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**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
December 3, 2014**

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 PM on December 3, 2014. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 19, 2014. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen\*, Napolitano, Akin\*\*, Mascott\*\*\*  
Alt. Members Present: Messrs. Babb  
Members Absent: Messrs. Popper  
Alt. Members Absent: Messrs. Kramer  
Staff Members Present: Executive Director (E.D.) Pucilowski, Secretary Waller, Attorney Gregory

\*in at 9:47 pm

\*\*out at 10:15 pm

\*\*\*in at 7:37 pm

### **2015 RATE HEARING**

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#### **SALUTE THE FLAG**

#### **OPEN TO THE PUBLIC - 7:32 PM**

A member of the Public advised that they felt that the calculation of the sewer rates was unfair since everyone paid the same amount regardless of the number of residents in a home.

The color of the Grove Street Pump Station is unappealing. The Executive Director advised that the door will be painted.

#### **CLOSED TO THE PUBLIC - 7:35PM**

#### **PUBLIC RATE HEARING - 2015 SEWER AND WATER RATES**

Mr. Pucilowski was sworn in by Attorney Gregory. Mr. Pucilowski attested that notices of the Rate Hearing were sent to the Daily Record, Courier News, Observer Tribune, and Hunterdon Review newspapers; mailed to the Municipal offices and posted on the WTMUA bulletin board as required. The proof from the newspapers were marked Exhibit A for the record.

The procedures to prepare the budget and rates were described by Mr. Pucilowski. The proposed rate schedule, which was confirmed as being essentially what was advertised for the Rate Hearing, was marked Exhibit B. A 3% increase of sewer rates and 5% for water rates is recommended in order to cover the 2015 expenses, debt service, reserves, and maintenance.

The budget was marked as Exhibit C for the record.

The hearing was opened to the public.

- One resident's concern is the sewer charge. The structure which requires all residents to pay the same amount regardless of the volume of use is unfair. Additionally, when residents are away they still need pay for sewer when they don't use it.
- Another concern is the cost is going up consistently. A senior citizens discount was suggested. It was advised that Mount Olive's rates are less. It was explained that Mount Olive's larger customer base allows costs to be spread over more users.
- The Authority's senior discount was reviewed.
- The development of the sewer rate and the budgeting process was discussed.

#### **RATE HEARING CLOSED TO THE PUBLIC: 8:05PM**

The Statute regarding discounted rates was reviewed. The Attorney will review options for discounting senior rates.

The options of basing sewer rates on water use were discussed. It was estimated that 100 customers were in the lowest tier.

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**2014 RATE INCREASE**

<p><b>RESOLUTION ADOPTING 2015 RATE SCHEDULE AND AMENDING WTMUA RULES AND REGULATIONS</b></p>
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No. 14-12-A

**WHEREAS**, upon proper notice having been made and a public hearing having been held pursuant to the Municipal and County Utilities Authorities Law to amend the Washington Township Municipal Utilities Authority (the "Authority") service charges for 2015 as set forth in Rate Schedule of the Rules and Regulations, Appendix A attached hereto; and

**WHEREAS**, for the reasons set forth in said public hearing and to ensure adequate revenues will be available to pay the expenses of operation and maintenance of the utility system, including reserves, insurance, extensions, and replacements, and to pay the principal of and interest on any bonds and to maintain such reserves or sinking funds therefor as may be required by the terms of any contract of the municipal authority or as may be deemed necessary or desirable by the Authority for the year 2015, it is the desire of the Authority to amend its Rules and Regulations to replace the 2014 rate schedule with the 2015 rate schedule, Appendix A attached hereto; and

**WHEREAS**, all other sections of the WTMUA's Rules and Regulations inconsistent with the new rate schedule set forth in Appendix A, are hereby amended to be consistent with the 2015 Rate Schedule.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

1. The Rules and Regulations of the Washington Township Municipal Utilities Authority are hereby amended by the adoption of the 2015 rate schedule as set forth on Appendix A attached hereto and to be attached to the Rules and Regulations as referenced under Section 5, Part B, 1.
2. All other sections of the WTMUA's Rules and Regulations inconsistent with the new rate schedule set forth in Appendix A, are hereby amended to be consistent with the 2014 Rate Schedule.
3. This resolution shall take effect immediately.

**INTRODCUED AND PASSED:** December 3, 2014

Motion was made by Mr. Babb, and seconded by Mr. Akin, to approve Resolution 14-12-A. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**REGULAR MEETING**

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**CHRISTINE KATTERMANN COMPENSATION**

This topic will be discussed in Closed Session.

