
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
October 1, 2014**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32 PM on October 1, 2014. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 19, 2014. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano*, Akin, Mascott*
Alt. Members Present: Messrs. Babb
Members Absent: Messrs. Popper
Alt. Members Absent: Messrs. Kramer
Staff Members Present: Executive Director Pucilowski, Attorney Gregory, Executive Secretary Waller

*arrived at 7:33 PM

REGULAR MEETING

SALUTE THE FLAG

OPEN TO THE PUBLIC 7:35 PM

245 OLD TURNPIKE RD LEAK ADJUSTMENT

The homeowner had a leak that was fixed on June 28th. The currently policy has been to provide a leak adjustment for one quarter of billing. The homeowner thought a hose had been left running when the Authority advised of a leak. It wasn't until the second notice that they began to look for leaks. The homeowner believed that it was a problem with the water meter since there was no obvious water leak and the fact that there was a lightening strike down the driveway close to the water meter. The lightening damaged the garage door opener in the garage, the main electrical panel in the basement and the switch boxes in the foyer of the home. At the time, Authority personnel verified that the meter was not damaged. A plumber was at the home several times beginning in April or May. The homeowner installed a second water meter in the home which verified the usage. Ultimately, it was determined that the leak was inside the barn and repaired on June 28th. The homeowner is requesting an adjustment of more than one quarter of billing. The first notification of a leak was on the January 2014 bill.

The Board will discuss the request further when additional information on the water billings will be available.

APPLICATION FOR PRIVATE WELL – 189, 191, 193 PARKER RD

All three properties have farmland assessment. They are requesting to keep five private wells. The wells are all separate systems. There will be three homes, a bunk house and a roadside stand that will be connected to public water. The Executive Director has advised that he has no concerns with granting the private well application. Since all three properties are farmland preserved, the use of the property will not change. One well, by the barn, and one by the farm stand go out into the fields. The wells by the houses go out to the orchard. Backflow preventers will be required for each connection to the public water system. Pressurized tanks are in the basement of each home and the bunk house to ensure consistent pressure from the private wells for the trickle irrigations. The EPA is expecting to be connecting in late November. There are application fees and annual inspection fees required for the backflow preventers. The homeowners' understanding is that the EPA committed the connections at no cost to them, so they expect the permit fees would be paid by the EPA. The Authority can make a decision at next meeting. The properties are 300 feet from each other. There is no way to reduce the number of pressure tanks. The three tanks in the bunkhouse feed the fields. Each house tank feeds the orchard. A map with a layout of the properties and the wells was requested from the homeowners.

MEETING WAS CLOSED TO THE PUBLIC AT 8:25PM

CHRISTINE KATTERMANN COMPENSATION

Don Babb recommended increasing Christine Kattermann's compensation. From the beginning, Mr. Babb felt that Christine should have received the same compensation as her predecessor. Based on her job performance, courtesy, and work skills, he feels her compensation should be increased to that level. Christine's salary history was reviewed. Currently, Christine's responsibilities exceed those of the previous person and it was recommended that compensation should be commensurate with the previous employee doing the some of the same tasks. There is a concern regarding the percentage increase as it relates to the percentage being negotiated for the Employee Association. It was suggested that the Authority has saved based on the abilities of the current personnel. It was suggested that the request should have been from the Executive Director who is working daily with the administrative staff. Not all Members were in agreement that the starting salary was too low. It was suggested that she started at a fair salary as

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
October 1, 2014**

an unknown entity. She continues to stand out and that merits an increase. The past practice was that when the Employee Association received an increase, the administrative staff received the same percentage. The Executive Director requested the salary to be at the level of the former employee. Since that request was turned down by the Board, the Executive Director was not going to make the request again. When Mr. Babb brought it up, the Executive Director supported it. One of the reasons he took the job was because of his interaction with Chris and Jill. Personal experience of the Attorney has been positive. One suggestion is to provide Association increases to the administrative staff. Non-members of the Employees Association are not entitled to join the negotiation meetings but can be given approval. It was suggested that non-members of the Association should be able to negotiate their own salary. A vote was put off to until next meeting.

