
**WASHINGTON TOWNSHIP MUA
REGULAR MEETING
March 06, 2013**

The Regular Meeting of the W.T.M.U.A. was called to order at 7:35 p.m. on March 6, 2013. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 12, 2013. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Cullen*, Akin, Mascott
Alt. Members Present:	Messrs.	Babb
Members Absent:	Messrs.	Napolitano, Popper
Alt. Members Absent:	Messrs.	Kramer
Township Liaison Present:	Messrs.	LiaBraaten
Township Liaison Absent:	Messrs.	
Staff Members Present:		Executive Director (E.D.) Pucilowski, Secretary Waller, Attorney Gregory

*arrived at 8:49 pm

SALUTE THE FLAG

APPROVAL OF MEETING MINUTES

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to approve the October 24, 2012 and February 6, 2013 Meeting Minutes. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Mascott, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	Popper

VOUCHERS OVER \$5,000

Motion was made by Mr. Mascott, and seconded by Mr. Babb, that the voucher for DJ Egarian, dated 2/4/13, in the amount of \$9,314.10 and Highlands Water Co., dated 2/5/13, in the amount of \$8,660.98 be approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Mascott, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

2013 BUDGET ADOPTION

<p>RESOLUTION 2013 AUTHORITY WATER UTILITY ADOPTED BUDGET WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY OPERATING and CAPITAL BUDGETS for the FISCAL YEAR: from JANUARY 1, 2013 to DECEMBER 31, 2013</p>

No. 13-03-B

WHEREAS, the Water Utility Annual Budget and Capital Budget/Program for the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2013 and ending December 31, 2013, has been presented for adoption before the Commissioners of the Authority at its open public meeting of March 6, 2013 and,

WHEREAS, the Water Utility Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

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WHEREAS, the Water Utility Annual Budget as introduced reflects Total Anticipated Revenues of \$1,204,470, Total Appropriations, including any Accumulated Deficit if any, of \$1,204,470 and Total Unrestricted Net Assets utilized to Balance Budget of \$0; and,

WHEREAS, the Water Utility Capital Budget as presented for adoption reflects Total Capital Appropriations of \$1,416,100 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$1,416,100; and,

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Washington Township Municipal Utilities Authority, at an open public meeting held on March 6, 2013 that the Water Utility Annual Budget and Capital Budget/Program of the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and shall constitute an appropriation for the purposes stated; and,

BE IT FURTHER RESOLVED, that the Water Utility Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

INTRODUCED AND PASSED: March 6, 2013

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to adopt 2013 Water Budget. Motion was carried by the following vote:

AYES: Messrs.: Akin, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

<p>RESOLUTION 2013 AUTHORITY SEWR UTILITY ADOPTED BUDGET WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY OPERATING and CAPITAL BUDGETS for the FISCAL YEAR: from JANUARY 1, 2013 to DECEMBER 31, 2013</p>
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No. 13-03-C

WHEREAS, the Sewer Utility Annual Budget and Capital Budget/Program for the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2013 and ending December 31, 2013, has been presented for adoption before the Commissioners of the Authority at its open public meeting of March 6, 2013 and,

WHEREAS, the Sewer Utility Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

WHEREAS, the Sewer Utility Annual Budget as introduced reflects Total Anticipated Revenues of \$2,597,210, Total Appropriations, including any Accumulated Deficit if any, of \$2,597,210 and Total Unrestricted Net Assets utilized to Balance Budget of \$0; and,

WHEREAS, the Sewer Utility Capital Budget as presented for adoption reflects Total Capital Appropriations of \$654,500 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$654,500; and,

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Washington Township Municipal Utilities Authority, at an open public meeting held on March 6, 2013 that the Sewer Utility Annual Budget and Capital Budget/Program of the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and shall constitute an appropriation for the purposes stated; and,

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BE IT FURTHER RESOLVED, that the Sewer Utility Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

INTRODUCED AND PASSED: March 6, 2013

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to adopt 2013 Sewer Budget. Motion was carried by the following vote:

AYES: Messrs.: Akin, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

FEBRUARY CHECKBOOK REGISTER

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to approve the February checkbook register. Motion was carried by the following vote:

AYES: Messrs.: Akin, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BLACK OAK SEWER SERVICE AGREEMENT

<p>RESOLUTION AUTHORIZING EXECUTION OF SEWER SERVICE AGREEMENT WITH BLACK OAK GOLF CLUB, LLC</p>

No. 13-03-E

WHEREAS, Black Oak Golf Club, LLC ("Black Oak") is the owner of certain lands and premises situated in the Township of Washington, currently designated as Lots 1.09, 2, 3, 8, 8.11, 8.12, 8.13, 8.14, 8.15, 21, 21.04, 27, 27.05, 28, 29 and 29.01 in Block 18 and Lots 1.01, 1.02, 1.03, 1.04, 1.05, 1.06, 1.07, 1.08 and 1.09 in Block 18.01, consisting of a golf course, temporary club house building and a proposed permanent club house building (hereinafter referred to as the "Development"); and

WHEREAS, Black Oak requires a sewer connection for the Development, initially for the temporary club house and, upon approval, for the permanent club house building; and

