
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
April 3, 2013**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:35 p.m. on April 3, 2013. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 12, 2013. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Cullen, Napolitano, Akin*, Popper**, Mascott
Alt. Members Present:	Messrs.	Babb
Members Absent:	Messrs.	
Alt. Members Absent:	Messrs.	Kramer
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	LiaBraaten
Staff Members Present:	Executive Director (E.D.) Pucilowski, Secretary Waller, Attorney Gregory, Attorney Manganello	

*recused himself from 10:29pm - 10:45pm

**left at 10:10pm

SALUTE THE FLAG

APPROVAL OF MEETING MINUTES

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to approve the March 29, 2013 Meeting Minutes. Motion was carried by the following vote:

AYES:	Messrs.:	Cullen, Napolitano, Akin, Popper, Mascott, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

MARCH 2013 CHECKBOOK REGISTER

Tabled until next meeting.

JANUARY, FEBRUARY, MARCH BILLING ADJUSTMENTS

The Billing Adjustments are not available due to the transition to the new finance software.

VOUCHERS OVER \$5,000

Motion was made by Mr. Popper, and seconded by Mr. Akin, that the voucher for DJ Egarian, dated 3/5/13, in the amount of \$5,634.07 and Gregory & Reed, dated 3/6/13, in the amount of \$7,578.36 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES:	Messrs.:	Cullen, Napolitano, Mascott, Akin, Popper, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

TREE KING EXPENDITURE AUTHORIZATION

It was suggested that the Executive Director submit damage to insurance.

Motion was made by Mr. Mascott, and seconded by Mr. Akin, to authorize the Executive Director to spend up to \$45,000 for tree removal as a result of Super Storm Sandy. Motion was carried by the following vote:

AYES:	Messrs.:	Cullen, Napolitano, Mascott, Akin, Popper, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
April 3, 2013**

BUDGET TRANSFER FOR OLD FARMS ROAD PUMP STATION MOYNO PUMP

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to authorize a \$3,000 capital budget transfer from LV Sewer Professional Services to the OFR Pump Station Moyno Pump. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Mascott, Akin, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BUDGET TRANFER FOR GROVE STREET PUMP STATION

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to authorize a \$15,000 capital budget transfer from OFR Security & Fencing to the Grove Street Pump Station. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Mascott, Akin, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

GROVE STREET PUMP STATION BID

<p>RESOLUTION AUTHORIZING ACCEPTANCE OF BID FOR CONTRACT NO. C108B, GROVE STREET BOOSTER PUMP STATION</p>
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No. 13-04-B

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") advertised for bids for the construction of Contract No. c108b, Grove Street Booster Pump Station; and

WHEREAS, on March 14, 2013 the Authority ("Authority") opened and read aloud ten (10) sealed bids for Contract No. c108b, Grove Street Booster Pump Station; and

WHEREAS, the bid specifications provided for alternate bidding for the construction of the Booster Pump Station alone or the construction of the Booster Pump Station along with the supply and installation of SCADA equipment; and

WHEREAS, the Executive Director, in consultation with the Authority Engineer, recommend the acceptance of the low bid for the construction of the Booster Pump Station alone, without the supply and installation of the SCADA equipment; and

WHEREAS, the lowest responsible bid received for the construction of the Booster Pump Station without the supply and installation of SCADA was the bid of DeMaio Electrical Company, Inc., ("DeMaio") in the amount of \$179,800; and

WHEREAS, the attorney for the Authority has reviewed the apparent low bid and finds same to be in acceptable form except for a minor bid defect that may be waived by the Authority; and

WHEREAS, it is in the best interest of the Authority to accept the bid of DeMaio for the construction of the Booster Pump Station alone, without the supply and installation of the SCADA equipment; and

WHEREAS, the Executive Director has certified that funds are available to in the amount of the DeMaio bid and for that purpose.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is hereby authorized to issue a Notice of Award to DeMaio Electrical Company, Inc., for the construction of the Booster Pump Station alone, without the supply and installation of the SCADA equipment in the amount of \$179,800.
2. Subject to receipt and approval of a fully executed Contract by DeMaio Electrical Company, Inc. and receipt and approval by the Authority attorney of any other items required by the bid

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
April 3, 2013**

specifications, the Executive Director is authorized to sign a contract with DeMaio Electrical Company, Inc. for WTMUA Contract No. c108b, Grove Street Booster Pump Station in the amount of \$179,800.00.

