

---

---

**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
November 6, 2013**

---

---

The Regular Meeting of the W.T.M.U.A. was called to order at 7:31PM on November 6, 2013. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 12, 2013. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Akin, Popper, Mascott  
Alt. Members Present: Messrs. Babb  
Members Absent: Messrs. Napolitano  
Alt. Members Absent: Messrs. Kramer  
Township Liaison Present: Messrs. LiaBraaten  
Township Liaison Absent: Messrs.  
Staff Members Present: Executive Director (E.D.) Pucilowski, Secretary Waller, Attorney Gregory, Attorney Manganello

**SALUTE THE FLAG**

**OCTOBER 2013 CHECKBOOK REGISTER**

Motion was made by Mr. Akin, and seconded by Mr. Popper, to approve the checkbook register as presented. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**VOUCHERS OVER \$5,000**

Motion was made by Mr. Popper, and seconded by Mr. Mascott, that the vouchers for Passaic Valley for \$5,220.00, Toby Barkman for \$5,790.78 and DeMaio Electric for \$23,177.71 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**2013 RATES**

<b>RESOLUTION WATER AND SEWER RATE REVISION UPDATE</b>
--

No. 13-11-D

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") approved Resolution 13-10-E revising the Authority Rate Structure for 2014; and

**WHEREAS**, the base rates on Resolution 13-10-E were incorrect; and

**WHEREAS**, this Resolution replaces Resolution 13-10-E with the corrected rates; and

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") is authorized from time to time to revise its rate schedule of service charges to ensure that the revenues of the Authority will at all times be adequate to pay the expense of operation and maintenance of its utility system; and

**WHEREAS**, the revised rate schedule shall be approved after adequate notice and public hearing; and

**WHEREAS**, it is in the best interest of the Authority to provide adequate notice and proceed with the public hearing on the revised rate schedule as set forth below.

**NOW THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority:

1. That adequate notice be provided and a public hearing be scheduled regarding the following proposed Residential, Commercial, Industrial and Municipal Rate Schedules for water and sewer services:

**III. USER FEES**

**A. Water User Fees -**

1. Single Family Homes - Rates shown for Quarterly Billing for each residential unit:
  - a. Metered

**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
November 6, 2013**

..... GALLONS .....		..... RATES .....	
Base	Less than	Base	Plus <sup>1</sup>
0	7,500	\$66.71	\$0.00
7,500	17,500	66.71	3.07
17,500	27,500	97.41	7.52
27,500	32,500	172.61	8.35
32,500	42,500	214.36	10.02
42,500	52,500	314.56	12.13
52,500	85,000	435.86	15.94
Over	85,000	953.91	19.53

<sup>1</sup> - Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

- b. Unmetered - \$168.76 per quarter.  
2. Apartments, Multi-Family, Commercial, Industrial, Public, & Commercial Condominium -  
a. Metered

..... GALLONS .....		..... RATES .....	
Base	Less than	Base	Plus <sup>1</sup>
0	7,500	\$66.71	\$0.00
7,500	17,500	66.71	3.07
17,500	27,500	97.41	5.57
27,500	32,500	153.11	7.09
32,500	42,500	188.56	7.13
42,500	52,500	259.86	7.72
52,500	85,000	337.06	8.07
Over	85,000	599.34	8.81

<sup>1</sup> -Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

- b. Unmetered - \$150.14 per quarter.  
3. *Historical* - \$9.27 per quarter.  
4. *Fire Hydrant Rental* -  
a. *Annual Charge* - There shall be a charge of \$95.00 per year, payable on January 1st of each year, for each fire hydrant, public or private, connected to the Authority's Water Distribution System, regardless of frequency of use or volume of water consumed.

b. *Temporary Use* - Fire Hydrant permit may be obtained at the WTMUA Office at a cost of \$25.00 for the first week or part thereof and \$20.00 for each subsequent week or part thereof for any use over one week plus \$8.00 per 1,000 gallons or part thereof used. For any use requiring a 3" meter, the fee shall be \$75.00 per week plus \$8.00 per 1,000 gallons or part thereof used in addition to a \$300.00 refundable security deposit.