**DAVE CARSWELL RETROACTIVE LICENSE COMPENSATION**

This topic was tabled until next meeting.

**DUSTIN HINGEL RETROACTIVE LICENSE COMPENSATION**

This topic was tabled until next meeting.

**APPROVAL OF MEETING MINUTES**

Motion was made by Mr. Akin, and seconded by Mr. Mascott, to approve October 22 and November 5, 2014 Meeting Minutes. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

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**OCTOBER & NOVEMBER CHECKBOOK REGISTER**

Motion was made by Mr. Akin, and seconded by Mr. Mascott, to approve the October and November 2014 Checkbook Registers. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**OCTOBER BILLING ADJUSTMENTS**

Motion was made by Mr. Mascott, and seconded by Mr. Akin, to approve the October 2014 Billing Adjustments. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**VOUCHERS OVER \$5,000**

The status on the Excavation Bid was reviewed. A joint service was suggested for excavation services with the HMUA. The Executive Director will approach the HMUA.

Motion was made by Mr. Akin, and seconded by Mr. Babb, that the vouchers for Toby Barkman, dated 10/31/14 for \$5,052.93, Accurate Waste, dated 10/3/14 for \$5,417.05, Coppola dated 10/29/14 for \$15,150.00, Gregory & Reed, dated 11/05/14 for \$5,343.00 and Precision Electric Motor dated 11/12/14 for \$7,980.00 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**2015 WATER AND SEWER BUDGETS**

<p><b>RESOLUTION</b> <b>2015 Authority Water and Sewer Utility Budget</b> <b>WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY</b> <b>for the</b> <b>FISCAL YEAR: from January 1, 2015 to December 31, 2015</b></p>
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*No. 14-12-B*

**WHEREAS**, the Annual Budget and Capital Budget for the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2015 and ending December 31, 2015, has been presented before the governing body of the Washington Township Municipal Utilities Authority at its open public meeting of December 3, 2014; and,

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$4,261,449, Total Appropriations, including Accumulated Deficit if any, of \$4,261,449 and Total Unrestricted Net Position utilized of \$0; and,

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,495,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$2,495,000; and,

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and,

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

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**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Washington Township Municipal Utilities Authority, at an open public meeting held on December 3, 2014 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Washington Township Municipal Utilities Authority for the fiscal year beginning January 1, 2015 and ending December 31, 2015, is hereby approved; and,

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and,

**BE IT FURTHER RESOLVED**, that the governing body of the Washington Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 4, 2015.

**INTRODUCED AND PASSED:** December 3, 2014

Motion was made by Mr. Mascott, and seconded by Mr. Akin, to approve Resolution 14-12-B. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**2015 LATE BUDGET SUBMISSION**

<b>RESOLUTION LATE SUBMISSION OF 2015 BUDGETS</b>
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*No. 14-12-C*

**WHEREAS**, the Washington Township Municipal Utilities Authority (Authority) held Meetings on, October 1<sup>st</sup>, 8<sup>th</sup> & 22<sup>nd</sup>, and November 5<sup>th</sup>, 2014 where the operating and capital budgets for FY 2015 were discussed, and;

**WHEREAS**, there were a variety of issue related to increases in the operating budget as well as a need to determine the priority of capital work required in the Sewer and Water Utilities, and;

**WHEREAS**, the appropriations in the Sewer and Water Utilities required a review of revenue, in particular the user fee structure, and;

**WHEREAS**, review of these matters took more time than was anticipated, and;

**WHEREAS**, the additional time was considered necessary given the problems of balancing the revenue needs with the appropriations required in FY 2015, and;

**WHEREAS**, additional time will be needed to convert budget information into the new budget format as required by the NJ Division of Local Government Services.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, that:

- (1) The additional time taken to develop the FY 2015 Authority Budgets was prudent given the magnitude of needs in the Sewer and Water Utilities.
- (2) The late submission of the FY 2015 Authority Budgets warranted.

