan years through December 31, 2018.
- The financial incentive for eligible employees shall be:
  - \$1,000 for **Single member coverage** when changing to a tiered-network plan.
  - \$1,250 for **Member/Spouse coverage** when changing to a tiered-network plan.
  - \$1,250 for **Parent/Child coverage** when changing to a tiered-network plan.
  - \$2,000 for **Family coverage** when changing to a tiered-network plan.
- The incentive amount shall be paid by the Authority within the first quarter of Plan Year 2017 and is reportable income.
- The incentive shall be forfeited and returned to the employer if the subscriber fails to remain enrolled for at least two Plan years, except that if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer after a full year, then the incentive shall be forfeited on a pro-rata basis.

**NOW, THEREFORE BE IT RESOLVED**, by the Washington Township Municipal Utilities Authority in the County of Morris and in the State of New Jersey on this 19th day of October, 2016 as follows:

5. The Authority hereby agrees to participate in the Pilot Program as detailed above.
6. The Executive Director is hereby authorized to offer the Pilot Program incentive to employees through the SHBP Open Enrollment that ends October 31, 2016 for the Plan year 2017
7. This resolution shall take effect according to law.

**INTRODUCED AND PASSED:** October 19, 2016

Motion was made by Mr. Autry, and seconded by Mr. Babb, to approve Resolution 16-10-F. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Babb, Autry  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**ORT FARM NOTICE OF AGRICULTURAL WATER USE**

Mr. Akin recused himself from the discussion. The Executive Director advised that he spoke to the DEP and determined that the usage request presents no issue to the Authority since the farm will primarily be drafting from the river and not wells.

**WASH TWP PALMER PARK SEWER CONNECTION FEE WAIVER REQUEST**

The Executive Director spoke to the Township Administrator who is hesitant to do anything with the lawn care since the Authority is paying the Township. There doesn't seem to be anything of interest to share services for the sewer connection fee waiver. The Township will pay the connection fees.

**2017 BUDGET**

A rate increase of 6.4% would balance the budget on the water side. When the Executive Director started in 2011, the water budget was a loss with earnings from the sewer budget offsetting the deficit in the water budget. Since then the water budget has been balanced. All current profits are being applied to the capital improvement budgets. Ways to reduce the water rate increase were discussed. It was agreed to bring the expenses down in the water chemicals, pipe repairs and well maintenance.

The amount of new customers and revenue from The Parker Road water line extension was discussed

The catwalk in the Capital Budget for the LVSTP was discussed. It was advised that prevailing wage is a requirement for any work on the infrastructure.

It was recommended to take out the fencing for wells and the landscaping budget for Camp Washington. The Executive Director recommended keeping the fencing for the wells although it is not a high priority. The landscaping

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budget was included in case the buried concrete needs to be excavated. It was agreed to remove these two items from the capital budget.

The RBC shaft repair was discussed.

The High Ridge Tank soil borings quotes have been requested. It was determined that there is no room for an Elevated tank on the High Ridge site.

It was agreed to a 3% for increase water and a 2% for sewer.

**SEPTEMBER CHECKBOOK REGISTER**

Motion was made by Mr. Babb, and seconded by Mr. Autry, to approve the September checkbook register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Autry

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**EA NEGOTIATIONS**

Mr. Napolitano is not available during the day for the mediation meetings. They are waiting to hear about night meetings.

**ADJOURNMENT**

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Motion was made by Mr. Babb, and seconded by Mr. Autry, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Babb, Autrey

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 9:00 PM

Respectfully Submitted,  
E. Jill Waller  
Secretary