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**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
October 2, 2013**

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:31 p.m. on October 2, 2013. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 12, 2013. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Cullen, Akin, Mascott*, Popper
Alt. Members Present:	Messrs.	
Members Absent:	Messrs.	Napolitano
Alt. Members Absent:	Messrs.	Babb, Kramer
Township Liaison Present:	Messrs.	LiaBraaten
Township Liaison Absent:	Messrs.	
Staff Members Present:	Executive Director (E.D.) Pucilowski, Secretary Waller, Attorney Manganello	

\*arrived at 7:35pm

**SALUTE THE FLAG**

**OPEN TO THE PUBLIC 7:43 PM**

The sewerage rate calculation was discussed. It was suggested that a more equitable calculation would be to base the sewer on the amount of water used rather than a flat rate for each residence. There is a discount which applies to residents that qualify for the PADD Program. It will be determined if the provisions of the discount require annual renewal. If there is no annual requirement, it was recommended to require one.

There are a few years of payments remaining on the connection loans for the Long Valley sewer system. A definitive payoff date and amount can be provided by the office during regular business hours.

The WTMUA is carrying debt for capital improvements that included the building of the Long Valley Sewer Plant.

A request was made to lower rates. A resident surveyed six to eight municipal utilities and could not find any that were more expensive. Additionally, it was noted that the debt has increased since 1994 by about \$4,000,000. The Board advised that the debt increase was due to the construction of the sewer plant and a refinance that took place in 2005. The WTMUA had previously been operating at a loss for many years requiring rate increases. Additionally, the WTMUA differs from other utilities because it is newer. Older systems were built on grant money that the WTMUA was not able to participate in. The fact that Washington Township is so spread out limits the number of users on the line and greatly differs from other systems.

The residents were invited to sit in on our meetings and to provide any research that provides specific differences between the WTMUA and other utilities.

With the creation of Highlands, new construction dried up along with connection fees that were previously used for infrastructure improvements.

By statute residents cannot have their own water or septic when public water and sewer are available.

The proposed 2014 sewer capital budget is on the Agenda tonight.

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The status on the Grove Street Booster Station was reviewed.

**CLOSED TO THE PUBLIC 8:10 PM**

**APPROVAL OF MEETING MINUTES**

Motion was made by Mr. Cullen, and seconded by Mr. Popper, to approve the September 11, 2013 with the requested changes to the meeting minutes. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: Popper

**SEPTEMBER 2013 CHECKBOOK REGISTER**

Motion was made by Mr. Popper, and seconded by Mr. Mascott, to approve the presented checkbook register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott, Popper  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: none

**FEBRUARY, MARCH, APRIL, MAY, JUNE, JULY, AUGUST, SEPTEMBER BILLING ADJUSTMENTS**

No billing adjustments available at this meeting.

Preliminary financials were provided. Progress is being made on catching up on the financials and working out the reporting process with the new finance system. Additionally, October is the last billing zone with the new Billing Clerk. The bulk of the unresolved issues should be resolved this month. Temporary help is working on the back log of Meeting Minutes.

**VOUCHERS OVER \$5,000**

A status on the meter replacement program was requested for the next meeting.

Motion was made, Mr. Akin, and seconded by Mr. Mascott, that the vouchers for Accurate Waste for \$8,086.00, DJ Egarian for \$14,799.45, Rio Supply for \$48,497, Passaic Valley for \$6,796 and DeMaio for \$23,139.60 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott, Popper  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**CLIFFSIDE PARK LOAN SUBORDINATION**

<b>RESOLUTION AUTHORIZING ACCEPTANCE OF SUBORDINATION AGREEMENT</b>
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No. 13-10-A

**WHEREAS**, the Washington Township Municipal Utilities Authority (the "Authority") is the holder of a note in the amount of \$4,775.76, dated 06/19/2008 against Glenn A. Hoffman, Jr., and Jennifer L. Hoffman (the "Hoffmans"), which is secured by a mortgage on premises located at 4 Lawrence Trail, Port Murray, NJ 07865 (the "Property"), recorded in Morris County, Book 21121, Page 1082; and