**INTRODUCED AND PASSED:** December 3, 2014

Motion was made by Mr. Mascott, and seconded by Mr. Akin, to approve Resolution 14-12-C. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

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**2015 TEMPORARY BUDGET**

<p><b>RESOLUTION APPROVING TEMPORARY SEWER AND WATER UTILITY OPERATING AND CAPITAL BUDGETS FOR THE FISCAL YEAR: FROM JANUARY 1, 2015 TO DECEMBER 31, 2015</b></p>
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*No. 14-12-D*

**WHEREAS**, at its open public meeting of December 3, 2014, as Resolutions 14-12-B , the Washington Township Municipal Utilities Authority approved the Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2015 and ending December 31, 2015; and,

**WHEREAS**, said Budgets will be submitted to the New Jersey Department of Community Affairs, Division of Local Government Services, Authority Budgets and Finances (hereinafter referred to as NJDCA) by the end of December 2014; and,

**WHEREAS**, the NJDCA has not issued an approval of the budgets as submitted; and,

**WHEREAS**, the Authority cannot adopt its Annual Budgets and Capital Budgets without NJDCA approval; and,

**WHEREAS**, the Authority must have budgets to pay for ongoing operations.

**NOW, THEREFORE BE IT RESOLVED**, by the Washington Township Municipal Utilities Authority that:

1. The Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2015 and ending December 31, 2015 approved at its open public meeting of December 3, 2014 is hereby adopted as a temporary budget until such time the NJDCA approves the budget submissions made, or that may be required.

2. This resolution shall take effect immediately upon signing by the WTMUA Chairman.

**INTRODUCED AND PASSED:** December 3, 2014

Motion was made by Mr. Mascott, and seconded by Mr. Akin, to approve Resolution 14-12-D. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**LEAK ADJUSTMENT POLICY**

<p><b>RESOLUTION EXCESSIVE UNACCOUNTED FOR WATER USE / BILL POLICY</b></p>
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*No. 14-12-F*

**WHEREAS**, the Washington Township Municipal Utilities Authority (the Authority) approved Resolution 11-01-H on January 17, 2011; and

**WHEREAS**, it is in the Authority's best interest to amend the policy; and

**WHEREAS**, this Resolution replaces Resolution 11-01-H; and

**WHEREAS**, the Washington Township Municipal Utilities Authority (Authority) occasionally finds that customers have used an abnormally large quantity of water for which there is, or is claimed to be, no known immediate explanation or is attributed to a leak; and,

**WHEREAS**, billing for such Excessive Unaccounted for Water Use is often disputed by the customer; and,

**WHEREAS**, it is the best interest of the Authority to have a policy that will allow administrative disposition of such disputed bills in a uniform manner.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, that:

- I. The policy for handling and disposing of billings for Excessive Unaccounted for Water Use shall be as follows:
  - a. A bill may be adjusted when a bill for Excessive Unaccounted for Water Use remains in dispute after the meter at the location in question has been re-read, has been verified that the water use is excessive when compared to prior actual metered water use (based on actual readings)

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for that location, no additional excessive use is present and a radio-read meter is installed at the home. The customer may be offered the following bill adjustment options by the Authority staff:

- i. If the Customer has a water meter located in a pit at the end of the property and the excess usage is a result of a service line leak, the bill may be adjusted by a reduction to an amount based on 125% of the water use for the same quarter of the previous year provided the Customer repairs the service line leak and signs a certification. The adjustment will be for one quarter only per leak repair. If the leak spans more than one billing quarter, only the highest billing quarter will be adjusted. Additionally, the customer must certify the following:
    - (1) That they were unaware of the excess usage problem until alerted by the MUA or through review of his/her bill, and
    - (2) Stating that there was a service line leak found between the meter pit and the pipe entry point to the home, but that it was reasonably beyond their control to have discover it, and
    - (3) Receipts from a contractor, or, in the case of a do-it-yourself repair, receipts for materials purchased showing that the leak has been repaired.
  - ii. In the event the customer contends that there was a leak within the home or there is no known explanation for the excessive use, the customer may have their bill adjusted one time only during the period of their residency in the home. A reduction to an amount based on 150% of the water use for the same quarter of the previous year may be provided for one billing quarter only. The Customer must certify the following:
    - (1) That they were unaware of the excess usage problem until alerted by the MUA or through review of his/her bill, and
    - (2) They acknowledge that such settlement shall be a one time adjustment to one quarter only and no further settlements of such nature shall be available during the Customer's occupancy of the premises.
- b. The customer may have the meter replaced and tested. The customer shall sign a certification acknowledging that:
- i. If the meter is found to be operating properly or reading less flow than acceptable for such equipment, they will be responsible for the total amount of the disputed bill and the cost associated with replacing and testing the original meter, or
  - ii. If the meter is found to be reading flow at a rate greater than acceptable for such equipment, the disputed bill will be adjusted, in the next regular billing cycle, to account for the excess rate indicated by the testing.
- c. Should the customer not accept any of the above options or the meter testing results, the full amount of the bill shall be due, with accumulated interest, at the next regular billing cycle. If unpaid, it shall be treated as a delinquent account.
- II. This Resolution replaces Resolution 11-01-H, Resolution Excessive Unaccounted for Water Use / Bill Policy.
- III. This Resolution applies to all identified leak situations after the date of this Resolution with the exception of the attached list of identified leaks that have not been resolved.
- IV. This Resolution shall take effect as provided by law.

