
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
September 11, 2013**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:39 p.m. on September 11, 2013. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 12, 2013. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Cullen, Mascott, Akin*
Alt. Members Present:	Messrs.	Babb
Members Absent:	Messrs.	Napolitano, Popper
Alt. Members Absent:	Messrs.	Kramer
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	LiaBraaten
Staff Members Present:	Executive Director (E.D.)	Pucilowski, Secretary Waller, Office Assistant Semones, Attorney Gregory, Attorney Manganello

*left at 8:40pm

SALUTE THE FLAG

OPEN TO THE PUBLIC 7:40 PM

107 BARTLEY ROAD – BARTLEY ROAD PUMP STATION EASEMENT

The Christian's request to purchase 0.15 acres of the Bartley Road Pump Station was reviewed. The Executive Director will determine how far the proposed new property line is from the well on the Pump Station property. The new property line does not impact the current operation at the Station. Any changes to the Station operation would require upgrades of pumps but not the building or property. An easement is simpler process versus the sale of the property although the sale is preferable and cleaner for both parties.

A sale was agreeable with the Christian's covering the cost of the sale. The Attorney will put together an estimate of the cost which will be incorporated in a contract. A contingency of the contract will be that the Township and the County approves the new driveway access for the Christians.

15 PHEASANT DRIVE

Mr. Meling's issue with the final meter reading from his replaced meter was reviewed. He requests that he pay his "normal" bill prior to the new meter being installed and not the unbilled usage from the final reading on the old meter. The old meter had an inside manual meter with an outside visual reader. There was a difference in the reading from the meter and the outside reader. There were recent quarters with low usage giving the indication that the meter readings were incorrect. A request was made to Mr. Meling to change the meter. When the final reading from the old meter was determined, the usage was averaged to the last good reading. The higher than normal average quarterly usage suggested that there was a leak at some point during that time. Additional information will be acquired and further discussion with the Board will take place in closed session.

CLOSED TO THE PUBLIC 8:25 PM

107 BARTLEY ROAD – BARTLEY ROAD PUMP STATION EASEMENT

Motion was made by Mr. Akin, and seconded by Mr. Mascott, to authorize the Attorney to write up a contract and review the file with the intent to sell an easement to the Christians. Motion was carried by the following vote:

AYES:	Messrs.:	Cullen, Akin, Mascott, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	none

**WASHINGTON TOWNSHIP MUA
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APPROVAL OF MEETING MINUTES

No minutes available for this meeting.

AUGUST 2013 CHECKBOOK REGISTER

Motion was made by Mr. Akin, and seconded by Mr. Mascott, to approve the presented checkbook register.

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: none

FEBRUARY, MARCH, APRIL, MAY, JUNE, JULY, AUGUST BILLING ADJUSTMENTS

No billing adjustments available at this meeting.

VOUCHERS OVER \$5,000

Motion was made, Mr. Akin and seconded by Mr. Babb, that the vouchers for DJ Egarian for \$9,845.65, Rio Supply for \$13,850, DeMaio for \$19,656.75 and Coppola for \$29,890 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

BILLING ISSUES

To be discussed in closed.

EMPLOYEE ASSOCIATION AGREEMENT – MEAL ALLOWANCE

It was recommended to pay the questioned meal allowance. Mr. Pucilowski will write a memo to the employees stating that going forward the meal allowances will not be paid unless the receipt is in the period that the overtime takes place.

NON-MEMBERS OF THE EMPLOYEE ASSOCIATION

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to approve the salary increases for the non-members as presented. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb

NAYS: Messrs.: Akin

ABSTAIN: Messrs.: None

SAFETY PROGRAM

Motion was made by Mr. Babb, and seconded by Mr. Akin, to authorize the Executive Director to spend up to \$11,000 for a safety program subject to compliance with Open Public Contracts Law. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

AWARDS DINNER

It was agreed to have the dinner in early November prior to Thanksgiving but not during the Teacher's Convention. Bensi's is an agreeable option for the venue. The award amounts will be discussed in the next meeting.

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
September 11, 2013**

SMSTP RBC PROPOSALS

Two options were provided in the proposal for the RBC building repair. An additional concern is the anticipated compliance requirements for phosphorus. The Executive Director would like to review another option of building a new building or facility for the RBCs. A suggestion was made to look into having another company build the building and lease it back to the WTMUA. The Prevailing Wage laws will have to be reviewed. Another suggestion was made to encase the corrosion with a foam base for insulation. It was also suggested that the repaired facility should have a preventative maintenance program to avoid this degree of deterioration in the future. RBC units are typically housed outside probably due to the moisture. It is also understood that the building was temporary because of a plan for a larger facility connecting the two treatment plants. This may have been some of the reasons that stalled the maintenance of this building. Serious consideration should be made for putting the RBCs outside. The Schooley's Mountain permit is up for renewal in 2014. The new phosphorus limits could be included in the permit renewal with 36 months provided to meet the limit with fines imposed after the 36 months. The impact of these limits will be reviewed with regard to improvements.