**WHEREAS**, the Hoffmans desire to refinance and existing loan from PHH Mortgage Corporation in an amount not to exceed \$163,461.43, secured by a mortgage on the Property; and

**WHEREAS**, as a condition of the loan approval, PHH Mortgage Corporation requires the Authority

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to subordinate their mortgage lien on the Property; and

**WHEREAS**, the Hoffmans will not receive any funds from the new mortgage, but have executed the loan in order to secure a better interest rate; and

**WHEREAS**, the Hoffmans are current on payments due the Authority under their note.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is hereby authorized to enter in the attached Subordination Agreement.
2. This resolution shall take effect immediately pursuant to law.

**INTRODUCED AND PASSED:** October 2, 2013

Motion was made by Mr. Popper, and seconded by Mr. Mascott, to approve the Resolution authorizing the acceptance of the subordination agreement for 4 Lawrence Trail. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott, Popper

NAYS: Messrs.: None

ABSTAIN: Messrs.: none

**BARTLEY PUMP STATION – 107 BARTLEY DRIVEWAY**

When the Attorney is back from vacation, the purchase will move ahead.

**PRIVATE WELL REQUEST – 217 & 221 PARKER RD**

The resident at 217 Parker, who requested a private well to water their large garden, was not interested in posting escrow for capping the well if the garden is abandoned. They have withdrawn their request for the private well. A written withdrawal will be requested.

The EPA has spoken to the resident at 221 Parker and advised that he will withdrawal his request. We have to confirm that with the resident.

**LV03 PROPERTY ADJOINING PROPERTY**

A resident's offer to purchase the property adjoining the well on Fairmount was discussed. It was agreed that there was no interest in the purchase.

**DIRECTOR'S REPORT**

- Approximately 3,500 feet of water main has been installed on Parker Rd. OFR booster no changes. The footing in for the building for LV09. Water main installation has begun for the well. The floor should be by Friday and block construction next week. Thirty percent of the connection fee money has been requested by the end of the year. We are awaiting a decision.
- The Grove Street pump station construction should begin in 2-3 weeks.
- The DEP turned down the Highlands Actability exemption and a full application is required for the new well on the Smith property.
- The draft RFP to evaluate phosphorus compliance needs is included for review in the packet. Coyne Chemical would like the authority to consider a new chemical and a pilot program with the new chemical. A drum and a pump may be all that is needed to institute the program.
- Regency provided revisions to the agreement without the changes indicated. The agreements will be reviewed and should be ready for discussion by the November meeting.
- The Executive Director will provide Cliffside Park with a list of services and costs. The billing will be based on actual costs not the estimated costs provided. The details will be flushed out after the list of services is provided.

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- There is \$22,000 for I&I in the capital budget that the ED would like to transfer to replace the grinder pump at LVSTP. This will be added to the next Agenda.
- An engineering budget is being prepared for the Sandt Lane line extension for presentation to the residents.
- The Excavation Bid is pending.

**2014 SEWER CAPITAL BUDGET**

There are many contingencies that could affect the Connection revenue. The capital expense items were reviewed. Concern was expressed regarding the 2015 projected totals being so high. The operating budgets and the water capital will be ready for next week as well as the projected 2013 capital costs.

**CLOSED SESSION – 9:45 PM**

<b>RESOLUTION CLOSED SESSION</b>
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No. 13-10-B

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Contract Negotiations and litigation matters which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: October 2, 2013

Motion was made by Mr. Popper, and seconded by Mr. Mascott, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES:	Messrs.:	Cullen, Akin, Mascott, Popper
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

OUT OF CLOSED 9:52 PM

Motion was made by Mr. Akin, and seconded by Mr. Popper, to adjourn the meeting.

AYES:	Messrs.:	Cullen, Akin, Mascott, Popper
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Meeting Adjourned: 9:52 pm

Respectfully Submitted,  
E. Jill Waller  
Secretary