
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
October 05, 2016**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 PM on October 5, 2016. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 5, 2016. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano, Akin**, Babb, Popper*
Alt. Members Present: Messrs. Autry, Whitmore
Members Absent: Messrs. None
Alt. Members Absent: Messrs. None
Staff Members Present: Executive Director (ED) Pucilowski, Executive Secretary Waller, Office Assistant Moranski

*left at 10:25 pm

**left at 10:34 pm

REGULAR MEETING

SALUTE THE FLAG

AEA PRESENTATION

The AEA made a presentation to the Board as part of their 40th anniversary initiative to reach out to their members. AEA services were presented. The AEA provides training and information for authority members. They support and educate townships and discourage the dissolution of authorities. They are also involved in legislative matters that impact authorities. They have addressed DEP and DCA issues with and on behalf of authorities. They also provide public education.

OPEN TO THE PUBLIC 7:58 PM

70 HACKLEBARNEY REQUEST TO AVOID SHUT OFF

The pressure at the home registered 53 psi. A data logging was provided as well as the usage history. The gap in readings on the data logging was reviewed. It is assumed that it was due to the submersion of the meter during the leak. The meter was replaced. The homeowner advised that the meter horn cracked and he was advised that he was responsible for the repair. They have financial difficulties. He is requesting relief from the interest. He intends to pay \$800 - \$1000 per month plus the water bill until they are caught up. They also intend to get the leaks fixed. There is a water line that goes to the barn for the animals. They would like to be able to have a private well to feed the animals.

CLOSED TO THE PUBLIC 8:11 PM

The Executive Director advised that this connection was part of the CIC project where the DEP paid to have the homes connected. The Authority Rules & Regulations state that the Authority is only responsibility for the meter. The pit, meter horn, piping and other equipment are the property of the homeowner. The meter horn was provided by the Authority from Authority stock due to the fact that the plumber could not get one quickly. The plumber replaced the Authority's stock meter horn when it was delivered. There could be an adjustment due to the meter horn leak and will still need to be addressed. The payment and tax sale history was reviewed. The meter horn leak was discussed. The customer acknowledged that a payment plan would be a hardship. The customer advised that they did not make payments in 2015 due to a medical issue. It was advised that the water lines may need to be replaced to secure the system and avoid this happening again. The customer advised that the piping to the barn is new, but the lines inside the barn were not replaced. Additionally addressing the water leaks is also a financial hardship. The usage history was reviewed. It was suggested that if the customer continues to pay the \$1,000 per month plus water usage then waiving the penalty could be considered once the account is current. The customer advised that when the water usage increased they abandoned their pool, purchased auto filling watering troughs and began flushing their toilets less. There is some concern that the payment plan could be too difficult for the customer to commit to. A lien for the account debt will be certified with the tax collector. The Board will not consider waiving penalty until payments of a minimum of \$800 a month plus current bill are made. The leaks need to be addressed since the high bill issue will continue without repairs.

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The customer advised that the \$800 per month is an acceptable payment. It was agreed to have a written agreement drawn up outlining a payment plan of \$800 per month except for the month they receive the water bill. In the billing month, the current water bill will be paid in full. The consequences of non-payment will be water shut off.

Motion was made by Mr. Babb, and seconded by Mr. Popper, to authorize the Executive Director to enter into a payment agreement with the Carfaro's. Payments will be made by the 15th of the each month. In the quarterly billing month, the current water bill will be paid in full. On the other two non-billing months in the quarter, the customer will pay \$800 toward the outstanding balance. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Popper, Whitmore
NAYS: Messrs.: Autry
ABSTAIN: Messrs.: None

CLOSED SESSION – 9:00 PM

RESOLUTION CLOSED SESSION

No. 16-10-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel and Contract Negotiations which is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

INTRODUCED AND PASSED: October 5, 2016

Motion was made by Mr. Popper, and seconded by Mr. Autry, to approve Resolution 16-10-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb, Popper, Autry, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OUT OF CLOSED – 10:19PM

APPROVAL OF SEPTEMBER MEETING MINUTES

Tabled until next meeting

SEPTEMBER CHECKBOOK REGISTER

Tabled until next meeting

AUGUST & SEPTEMBER BILLING ADJUSTMENTS

Tabled until next meeting.

VOUCHERS OVER \$5,000

Motion was made by Mr. Akin, and seconded by Mr. Popper, that the vouchers for Pumping Services dated 10/5/16 for \$5,479.00, Toby Barkman dated 9/8/16 for \$8,381.10, Toby Barkman dated 9/28/16 for \$5,191.59, Toby Barkman dated 9/28/16 for \$5,277.96 and Precision Electric be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs. Cullen, Napolitano, Akin, Babb, Popper, Autrey, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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EXECUTIVE DIRECTOR PURCHASES OVER \$5,000

The Executive Director requested authorization to expend over \$5,000 for the following items:

- Replacement of pumps, hardware and piping for the SMSTP sand filter reject tub
- Replacement of drive shaft for RBC unit at SMSTP.
- Replacement of valve in Winay PRV

It was suggested that the Executive Director should get quotes for welding the drive shaft for the RBC.