**B. Sewer User Fees -**

Unit Type	Per Quarter <sup>1</sup>	Per Year
Single Family Homes	\$277.35	\$1,109.39
Apartments & Multi Family <sup>2</sup>	\$277.35	\$1,109.39
Commercial, Industrial, Public, Commercial Condominium, Public Education <sup>3</sup>	\$277.35	\$1,109.39
Public - Unoccupied	This category shall be exempt from annual sewer user fee.	
Historical	\$16.99	\$67.97

1 - All Sewer Users Fees are payable in advance of the quarter in which the service is provided.

2 - For Each Residential Unit.

---

---

**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
November 6, 2013**

---

---

3 - The quarterly and annual rates show are a base charge which shall be multiplied by the EDU for the facility, plus any surcharge as determined by the WTMUA based on the chemical characteristics of the effluent

2. This Resolution shall take effect immediately upon passage according to law.

**INTRODUCED AND PASSED:** November 6, 2013

Motion was made by Mr. Popper, and seconded by Mr. Akin, to approve Resolution 13-11-D to approve a correction to Resolution 13-10-E revising the rates for 2014. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**AWARDS DINNER**

Motion was made by Mr. Akin, and seconded by Mr. Popper, to authorize employee awards to remain at the same level as last year. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**NJ OEM MEMBORANDUM OF UNDERSTANDING**

<p><b>RESOLUTION AUTHORIZING SIGNING OF NJ OFFICE OF EMERGENCY MANAGEMENT MEMO OF UNDERSTANDING</b></p>
---

No. 13-11-A

**WHEREAS**, the Washington Township Municipal Utilities Authority ("Authority") owns and operates a water supply and sewer system in the Township of Washington; and

**WHEREAS**, the New Jersey Office Of Emergency Management ("NJOEM") provides grants under the Federal Emergency Management Agency ("FEMA") Public Assistance and/or Hazard Mitigation programs for presidentially declared major disasters; and

**WHEREAS**, the NJOEM has determined that the Authority is eligible to apply for and/or receive FEMA grant funding; and

**WHEREAS**, the NJOEM requires a Memo of Understanding be signed by the Authority as a condition for the acceptance of and expenditure of FEMA funding.

**NOW, THEREFORE, BE IT RESOLVED** by Washington Township Municipal Utilities Authority as follows:

1. The Chairman of the Washington Township Municipal Utilities Authority is hereby authorized and directed to execute the Memorandum of Understanding with the NJ Office of Emergency Management attached hereto.
2. Michael P. Pucilowski is designated as the Primary Agent and E. Jill Waller is designated as the Alternate Agent for the Washington Township Municipal Utilities Authority.
3. This resolution shall take effect immediately pursuant to law.

**INTRODUCED AND PASSED:** November 6, 2013

Motion was made, Mr. Popper, and seconded by Mr. Akin, to approve Resolution 13-11-A to authorize signing of the Memorandum of Understanding for the FEMA Public Assistance. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**2013 CAPITAL TRANSFER FOR LVSTP WET WELL GRINDER CUTTING STACK**

Motion was made by Mr. Akin, and seconded by Mr. Mascott, to authorize the capital transfer as presented to fund the LVSTP wet well grinder cutting stack. Motion was carried to the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

---

---

**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
November 6, 2013**

---

---

ABSTAIN: Messrs.: None

**GROVE STREET CHANGE ORDER**

<b>RESOLUTION CHANGE ORDER #1 &amp; #2 FOR CONTRACT C108, GROVE STREET WATER BOOSTER STATION</b>
--

No. 12-11-C

**WHEREAS**, on April 3, 2013, the Washington Township Municipal Utilities Authority (Authority) awarded a contract to **DeMaio Electrical Company, Inc.** of Hillsborough, NJ entitled **WTMUA Contract No. C108b, Grove Street Booster Pump Station**; and,

**WHEREAS**; and, it was determined that the sanitary sewer line was in close proximity to the footing for the booster station as indicated on the original plans; and,

**WHEREAS**, it was recommended to raise the elevation of the floor of the Booster Station as requested in Change Order #1; and,