It was agreed to forward the scope of work to the Board Members for approval prior to soliciting RFPs. It was suggested to put some monetary restrictions to avoid a proposal that the WTMUA cannot afford.

PRIVATE WELL REQUEST – 217 & 221 PARKER RD

A discussion with the owner of 221 Parker Rd. included the option of posting an escrow for capping the well if the farm irrigation is never needed. He advised that he is not interested in posting an escrow. The cost of the work is undetermined since the depth of the well is unknown. The EPA has verbally advised that they are not willing to put money in escrow for capping the well after the project is over. Another alternative is to turn down the request. There is no commercial operation or financial hardship evident nor is there a business plan in place. The Executive Director was authorized to contact the owner of 221 Parker Rd. to see if he will post an escrow and to advise him that he has until December 15, 2013 to give the WTMUA a decision.

The property at 217 Parker Rd. has extensive private gardens that they want to water with their existing well. It was agreed to table a decision on this property until next month's meeting.

CLIFFSIDE PARK

It is still unclear what Cliffside Park will need for the WTMUA to determine the cost of running the system. The Executive Director will send correspondence to Mr. Zinckgraf requesting written details of their needs from the Cliffside Park Board.

PARKER ROAD LINE EXTENSION – RE-CHLORINATION BUILDING

The potential liability for ownership of the building was to be addressed in a Potential Purchaser Agreement. The agreement has been reviewed and comments provided between Attorneys. The PPA excludes Natural Resource Damages which include damages to nature versus remediation costs. J. Gregory suggests the WTMUA owns the building but not the land under the building while the EPA provides a license agreement for the use of the property.

CHRISTOPHER DRIVE WATER AND SEWER EXTENSION

A letter was provided by Mrs. Amoroso about the continued interest in receiving sewer and water from the WTMUA. The sewer extension has not been pursued because there has been no interest from the residents to pay for the sewer extension. The water will be easier to extend once the new well from the Parker Road line extension is brought on line. It has not been determined if all the residents on the street are interested in connecting to the water and paying for the extension. Engineering work needs to be

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
September 11, 2013**

scheduled and budgeted. The Township is moving toward updating the Highlands Planning area to Highlands Preservation which would require a health and welfare exemption from the Highlands. This may be possible because of the radon presence in the wells. Further discussion will take place after the Parker Road line extension is complete.

DIRECTOR'S REPORT

- The Combe Fill water line extension is moving along. Updating the Hardy Cross Analysis to include the new piping was discussed. The EPA was not requested to update this Analysis. M. Pucilowski will discuss this with the EPA. M. Pucilowski is attempting to get a partial payment of the connection fees prior to the end of the year. The structure for the booster station is up but none of the interior work is done. Any work has to take place when the school is not in session. Two properties in Chester will not connect, Chester Fuel Oil and property across the street. The service line stubs and curb boxes will be installed for these two properties. The EPA has said that it is Chester's responsibility to get all the connections. Agreements have been signed by 71 of the 73 properties allowing the EPA to go onto the property to do the connection work.
- Grove Street Pump Station has begun site clearing and the construction of the wall.
- Waiting to hear on the Highlands Applicability Determination the Smith Property. We have been advised it is on the supervisor's desk.
- The Regency at Long Valley Agreement has been sent and we are awaiting a response.
- The application has been submitted for the manganese treatment for wells 7, 10 & 19.
- The illegal sump pump letter was mailed with last billing and will go out with this month's billing.
- The Old Farmers Pump Station Moyno pump punch list completed and the invoice has been approved for payment.
- Two grinder pumps were included in the capital budget, but the money was reallocated to pay for the Moyno pump. Since then the grinder pump in the wet well at the Long Valley plant and the Long Valley pump station pumps failed. Budgets will be reviewed and transfers will be recommended. Normal useful life of these pumps is 7-8 years and these pumps lasted 15.
- LV02 pump and motor had to be replaced. We will have a spare pump when the well is capped. The reservoir will be removed and the area leveled. Natural vegetation will be planted for minimal maintenance. The spring is now going underground. An underground drain could be installed to the catch basin for drainage if the spring comes back up.
- The SBR #2 at LVSTP has been cleaned out and the SBR #1 will also need to be cleaned.

CLOSED SESSION – 10:25 PM

RESOLUTION CLOSED SESSION

No. 13-09-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Contract Negotiations and litigation matters which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
September 11, 2013**

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: September 11, 2013

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED 11:03 PM

FINANCIAL REPORTING

The receivable balance was requested. It was advised that the financial reports won't be available for the next meeting but the balance can be provided. The financials are the next priority especially since budgets are due next month.

The Board is agreeable to bring in additional administrative help to get caught up with work that has fallen behind due to the current issues discussed.

Motion was made by Mr. Babb, and seconded by Mr. Akin, to adjourn the meeting.

AYES: Messrs.: Cullen, Akin, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 11:05 pm

Respectfully Submitted,
E. Jill Waller
Secretary