245 OLD TURNPIKE RD LEAK ADJUSTMENT

A timeline and summary will be provided at the next meeting for discussion.

OPEN TO THE PUBLIC AT 9:32PM

APPEAL OF LATE CHARGES BY CUSTOMER AT 31 DORSET

With the transfer in owner occupancy, the water billing for September was doubled billed. This was corrected once the error was discovered.

Motion was made by Mr. Napolitano, and seconded by Mr. Mascott, to accept \$117.64 as payment in full. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

CLOSED TO THE PUBLIC AT 9:40PM

APPROVAL OF MEETING MINUTES

Tabled until the November Regular Meeting.

SEPTEMBER 2014 CHECKBOOK REGISTER

Tabled until the November Regular Meeting.

AUGUST BILLING ADJUSTMENTS

Tabled until the November Regular Meeting.

VOUCHERS OVER \$5,000

Motion was made by Mr. Akin, and seconded by Mr. Napolitano, that the vouchers for Rio Supply, dated 9/8/14 for \$11,624.00 and 9/11/14 for \$15,540.00, as well as DeMaio Electric dated 9/29/14 for \$8,188.88 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

2014 AWARDS DINNER

It was recommended and agreed to hold the event at Minebrook Golf Course due to the size and ability to mingle.

APPEAL OF APPLICATION FOR PRIVATE WELL – 240 PARKER RD

This topic was tabled until the November Regular Meeting as requested by the homeowner.

NEW WELL ON SMITH PROPERTY

Mr. Smith made a counter offer for the property acquisition and the Executive Director would recommend adding the use of the farm road to the sale agreement. Katherine Coyle at the Farmland Preservation group was contacted to see if it would be possible. She advised that the Authority would need to get a permit for non-agricultural use of the farm road. DEP has advised that the impervious coverage is too high and they suggested looking at the use of the farm road as a solution. The Authority Attorney will discuss with Mr. Smith's attorney. It was suggested that the percentage of impervious coverage should be based on the property not the easement.

PARKER RD WATER MAIN EXTENSION RE-CHLORINATION BUILDING

The right to occupy is dependant on the EPA's right to the property. Their right will go away after a period of time. when this happens, the options are condemnation of the property or moving the re-chlorination building. A discussion

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
October 1, 2014**

with Sara Jane Noll at Chester Township suggested that they are willing to help make the building permanent but they are not willing to share the cost of moving the building. There is a stub to the building and a main that runs onto the property. The EPA agreed to pay for the condemnation during the project but not after. Another suggestion was to ask the EPA for the money to be put in escrow in case it ever happens. The main issue is that Chester should share in the solution if the scenario is realized. There is a small possibility that the re-chlorination will not be necessary.

The Authority Attorney will communicate with the EPA of the Board's concerns and desire to have the potential problem solved in conjunction with the EPA and Chester. The Water Service Agreement with Chester includes that the building needs to be accepted by the Authority before water will be supplied.

2015 CAPITAL BUDGET

This topic was tabled until next week's meeting. It was recommended that the August financials and the 2015 recommended Capital budget be reviewed in preparation for next week's meeting.

LEAK ADJUSTMENT POLICY

Tabled until the November Regular Meeting.

CLIFFSIDE PARK

Tabled until the November Regular Meeting.

DAVE CARSWELL RETROACTIVE LICENSE COMPENSATION

Tabled until the November Regular Meeting.

DUSTIN HINGEL T-2 LICENSE STIPEND

Tabled until the November Regular Meeting.

DIRECTOR'S REPORT

Report was not discussed due to time limitations.

ADJOURNMENT

Motion was made by Mr. Akin, and seconded by Mr. Mascott, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 10:21 PM

Respectfully Submitted,
E. Jill Waller
Secretary