**WHEREAS**, it was determined that additional protection for the sewer line is required as requested in Change Order #2; and,

**WHEREAS**, it was determined that the subterranean drainage around the building was not needed due to the increase in elevation of the Station floor as indicated in Change Order #2

**WHEREAS**, DeMaio Electrical Company has agreed to do the additional work in the form of a proposal for a total of not to exceed \$9,500; and,

**WHEREAS**, the Change Orders to protect the sewer line is recommended by the WTMUA staff; and,

**WHEREAS**, the Authority has reviewed the Request for Change Orders filed by the Executive Director;

and

**WHEREAS**, the Authority is satisfied that the proposed Change Orders are justified and meets the requirements of N.J.A.C. 5:34-4, 5:30-11.2; and

**WHEREAS**, the availability of funds have been certified in writing by the certifying finance officer.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, that:

1. The Executive Director is hereby authorized to execute an amendment to Contract C108b in the amount of not to exceed \$9,500.00 consisting of Change Order #1 and #2 for the work described in the aforesaid Request for Change Orders in the form submitted to the Authority.
2. This Resolution shall take effect immediately according to law.

**INTRODUCED AND PASSED:** November 6, 2013

Motion was made by Mr. Popper, and seconded by Mr. Akin, to approve Resolution 13-11-C to authorize Change Order #1 and #2 for the Grove Street Water Booster Station. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**SM23-HIGHLANDS APPLICABILITY COST APPROVAL**

Motion was made by Mr. Popper, and seconded by Mr. Akin, to authorize the additional expense, not to exceed \$10,000, to DJ Egarian for the Highland Applicability Submission. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**DIRECTOR'S REPORT**

- Parker Rd has over 6,000 feet of pipe completed. The main should be done on School House Lane tomorrow. It is expected that the line will be completed to Rt. 24 by Thanksgiving. The well pump building skin is almost completed and the re-chlorination building construction will begin shortly. The request for 20% of the connection fees has been forwarded to the EPA. A field trip was suggested for Board Members to view the site prior to the road being closed. If there are more than three Board participants, no official business can be

---

---

**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
November 6, 2013**

---

---

discussed. The Authority has received paperwork officially withdrawing the request for private well at 221 Parker. A verbal withdrawal was provided for 217 Parker and has been followed up with confirmation correspondence from the Authority.

- Jar tests have been performed at SMSTP and LVSTP. Additional testing is scheduled for this week. Once completed, a recommendation for the phosphorus will be provided.
- After several rounds of changes, revisions to the Water and Sewer Agreements have been presented to Regency. It is anticipated that this will be the final version. It is recommended that the Board vote on the Agreement at the next meeting. If there is no counter signature from Regency, there will be no connection.
- Elected Officials Training (JIF) will not be available online this year. There will be multiple locations provided for the training.
- A contract draft will be available for next meeting for the partial property acquisition of the Bartley Pump Station.
- DJ Egarian has provided recommendations on the Sandt Lane sewer line extension. This will be reviewed and the Board will be advised prior to setting a meeting with the residents.
- The Edmunds WIPP is now up on the website for customers to view their accounts.
- No action has taken place on the Cliffside Park operating agreement.

**CLOSED SESSION: 8:14 PM**

<b>RESOLUTION CLOSED SESSION</b>
--------------------------------------

No. 13-11-B

**WHEREAS**, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Contract Negotiations and Litigation Matters which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

**WHEREAS**, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

**INTRODUCED AND PASSED:** November 6, 2013

Motion was made by Mr. Akin, and seconded by Mr. Popper, to adjourn the meeting.

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**OUT OF CLOSED: 8:30 PM**

**REGENCY WATER SERVICE AGREEMENT**

The Water Service Agreement does not indicate if the EDU for the water basin is residential or commercial. It was agreed to make it residential.

Motion was made by Mr. Mascott, and seconded by Mr. Popper, to adjourn the meeting.

AYES: Messrs.: Cullen, Akin, Popper, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 8:36 PM

Respectfully Submitted,  
E. Jill Waller  
Secretary