WHEREAS, Black Oak has constructed the sewerage collection system within its property at its own cost and expense and in accordance with all rules, regulations and requirements of the Authority, Township of Washington, County of Morris and State of New Jersey; and

WHEREAS, Black Oak has received Preliminary and Final Approval from the Planning Board of the Township of Washington and all other local and State permits and approvals required to connect the temporary clubhouse to the Authority's public sewerage system; and

WHEREAS, Black Oak has received permission from the NJDEP to connect the temporary club house building to the Authority's Long Valley Wastewater Treatment Facility; and

WHEREAS, at this time, adequate capacity exists in the Authority's Long Valley Wastewater Treatment Facility to treat the sewerage from the temporary and permanent club house buildings; and

WHEREAS, the Authority installed a sewer lateral in the public right of way for the future sewer connection of the Development; and

WHEREAS, the Black Oak has constructed a dry sewer line and has connected the dry line to the sewer lateral and now has requested to connect the sewer line to the temporary club house building and upon completion and required approvals, to the permanent club house building.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority in the County of Morris and in the State of New Jersey on this 6th day of March, 2013 that the

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Executive Director of the Washington Township Municipal Utilities Authority is hereby authorized and directed to execute a Sewer Service Agreement with Black Oak Golf Club, LLC in the form attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, this Resolution shall take effect immediately in accordance with law.

INTRODUCED AND PASSED: March 6, 2013

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to approve Resolution 13-03-E. Motion was carried by the following vote

AYES: Messrs.: Akin, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

M. Pucilowski will sign the agreement. Black Oak has 30 days to pay the fees prior to connection. If the fees are not paid within the 30, they shall not connect to the system. The next step will to review the West Morris Regional High School Agreement to determine obligations when Bartley Road users are added to the system.

FUSION LOUNGE

M. Pucilowski met with the property owner. The owner was upset about the fine levy and advised that he was not aware that the plumbing was connected without a meter being installed. The owner provided copies of the plumbing inspection and certificate of occupancy provided by the Township. The general manager that handled the reconstruction is no longer employed. Further discussion was tabled until Closed Session.

REGENCY AT LONG VALLEY

No response has been forthcoming from the letter that the Attorney sent to representatives at Regency regarding the WTMUA's requested changes to the Water and Sewer Service Agreements. The WTMUA does not want to provide water for the pond when the WTMUA is under water restrictions. The revised Service Agreements need to be forwarded to Regency by the Attorney. J. LiaBraaten understands that the Planning Board has been discussing alternatives to the pond. He will get a more definitive answer and provide input to the WTMUA.

WTMUA AND TOWNSHIP OF CHESTER WATER

Comments were received on Agreement. Discussion was tabled to Closed Session.

ELECTED OFFICIALS' TRAINING

Provided instructions on how to take the training online. Training provides the WTMUA with a \$250 training credit per Official that participates in the training. M. Pucilowski will advise how long it takes to go through the training.

CUSTOMER REQUEST FOR IRRIGATION WELL

Tabled to next meeting.

DIRECTOR'S REPORT

- Parker Road water line extension: Received DEP permit for water main extension. Received Planning Board approval. Expect to receive the revised draft Allocation Permit next week. Expect to be revised to remove the restrictions and provide the full capacity of LV09. It is expected that the

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DEP will require the WTMUA to address the water loss issue within the next five years. This will require evening overtime work to look for leaks or the utilization of an outside vendor. The meter replacement program should help with this endeavor. It was suggested to put step meters within the system to narrow down the leak areas.

- The bid deadline for the Grove Street Pump Station is March 14th.
- Originally, it was considered advisable to hold off submitting the Allocation Permit Application for the new well until the LV09 Application was finalized. With the Ag Board's decision to extend their farmland preservation, it was determined that it would be in the WTMUA's best interest to move ahead with the Application. It is expected to be submitted by the end of the month.
- It has been determined that a lift to inspect the RBC roof, as required by the DEP Inspection, will have to be rented.
- It seems that a valve will need to be installed before the Moyno Pump can be installed at the Old Farmers Road Pump Station. It is anticipated that \$5,000 will be needed for the valve. M. Pucilowski will advise once preliminary estimates are provided.
- The Township has requested that a letter be sent to residents that have been added to the sewer service area as a result of the Wastewater Management Plan. A preliminary estimate for the main extension that will be needed to provide Sandt and Bartley residents with an idea of their costs. M. Pucilowski will prepare the letters and review them with the Attorney.

CLOSED SESSION – 9:00 PM

RESOLUTION CLOSED SESSION

No. 13-03-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation, Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: March 6, 2013

Motion was made by Mr. Cullen, and seconded by Mr. Babb, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES:	Messrs.:	Cullen, Akin, Mascott, Babb
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

OUT OF CLOSED – 9:50 PM

SPECIAL MEETING

Discussed Board Member availability for a Special Meeting to discuss the Chester/MUA Intermunicipal Agreement and the Employee Association Agreement. It was agreed that a date will be determined

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once the Attorney has had a chance to review the Chester Agreement comments has a better idea when he will be prepared to meet.

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to adjourn the meeting.

AYES: Messrs.: Cullen, Akin, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 9:55pm

Respectfully Submitted,
E. Jill Waller
Secretary