
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
July 2, 2014**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32 PM on July 2, 2014. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 19, 2014. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano, Popper
Alt. Members Present: Messrs. Babb
Members Absent: Messrs. Akin, Mascott
Alt. Members Absent: Messrs. Kramer
Staff Members Present: Executive Director Pucilowski, Secretary Waller, Attorney Manganello

REGULAR MEETING

SALUTE THE FLAG

APPROVAL OF MEETING MINUTES

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to approve 6/4/14 Meeting Minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

JUNE 2014 CHECKBOOK REGISTER

Motion was made by Mr. Popper, and seconded by Mr. Babb, to approve the June 2014 Checkbook Register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

MAY BILLING ADJUSTMENTS

Motion was made by Mr. Babb, and seconded by Mr. Popper, to approve the May 2014 Billing Adjustments. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$5,000

Motion was made by Mr. Napolitano, and seconded by Mr. Babb, that the vouchers for Toby Barkman dated 6/6/14 for \$6,052.28, DJ Egarian dated 6/12/14 for \$7,712.50, Passaic Valley dated 6/18/14 for \$6,457.50, Samuel Stothoff dated 5/7/14 for \$6,948.43 and DeMaio Electric dated 6/26/14 for \$6,458.20 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

PART TIME ADMINISTRATIVE ASSISTANT

Motion was by Mr. Popper, and seconded by Mr. Babb, to replace the Part Time Administrative Assistant with an increase of the number of weekly hours to 30. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

COMPENSATION REQUST – SM WATER SYSTEM T-2

RESOLUTION 2014 LICENSE PAY INCREASE FOR DAVE CARSWELL AS OF 2/6/14
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No. 14-07-A

WHEREAS, on February 25, 2014, the NJ Division of Environmental Protection, Bureau of Safe Drinking Water (“DEP”), noticed the Washington Township Municipal Utilities Authority (“Authority”) that on February 6, 2014 a

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permit was issued for additional chemical treatment of the Schooley's Mountain Water System; and

WHEREAS, as a result of this additional treatment, the DEP upgraded the Water Treatment licensed operator facility classification for the Schooley's Mountain Water System from a T-1 to a T-2; and

WHEREAS, as a result of the T-2 Classification, the Schooley's Mountain Water System minimum operator license increased from a T-1 to a T-2; and

WHEREAS, the Authority Employees Association contract, effective for the calendar year 2010 through 2013, provides for an annual license stipend of \$0.48 per hour for each license that is at or below the maximum class license required for the Water System; and

WHEREAS, David A. Carswell, the current licensed operator for the Schooley's Mountain System, holds the appropriate licenses to operate this system.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. David A Carswell is entitled to an additional license stipend of \$0.48 per hour pursuant to eh Authority's Employee Association Agreement effective retroactively to February 6, 2014.
2. This additional stipend will be subject to all statutory deductions such as but not limited to taxes, medical benefit contributions, pension/life contributions, etc.
3. This resolution shall take effect immediately pursuant to law.

INTRODUCED AND PASSED: July 2, 2014

Motion was made by Mr. Napolitano, and seconded by Mr. Babb, to approve Resolution 14-07-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

SENIOR DISCOUNT

This topic was briefly discussed and tabled until next meeting to allow for further legal research.

APPLICATIONS FOR PRIVATE WELL – 210 & 110 PARKER

Chlorination of the water was identified as a concern by the residents. The EPA advised that chlorine filters will be put on all connections. Guidelines from the Cleveland Industrial Center project were provided as reference.

Motion made by Popper, and seconded by Mr. Babb, to deny the application for a private well for 210 Parker Rd.

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Resident requested waiver to water replacement trees that were damaged in Hurricane Sandy. Very little information was provided.

Motion made by Babb and seconded by Popper to deny the application for a private well for 110 Parker Rd. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

240 PARKER – EDU CALCULATION

This topic is tabled until next meeting.

BUDGET CAPITAL

Motion was made by Mr. Popper, and seconded by Mr. Babb, to approve the budget transfer to move \$35,000 into the Grove Street Capital Budget (c108) from c128 and c158.s. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

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GROVE STREET – CHANGE ORDER 5

<p>RESOLUTION CHANGE ORDER #5 FOR CONTRACT C108, GROVE STREET WATER BOOSTER STATION</p>

No. 14-07-C

WHEREAS, on April 3, 2013, the Washington Township Municipal Utilities Authority (Authority) awarded a contract to DeMaio Electrical Company, Inc. of Hillsborough, NJ entitled WTMUA Contract No. C108b, Grove Street Booster Pump Station; and,

WHEREAS, it has been determined that the specified 3/4" pump and motor including the variable frequency drive (VFD) was insufficient to provide the necessary water pressure to service the homes at the very top of the Camp Washington water system; and,

WHEREAS, it is to the Authority's benefit to replace the specified pump/motor and VFD with a 1.5hp pump and motor including a larger VFD to resolve the pressure issue; and,

WHEREAS, DeMaio Electrical Company has provided a verbal proposal for the 1.5hp pump/motor and corresponding VFD not to exceed \$19,000; and,

WHEREAS, DeMaio Electrical Company will provide a formal written proposal pending confirmation of the availability of the 1.5hp pump/motor and corresponding VFD; and,