**INTRODUCED AND PASSED:** December 3, 2014

Motion was made by Mr. Babb, and seconded by Mr. Akin, to approve Resolution 14-12-F. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

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**CLOSED SESSION – 9:08 PM**

<b>RESOLUTION CLOSED SESSION</b>
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No. 14-12-J

**WHEREAS**, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel and Contract Negotiations which is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

**WHEREAS**, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

**INTRODUCED AND PASSED:** December 3, 2014

Motion was made by Mr. Mascott, and seconded by Mr. Akin, to approve Resolution 14-12-J. Motion was carried by the following vote:

AYES: Messrs.: Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**OUT OF CLOSED – 10:06 PM**

**CHRISTINE KATTERMANN COMPENSATION**

<b>RESOLUTION SALARY ADJUSTMENT CHRISTINE KATTERMANN</b>
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No. 14-12-H

**WHEREAS**, Christine Kattermann is employed as the Billing/Bookkeeper Clerk at the Washington Township Municipal Utilities Authority (“the Authority”); and

**WHEREAS**, Christine Kattermann is not a member of the Washington Township Municipal Utilities Authority; and

**WHEREAS**, the Authority Board has reviewed the recommendations of the Executive Director regarding Christine Kattermann’s performance and salary; and

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

1. Christine Kattermann’s salary be increased from \$19.25 per hour to \$20.25 per hour effective December 1, 2014; and
2. The terms and conditions of the existing and pending collective bargaining agreements for the Washington Township Municipal Utilities Authority Employees Association regarding salary will not apply to this employee; and
3. One time bonus of \$1,700 payable on December 19, 2014.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately pursuant to law.

**INTRODUCED AND PASSED:** December 3, 2014

Motion was made by Mr. Akin, and seconded by Mr. Mascott, to approve Resolution 14-12-H. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

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**PARKER RD WATER MAIN EXTENSION RE-CHLORINATION BUILDING**

Changes to the Addendum are pending discussion on Chester's requested changes.

**GARDEN CLUB MOTHER'S DAY FLOWER SALE**

Motion made by Mr. Mascott, and seconded by Mr. Babb, to authorize the use of Authority property for the Garden Club Mother's Day Flower Sale subject to all the requirements from the use of the property in 2014. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**APPLICATION FOR PRIVATE WELL - 189 PARKER RD, 191 PARKER RD, 193 PARKER RD, 210 PARKER RD, 118 PARKER RD**

<p><b>RESOLUTION AUTHORIZING INSTALLATION OR MAINTENANCE OF PRIVATE WELLS</b></p>
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No. 14-12-I

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") owns and operates a public water supply system within the Township of Washington; and

**WHEREAS**, the Authority's Rules and Regulations, Section 7, Part A - General, prohibits the installation or use of private wells on any property connected to the Authority's water system unless specific written approval for such private well is granted by the Authority; and

**WHEREAS**, the Authority's Rules and Regulations, Section 7, Part A - General, provides that when a property owner desires to install or continue to use a private well on property connected to the water supply system, the owner shall make application to the Authority for a permit to make such installation, or to continue the use of any existing private wells, and said application shall set forth the reasons for the installation or use of said private wells and demonstrate hardship and/or special reasons for making such installation or continuing such use; and

**WHEREAS**, The Authority's Rules and Regulations, Section 7, Part A - General, Number 4a, provides that properties that are Commercial Farms as defined under N.J.S.A. 4:1C et. seq. may maintain and develop private sources of water (subject to all applicable laws and regulations), but shall comply with all other aspects of the Authority's Rules and Regulations.

**WHEREAS**, A&A Farms, LLC, is a commercial business located at 118 Parker Road, Chester, New Jersey, 07930, has made application (attached as Exhibit A) to maintain a private well to supply water for its agricultural inventory and livestock and is farmland assessed and satisfies the requirement of a Commercial Farm; and

**WHEREAS**, Maier Brothers Partnership, is a commercial business located at 189 Parker Road, 191 Parker Road, 193 Parker Road, Long Valley New Jersey, 07853, has made application (attached as Exhibit B) to maintain a private well to supply water to support its farm and is farmland assessed and satisfies the requirement of a Commercial Farm; and

**WHEREAS**, John and Judith Killion own property located at 210 Parker Road, Long Valley, New Jersey, 07853, have made application (attached as Exhibit C) to maintain a private well to supply water for its agricultural inventory and livestock and said property is farmland assessed and satisfies the requirement of a Commercial Farm; and