3. This Resolution shall take effect immediately upon passage according to law. This resolution shall take effect immediately pursuant to law.

INTRODUCED AND PASSED: April 3, 2013

Motion was made by Mr. Popper, and seconded by Mr. Akin to approve the Resolution. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Mascott, Akin, Popper, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

FUSION LOUNGE

The Penalty Assessment needs to be revised. The Resolution was not ready for the meeting and will be introduced at the next meeting.

CLIFFSIDE PARK ASSOCIATES WATER SYSTEM

There was a verbal request from Cliffside Park Associates for the Authority to become the Operator of Record immediately. It was decided that the Authority is not interested in becoming the Operator of Record until the water system improvements have been completed.

REGENCY AT LONG VALLEY

This topic was tabled to Closed Session.

CUSTOMER REQUEST FOR IRRIGATION WELL

The Resolution was reviewed and it was suggestion was to add "Agricultural" in front of the work "Commercial". A permit will need to be generated and will be sent to Commissioners for review. The Authority Rules and Regulations (R&R) addressing this situation were reviewed. It was suggested that the Authority R&R may need to be clarified. A decision was tabled until next meeting. The Executive Director will ask the property owner to fill out the Authority Application and specify the hardship and special reasons for their request. The Board would like a solid set of criteria for the request. The Board had no issue with the Executive Director showing the Resolution to the property owner as a draft.

DIRECTOR'S REPORT

- Parker Road water line extension: The Authority response to the Draft Allocation Permit was sent today. The issue of the re-chlorination building is being addressed. The Township Ordinance will be voted on next Wednesday.
- New Well on Smith Property: The final report is just about ready to send to the DEP. The hope is that the Ag Board's concerns will be satisfied once the report is processed by the DEP.
- DEP RBC Building Inspection: The equipment to fit in the building needed to inspect the roof has been sourced. Once vendors are found, estimates will be requested.
- Sandt Lane Sewer Extension – Once preliminary costs are pulled together and the Executive Director will reach out to the residents.
- Black Oak Sewer Connection: the connection fee has been paid and they are now connected. The West Morris High School Sewer Service Agreement will need to be reviewed and the credit for applicable connections will have to be applied.

**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
April 3, 2013**

- Fusion: The penalty will be \$500 plus attorney fees and retroactive water usage.
- Financial Disclosures: This will now be filled out electronically. When instructions are available, they will be provided. There will be an extension for the submission.
- Board of Education (BOE) Garage: This will be located at the DPW property. A discussion of the connection fees was tabled to Closed Session due to the Authority's need for an easement from the BOE.
- Temporary Help for Hydrant Painting: It was agreed that the Executive Director has the authority to select and hire temporary help to paint fire hydrants as long as the expenditure has been included in the budget.

CLOSED SESSION – 8:55 PM

RESOLUTION CLOSED SESSION

No. 13-04-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation, Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: April 4, 2013

Motion was made by Mr. Popper, and seconded by Mr. Mascott, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES:	Messrs.:	Cullen, Napolitano, Akin, Mascott, Popper, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

OUT OF CLOSED – 10:45 PM

Motion was made by Mr. Napolitano, and seconded by Mr. Babb, to adjourn the meeting.

AYES:	Messrs.:	Cullen, Napolitano, Akin, Mascott, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Meeting Adjourned: 10:45pm

Respectfully Submitted,
E. Jill Waller
Secretary