WHEREAS, it is in the Authority's best interest to authorize the work to install the 1.5hp pump/motor and corresponding VFD prior to receiving the final proposal as long as the final proposal does not exceed \$19,000; and

WHEREAS, the Change Order is recommended by the WTMUA staff; and,

WHEREAS, the Authority has reviewed the Request for Change Orders filed by the Executive Director; and

WHEREAS, the Authority is satisfied that the proposed Change Orders are justified and meets the requirements of N.J.A.C. 5:34-4, 5:30-11.2; and

WHEREAS, the availability of funds have been certified in writing by the certifying finance officer.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

1. The Executive Director is hereby authorized to execute an amendment to Contract C108b in the amount of not to exceed \$19,000.00 consisting of Change Order #5 for the work described in the aforesaid Request for Change Orders in the form submitted to the Authority.
2. This Resolution shall take effect immediately according to law.

INTRODUCED AND PASSED: July 2, 2014

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to approve Resolution 14-07-C. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

PARKER RD WATER MAIN EXTENSION RE-CHLORINATION BUILDING

This topic was tabled until next meeting since the Agreement has not been finalized.

LVSTP MOTIVE PUMP REPLACEMENT

Alternatives to this solution were reviewed.

Motion was made by Mr. Babb, and seconded by Mr. Popper, to expend over \$5,000 for the replacement of the motive pump for the LVSTP up to \$17,000. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OLD FARMERS ROAD PUMP STATION MOYNO PUMP REPLACEMENT

Currently researching either fixing or replacing the 15 year old pump.

Motion was made by Mr. Popper, and seconded by Mr. Babb, to expend over \$5,000 for the replacement of the moyno pump for the OFR Pump Station up to \$33,000. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

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DIRECTOR'S REPORT

- The Parker Rd line extension was pressure tested and the pipe leaked on the Authority property. Expecting to hook up residents in mid September.
- The SCADA system communication issue appears to be a back up battery system that is 12 volts and converts to 24 volts. The system will be replaced.
- The design/survey work will begin next week for the Brookside Drive water main replacement. The line replacement may need to extend onto Washington Valley.
- Enclave has been advised that the water meters can be inside if copper is used. If plastic is used, pits will have to be installed outside.
- July 16th, Dewbury Engineering will provide a free analysis of the RBC units for SMSTP to determine if they will meet future phosphorus limits.
- NJ Water supply contract is being reviewed by legal for the Allocation Permit for the Parker Rd water main extension.
- An email was provided on the Ann Rd. water leak. Employees used listening devices to determine if there are leaks. When valve was on the noise was appearing and when it was shut off, the noise disappeared. The homeowner also listened through the device.
- The ED is recommending accelerating the timeline for having all the non-radio read meters replaced. Costs to have an outside firm replace the meters versus hiring additional staff will be provided during budget time.
- In prior years, there was limited testing done at the LV Sewer Treatment Plant. It has been determined that more testing is required. This additional testing will require more help which will be reviewed incorporated into the 2015 budget. It is anticipated that an additional person could help at the LVSTP and with meter reading. Currently no one but Les knows this system. Having someone else with knowledge of this plant is advantageous to the Authority
- Getting a price to do the subdivision of the Bartley Rd. pump station has become difficult. The Township application requirements are extensive. The Township Engineer has advised that everything might not be necessary. Until the application is submitted, the Twp. Engineer cannot advise what will be required. The Planning Board also needs to approve the subdivision. An alternative is an easement. An easement would require annual proof of insurance plus the responsibility of what is done with the easement is on the Authority. Also, we are unsure if there will be a Highlands issue with moving the driveway.
- There was an additional sewer repair. Additional I&I work needs to be done. The sewer flows have been reduced.

EMPLOYEE ASSOCIATION AGREEMENT

Another email was sent this week, but there has been no response. The Employee Association requests were not quantified and additional information was requested from the Employee Association.

CLOSED SESSION – 8:53 PM

RESOLUTION CLOSED SESSION

No. 14-07-D

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel Retroactive Compensation for License and attorney client advice which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

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INTRODUCED AND PASSED: June 2, 2014

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to approve Resolution 14-07-D. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

RETROACTIVE COMPENSATION REQUEST – SM WATER SYSTEM T-2

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to approve a pensionable retroactive pay for the T1 license from 2010 through 2014 payable at 2/3rd of the total amount. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper
NAYS: Messrs.: Babb
ABSTAIN: Messrs.: None

CLOSED SESSION – 9:34 PM

RESOLUTION CLOSED SESSION

No. 14-07-E

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating Billing Clerk Compensation which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: June 2, 2014

Motion was made by Mr. Babb, and seconded by Mr. Popper, to approve Resolution 14-07-E. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

CHRISTINE KATTERMANN, BILLING CLERK, COMPENSATION

This topic could not be fully discussed in Closed Session. The employee will need to be issued a RICE Notice and the Executive Director will need to provide input on the employee's performance.

ADJOURNMENT

Motion was made by Mr. Babb, and seconded by Mr. Napolitano, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Mascott
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 9:39 PM

Respectfully Submitted,
E. Jill Waller
Secretary