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**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
**Closed Sessions**  
**September 9, 2015**

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The Closed Session portion of the W.T.M.U.A. Meeting began at 8:56 PM September 9, 2015.

Members Present: Messrs. Cullen, Napolitano, Mascott  
Alt. Members Present: Messrs. Babb, Kramer  
Members Absent: Messrs. Akin, Popper  
Alt. Members Absent: Messrs.  
Staff Members Present: Executive Director Pucilowski, Secretary Waller, Attorney Gregory

**CLOSED SESSION**

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**EMPLOYEE ASSOCIATION AGREEMENT**

The Employee Association was not receptive to the Authority's counter offer. One issue is that the Assistant Operator position has not been filled. Additionally, there is an issue that Job Descriptions have not been addressed. The Executive Director was been asked to provide one or two page position descriptions and the corresponding recommended pay scale. The Executive Director has advised that the job descriptions won't be changing much. All position descriptions will include "and other duties as assigned".

The Tier II employee was in the counter offer. The EA recognized that this would impact their overtime. The Authority's ability to hire an employee prior to settlement of the Agreement was discussed.

A secession plan was discussed for operation staff as well as the Executive Director.

Dependent medical coverage for one employee who currently does not qualify for paid dependents benefits due to his start date has been resolved as the employee advised the Executive Director that he is in a better position with his current benefit plans.

There was a disturbance with the staff after the last EA meeting. It was suggested that the Executive Director should put an end to the behavior.

The feeling is that the EA is waiting to respond until the position descriptions are provided.

Having two Sewer Operators, one for LV and one for SM, was discussed. It is recommended that there should be one person in charge. The current Operator does all the DEP submittals for both plants. The day-to-day operation is handled by the Assistant Sewer Operators. It was suggested that another position would need to be created to take more responsibility for the LV Plant. The DEP needs to be consulted on how this could be set up.

The Executive Director expects to have the position descriptions by the October meeting. The minimum qualifications will be included.

**ADJOURNMENT**

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Motion was made by Mr. Babb, and seconded by Mr. Mascott, that the closed session portion of this meeting be adjourned. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Mascott, Kramer, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

Closed meeting adjourned at 10:00 PM

Respectfully submitted,  
E. Jill Waller, Executive Secretary