Motion was made by Mr. Akin, and seconded by Mr. Babb, to authorize the above two of the requested purchases, the replacement pumps, hardware and piping for the SMSTP sand filter reject tub and the valve in the Winay PRV. Motion was carried by the following vote:

AYES: Messrs. Cullen, Napolitano, Akin, Babb, Autry, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

WASH TWP PALMER PARK SEWER CONNECTION FEE WAIVER REQUEST

Township is connecting to the sewer system to put bathrooms in at Palmer Park. The connection fee would be shared with West Morris Central High School per the sewer extension Agreement. The School Board would have to agree if the fee was waived. It was suggested that a shared service could be arranged for the connection fee. The Executive Director will speak with the Township regarding this option.

COUNTY OF MORRIS REQUEST TO WAIVE SEWER USAGE FEE FOR 79 SCHOOLEY'S MTN RD

The County requested a waiver of the sewer usage fee for on 79 Schooley's Mountain Rd. The County took position in March or April of 2016 through a foreclosure action. It was noted that the County did not charge the Authority for the property easement for Grove Street Booster Station. The Board is in favor of providing a good will gesture with the County.

Motion made by Mr. Babb, and seconded by Mr. Autry, to waive the County's outstanding balance on account for 79 Schooley's Mountain Rd. Motion was carried by the following vote:

AYES: Messrs. Cullen, Napolitano, Babb, Autry, Whitmore
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BROOKSIDE DRIVE ENGINEERING CONSULTING

<p>RESOLUTION CHANGE ORDER #2 FOR CONTRACT C166, BROOKSIDE DRIVE WATER LINE REPLACEMENT</p>
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No. 16-10-B

WHEREAS, on May 7, 2014, the Washington Township Municipal Utilities Authority (Authority) awarded a contract to **Suburban Consulting Engineers, Inc. (Suburban)** of Mount Arlington, NJ entitled c166 Brookside Water Main Replacement (Contract); and,

WHEREAS, on August 6, 2014, the Authority approved a Change order to the Contract to include the southern portion of North Washington Valley Road; and,

WHEREAS, it has been determined that the area of service needed to expand to include the a portion of South Washington Valley Road; and,

WHEREAS, it has been determined that it is in the Authority's best interest to expand Suburban's services to consult with the Authority on the bid specifications for this project; and

WHEREAS, **Suburban** has provided a verbal estimate for the additional engineering services required by the expansion of the project of not to exceed \$5,000; and,

WHEREAS, the Change Order is recommended by the WTMUA staff; and,

WHEREAS, the Authority has reviewed the Request for Change Orders filed by the Executive Director; and

WHEREAS, the Authority is satisfied that the proposed Change Orders are justified and meets the requirements of N.J.A.C. 5:34-4, 5:30-11.2, 5:30-11.6; and

WHEREAS, the availability of funds have been certified in writing by the certifying finance officer.

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NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

1. The Executive Director is hereby authorized to execute an amendment to Contract C166 in the amount of not to exceed \$5,000.00 consisting of Change Order #2 for the work described in the aforesaid Request for Change Orders in the form submitted to the Authority.
2. This Resolution shall take effect immediately according to law.

INTRODUCED AND PASSED: October 5, 2016

Motion was made by Mr. Napolitano, and seconded by Mr. Autry, to approve Resolution 16-10-B. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Autry, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

EMEX ENERGY AUCTION

The Executive Director is interested in doing the auction and if the board agrees resolution at next meeting. The Auction will be the last week in October

BUDGET 2017

Tabled until next meeting

DIRECTOR'S REPORT

- The Executive Director met with Msgr. Goode. He is agreeable to the interconnection between Ann Rd. and Spring Ln. going through the St Mark property. He will need to get approval from the Diocese. The other property owner is concerned about the detriment of the easement. The Board agreed that the Executive Director can start drawings to begin the process.
- The shut offs worked in getting the old balances cleared up. Two empty homes remain off. One homeowner was shut off due to not making payments. They made a payment and their water was turned back on. They are still going to tax sale because they still have a balance from 2015. Those that have payment plans may still be shut off if the planned payments are not made. The process will begin for the 2016 delinquencies.

ADJOURNMENT

Motion was made by Mr. Babb, and seconded by Mr. Napolitano, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Autrey, Whitmore

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 10:55 PM

Respectfully Submitted,
E. Jill Waller
Secretary