**WHEREAS**, Mary Ann Seals, is the owner of the property located at 240 Parker Road, Long Valley New Jersey, 07853, which produces agricultural or horticulture products worth \$2,500 or more annually, and has made application (attached as Exhibit C) to maintain a private well to supply water for her agricultural inventory and, although not farmland assessed, satisfies the eligibility criteria for farmland assessment and satisfies the requirement maintaining a private well; and

**WHEREAS**, all of the above applicants are about to be connected to the public water supply system and will remain connected to the public water supply system while maintaining a private well or wells on their property; and

**WHEREAS**, subject to the conditions set forth herein, the Authority hereby approves the aforesaid applications for the use of a private well or wells for commercial farms and agricultural purposes only.

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**NOW, THEREFORE BE IT RESOLVED**, by the Washington Township Municipal Utilities Authority in the County of Morris and in the State of New Jersey on this 3rd day of December 2014 as follows:

1. The Executive Director is hereby authorized and directed to issue a permit to operate and maintain a private well to the following applicants:
  - a. A&A Farms, LLC located at 118 Parker Road, Chester, New Jersey.
  - b. The Maier Brothers Partnership located at 189 Parker Road, 191 Parker Road, and 193 Parker Road, Long Valley, New Jersey.
  - c. John and Judith Killion located at 210 Parker Road, Long Valley, New Jersey.
  - d. Mary Ann Seals located at 240 Parker Road, Long Valley, New Jersey.
2. This approval is subject to reasonable permit conditions to be determined by the Executive Director and approved by the Authority attorney, including, but not limited to, the following conditions:
  - a. The well shall have an approved backflow prevention device and shall comply with all Authority and NJDEP backflow prevention requirements. This device is subject to inspection by the Authority at the Applicant's expense.
  - b. Water from the well shall be used for non-potable purposes only.
  - c. Access points for well water must be clearly labeled, at all time, as "Non-Potable Water".
  - d. This approval, shall be considered an exemption to the Authority's rules, and shall apply only to the uses referenced in the Applicant's application. Any modification from the uses referenced in the application will invalidate this exemption and require the well be sealed at Applicant's expense.
  - e. The well shall only be used to supply water for agricultural purposes and livestock located the above referenced properties. Water from the well shall not be used or transported offsite.
  - f. If the proposed use of the well changes, unless otherwise approved by the Authority, the Applicants shall seal the well at its own cost and expense.
  - g. Applicants shall provide access to the Authority at all reasonable times to inspect the private well and the use of the water produced.

3. This resolution shall take effect according to law.

**INTRODUCED AND PASSED:** December 3, 2014

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to approve Resolution 14-12-I. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**CLIFFSIDE PARK**

The Executive Director will speak with Aqua's Attorney requesting that Aqua agree to shut off customer water for any resident that does not make the required mortgage payments.

**APPEAL OF APPLICATION FOR PRIVATE WELL – 217 PARKER RD**

The customer is willing to put money in escrow for future capping of the well. A suggestion is to apply commercial rates because of her garden. A decision was tabled until next meeting.

**WATER SHUT OFF FOR NON-PAYMENT POLICY**

This topic is tabled to next meeting.

**DIRECTOR'S REPORT**

- The DEP has taken water sample for LV09. Results should be available in January. Once the DEP determines everything is acceptable, the well will go online and the water turned on to the homes.
- The Allocation Permit is subject to the completion of the following pending items: capping LV05, completion of AWWA water audit and development of a conservation plan. The conservation plan will include improvements of the infrastructure to minimize water loss. After five years there will be a re-evaluation which will reduce the Allocation to the original amount. A potential development of a park on Parker Rd is expected to require 1,600 gallons per day and it is unknown if this will require an update to the Allocation Permit.

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- There are remaining warranty issues with the Grove Street Pump Station preventing the finalization of the contract. The Station is fully functioning. The tank has been removed. The demo of the building is budgeted for 2015. The County may be changing that intersection. Burying the concrete as planned may be a problem.
- There is strong language in the Operator's Reports about what needs to be done. The opinion is that there is no reason not to get them done. Having enough time to get everyone's needs resolved is a problem. Some issues are being pushed back and forth between staff. The Parker Road project have been time consuming. It was suggested that the Operator's Reports break out old items from new items.

**ADJOURNMENT**

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Motion was made by Mr. Babb, and seconded by Mr. Mascott, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

Meeting Adjourned: 11:55 PM

Respectfully Submitted,  
E. Jill Waller  
Secretary