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**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
October 3, 2012

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 p.m. on October 3, 2012. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 3, 2012. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs. Cullen, Napolitano, Akin*, Mascott**
Alt. Members Present:	Messrs. Babb
Members Absent:	Messrs. Popper
Alt. Members Absent:	Messrs. Kramer
Township Liaison Present:	Messrs.
Township Liaison Absent:	Messrs. Kennedy
Staff Members Present:	Executive Director Pucilowski, Executive Secretary Waller; Attorney St Angelo***

\*left at 9:04 pm

\*\*arrived at 7:40 pm

\*\*\*left at 8:15 pm

**APPROVAL OF MEETING MINUTES**

Motion was made by Mr. Akin, and seconded by Mr. Napolitano to approve the January 4, 2012 regular meeting minutes. Motion was carried by the following vote:

AYES: Messrs: Cullen, Napolitano, Akin, Babb

NAYS: Messrs: None

ABSTAIN: Messrs: None

**SEPTEMBER, 2012 CHECKBOOK REGISTER**

Motion was made by Mr. Akin, and seconded by Mr. Napolitano, to approve the September 2012 Checkbook Register as presented. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**AUGUST, 2012 BILLING ADJUSTMENTS**

Motion was made by Mr. Akin and seconded by Mr. Napolitano to approve the Billing Adjustments.

Motion was carried by the following vote:

AYES: Messrs: Cullen, Napolitano, Akin, Babb

NAYS: Messrs: None

ABSTAIN: Messrs: None

**VOUCHERS OVER \$5,000**

Motion made by Mr. Akin and seconded by Mr. Napolitano to approve payments for Gregory & Reed, for \$6,406.78, and DJ Egarian for \$8,560.00. Motion was carried by the following vote:

AYES: Messrs: Cullen, Napolitano, Akin, Babb

NAYS: Messrs: None

ABSTAIN: Messrs: None

**LV SEWER TREATMENT PLANT SOFTWARE AND HARDWARE PURCHASE**

This topic was tabled until the next meeting.

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**SEMS SOFTWARE SUITE PRODUCTS**

M. Pucilowski will review and advise the value and need for this software.

**2012 CAPITAL BUDGET ITEM**

Motion made by Mr. Akin and seconded by Mr. Napolitano to approve the capital expenditure for the repair of the Phragmite bed and the railings at the SMSTP sludge tank. Motion was carried by the following vote:

AYES: Messrs: Cullen, Napolitano, Mascott, Akin, Babb

NAYS: Messrs: None

ABSTAIN: Messrs: None

**ACCOUNT #1800 – REQUEST FOR CREDIT BASED ON BILLING UNIT CHANGE**

The request was reviewed. Any action was tabled. Since the file had a prior request dated in 2008, minutes during that period will be reviewed to ensure no action was taken.

**AWARDS**

Options for the dinner were reviewed and will be discussed with the staff.

**CLIFFSIDE ASSOCIATES**

There has been no update from Cliffside Attorney in about a month and half on the status of collecting from non-payers. A third party authorization form has been sent to the mortgage company giving the MUA's attorney authority to discuss the details on the foreclosure property that the Board agreed to accept principal only to satisfy the loan for the bank's deed in lieu of foreclosure. The closing is tentatively scheduled for October 31<sup>st</sup>. Further details on the non-payers should be available at the next meeting.

**DIRECTORS REPORT**

- There was a meeting with the residents affected by the Parker Rd water main extension. The DEP responded to the Allocation paperwork and are requiring additional information. Awaiting permission from the school to start surveying the property.
- The specs for the Grove St pump station are being reviewed and should be ready to advertise by the end of October.
- The resident's request for a sewer main extension onto Christopher Dr. may be more difficult than their request for a water main extension. Engineering costs for the water main extension will be added to the 2013 budget. Ultimately this cost will be borne by the residents. A Township ordinance can require all homeowners to hook up.
- Quotes have been requested to pave around the Springtown Pump Station.
- Valley View Chapel has been connected and the connection fees have been paid.
- There are a few issues with the data on the Smith Farm Well. A meeting is scheduled for tomorrow.
- We are awaiting a response from Regency's attorney on the comments to the new service agreement.
- Fusion will be discussed at the next meeting in Closed Session.
- The Sewer Service Agreement was provided for the Black Oak Golf Course. Once the mortgage for the connection fee is worked out as well as the credit for West Morris Central High School, the Agreement will be ready to finalize. A vote on the Agreement was tabled until next meeting.
- A reconciliation was completed and provided to the homeowner for account # 1667. The 2011 tax sale amount was paid by the homeowner.
- The Excavation Spec in pending awaiting for the completion of the Grove Street spec.

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**OPEN TO THE PUBLIC – 8:15 PM**

- The Public expressed interest in what will be included in the 2013 budget.
- The sewer extension onto Christopher Drive is problematic because it will require a pump station just for the homes on Christopher as well as the problem of how to tie it into the Old Farmers Road force main. The costs will be high. There are no ordinances for the planning area as yet. It is anticipated that the ordinance will be similar to the preservation area making the sewer extension approval difficult. On the water side, an extension may be easier if there is a health issue due to the radon in the area. The homeowners on Christopher Drive are being told that the septic systems are on borrowed time. A concern of the residents is that the longer the extension takes, the homeowners who have failing septic systems will have replaced their systems and will no longer be interested in the line extension. A rough price will be compiled to determine if the homeowners are willing to pay for the extensions.
- The proposed 2013 budget includes a capital expense of \$15,000 to develop preliminary costs and plans for the extension and Highlands/DEP approval. This preliminary work will also detail the hurdles associated with the extensions. The budgeted amount was put in the Schooley's Mountain budget, in error, rather than the Long Valley budget and will be moved for the next budget review.
- It was recommended to the homeowners that if they do not want the same rules applied to the planning area that are maintained for the perseveration area, they need to discuss this with the Township Committee quickly. The topic is currently being discussed.
- M. Pucilowski will advise the homeowner's representative when the next Authority budget meetings will be held.
- Cost sharing for the preliminary work was discussed.

**CLOSED TO THE PUBLIC – 8:20 PM**

**2013 BUDGET**

The proposed operating and capital budgets for both water and sewer were discussed. Possible rate increases of a minimal amount for Sewer and a 4-5% for Water was discussed. A salary increase for M. Pucilowski was brought up for discussion. M. Pucilowski advised that he would prefer additional time off in lieu of salary increase. A decision was tabled for the moment.

**CLOSED – 10:40 PM**

<b>RESOLUTION</b> <b>CLOSED SESSION</b>
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No. 12-04-C

**WHEREAS**, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating Personnel, Contract Negotiations and Litigation which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

**WHEREAS**, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

**INTRODUCED AND PASSED:** October 3, 2012

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Motion was made by Mr. Mascott, and seconded by Mr. Napolitano, to go into Closed Session. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Akin, Napolitano, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**OUT OF CLOSED – 11:40 PM**

Motion was made by Mr Mascott, and seconded by Mr. Babb, to adjourn the meeting.

AYES: Messrs.: Cullen, Napolitano, Mascott, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

Meeting Adjourned: 11:40 pm

Respectfully Submitted,  
E. Jill Waller, Secretary