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**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
September 23, 2015**

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 PM on September 9, 2015. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 12, 2015. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano, Akin  
Alt. Members Present: Messrs. Babb  
Members Absent: Messrs. Mascott, Popper  
Alt. Members Absent: Messrs. Kramer  
Staff Members Present: Executive Director (E.D.) Pucilowski, Executive Secretary Waller

**REGULAR MEETING**

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**SALUTE THE FLAG**

**SMSTP RBC BUILDING**

The structural engineer has submitted the report on the condition of the RBC building and suggested immediate repairs to shore up the building. Some additional information has been requested by the Executive Director. The DEP has been notified of the pending report. Dependent on the cost estimate from the structural engineer, it may make more sense to replace the building. Keeping the RBCs out in the open will require additional visual monitoring. A system for removing the covers will need to be installed to allow one person to remove the covers for inspection. It was suggested to put up an open building with louvers to cover the units. Part of the building near the RBC units has equipment that will need to be covered.

**AUTHORIZATON TO SPEND OVER \$5,000**

It is anticipated that it will cost up to \$15,000 to replace the Grinder Pump in the Old Farmers Rd Pump Station. Two pumps have already been replaced in other locations. The average life of the pump is seven years, but this pump has lasted almost double that.

Motion was made by Mr. Akin, and seconded by Mr. Napolitano, to authorize the Executive Director to spend over \$5,000 to replace the Old Farmers Rd Grinder Pump. Motion was carried by the following vote:

AYES: Messrs. Cullen, Napolitano, Akin, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**NOTICE OF VIOLATION**

A few questions were raised regarding the Notice of Violations for the sewer plants. There was a violation for late paperwork. Certain reports are now required to be submitted online. The conversion to online submission has been difficult. The Executive Director does not sign off on the electronic submissions. Steps have been taken to assist with the submission of the reports.

It was noted that there are concerns with the ongoing violations.

The lost water issue has shown an increase in activity to find leaks in the system. NJ American met with the Executive Director and advised that they are experimenting with a product on fire hydrants to detect flow. They will share their findings. It has also been suggested that going forward, identified leaks will be discussed with the DEP early on in the process to avoid violation notices. It has been suggested that it might be time to consider hiring an outside resource to find the big leaks to reduce the percentage of lost water.

The missing data in the monthly reports that was mentioned on the Notice of Violations was an oversight and has been corrected.

The issue of an exceedance of Fecal Coliform levels in Long Valley was discussed. The UV system had some maintenance issues. Corrections were made and the levels went back to normal. The Schooley's Mountain system had some issues as well that have also been corrected. The Executive Director will be providing a corrective action response to the DEP. It was suggested that the previous testing results should have raised an awareness to the problem as the levels increased.

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**2016 BUDGET**

The following items were discussed:

**Water Operating:**

- The anticipated water connections were discussed.
- The repair and maintenance line item has increased due to leak repairs.
- A 5% rate increase has been included in the budget.
- A comparison of water rates will be provided at the next meeting.

**Water & Sewer Capitol:**

- The presented budget did not include prior budget statistics. They will be provided at the next meeting.
- The meter replacement plan and the benefits of having all radio radio meters were discussed.
- For next meeting, the reserve balance will be provided.
- The Capitol budget will be reviewed to reduce it to be more in line with the 2015 budget.

**Sewer Operating:**

- The number of EDUs that were projected and the DCA's requirement to split revenue were discussed.
- A future sewer tiered rate schedule was discussed.
- A 2% rate increase has been included in the budget.
- The need for another employee was discussed. This person is budgeted for both water and sewer maintenance. It was suggested that maintenance needs to be increased and is everyone's responsibility. The budget amount and the need for another truck was discussed. The new hire budget will be increased to a supervisory level to allow hirings flexibility.

The Committee Members will need to provide information, again this year, on their public positions and relationships for the Budget Submission. The email request will be sent out again.

**MEETING SCHEDULE**

There was a discussion of the availability of Commissioners for upcoming meetings.

**ADJOURNMENT**

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Motion was made by Mr. Napolitano, and seconded by Mr. Akin, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

Meeting Adjourned: 9:46 PM

Respectfully Submitted,  
E. Jill Waller  
Secretary