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**WASHINGTON TOWNSHIP MUA  
REGULAR MEETING  
September 12, 2012**

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:34 p.m. on September 12, 2012. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 3, 2012. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Cullen, Napolitano\*, Akin\*\*, Popper  
Alt. Members Present: Messrs. Babb, Kramer\*\*\*  
Members Absent: Messrs. Mascott  
Alt. Members Absent: Messrs.  
Township Liaison Present: Messrs.  
Township Liaison Absent: Messrs. Kennedy  
Staff Members Present: Executive Director (E.D.) Pucilowski, Secretary Waller, Attorney Gregory

\*arrived at 7:41 pm

\*\*absent from meeting from 9:05 pm – 9:10 pm

\*\*\*arrived at 8:09 pm;

**SALUTE THE FLAG**

**OPEN TO THE PUBLIC 7:35PM**

**BLACK OAK GOLF COURSE SEWER CONNECTION**

A sewer service agreement has been prepared for the golf course. The owners requested consideration of a mortgage loan for the connection fee with a 3-5 year pay off and 20% down. Black Oak was approved by the DEP for a maximum usage of 2,000 gal per day. This would result in 7 EDUs for an approximate connection fee of \$56,000. The WMCHS has an agreement with the Board of Education that earns them a portion of the Black Oak connection fee as a credit towards their sewer costs. The Attorney recommends the MUA does due diligence on securing the property as a lien on the property. It was also recommend to investigate the security for the loan since superior lien status may apply. There was further discussion on whether the MUA should be providing loans. Questions that need to be considered are the amount of the down payment, the amount of the interest, and protection of the lien.

The Service Agreement needs to be updated since the original draft was from one year ago. It should be ready for review at the next Meeting. Additionally an air test of the line needs to be scheduled.

**CLOSED TO THE PUBLIC 7:52 PM**

**APPROVAL OF MEETING MINUTES**

Motion was made by Mr. Akin, and seconded by Mr. Popper, to approve the November 16, 2011 and December 7, 2011 Meeting Minutes.

Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Popper, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: none

**JULY & AUGUST 2012 CHECKBOOK REGISTERS**

Motion was made by Mr. Akin, and seconded by Mr. Napolitano, to approve the presented checkbook registers. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Popper, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: none

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**JULY 2012 BILLING ADJUSTMENTS**

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to approve the presented Billing Adjustment register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Popper, Kramer, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: none

**VOUCHERS OVER \$5,000**

Motion was made by Mr. Akin, and seconded by Mr. Popper, that the vouchers for Rio Supply dated 8/14/12 for \$15,117.00, Toby Barkman dated 8/04/12 for \$8,281.72, Toby Barkman dated 8/23/12 for \$7,444.38 and Geosciences dated 8/16/12 for \$7,426.61 be approved and authorized by the signature of the proper officials. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Popper, Kramer, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**2012 CAPITAL BUDGET ITEMS**

The Executive Director requested Capital Budget items requested: Long Valley sewer plant computer software upgrade, hydrant flushing, diffuser & de-chlorination equipment and a VFD for the LV8 well pump motors.

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, to approve the capital budget expenditure for the LVSTP computer and software upgrade and the line flushing equipment and the VFD for well LV08 Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Akin, Popper, Kramer, Babb  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**BOARD MEETING DATES**

The possibility of meeting on the 3rd Wednesday of each month was discussed.

**FACILITIES TOUR**

It was agreed that the water facilities tour could be scheduled for September 15th at 7:30 AM and the sewer tour on September 29th. Secretary Waller will discuss with the Operators and confirm the schedule.

**MULTIPLE BILLING UNIT AUDIT**

The Board Members and the Attorney have no objections to auditing the multiple billing units.

**ACCOUNT #1800 - REQUEST FOR CREDIT BASED ON BILLING UNIT CHANGE**

The Customer requested the property type to be changed from residential to commercial based on the property being converted from apartments to office space. They are also requesting a billing credit as a result of the change. It has been determined that the cost benefit from being a commercial customer only reduces the unit cost at the third tier and above. Currently this property has not gone above the second tier and there is no credit applicable. No further action is required.

**REGENCY AT LONG VALLEY**

Information was provided from Regency's attorneys and will be reviewed. The major issue in debate is the fountain that is a wetlands requirement from the DEP.

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**VALLEY VIEW CHAPEL SEWER & WATER AGREEMENT**

Mr. Akin recused himself and left the meeting during this discussion. The Agreements have been forwarded to Valley View for review and signature. Once the connection payment is paid, they will connect to the system.

**AUDIT FOR 23 BROOKLAWN NEW METER**

The billing adjustment audit revealed a miscalculation resulting in an additional \$10.91 due by the customer. They have requested a waiver of the outstanding interest. They have already been credited the applicable interest as a result of their bankruptcy. Board decided that no other interest will be waived.

**DIRECTOR'S REPORT**

- The Executive Director met with the Board of Education on August 28, 2012 regarding the pumping station for the Parker Road water main extension. They are prepared to move ahead. It is understood that the station will remove one parking space and at times there will be strangers on school property. The Board of Education expects the EPA to pay for their attorney costs. There will be a public meeting in Chester on September 19th at 7:30 PM to discuss the completion of the water main and the connection requirement for all residents. Residential wells will be capped at the expense of the EPA. Chester will adopt an ordinance requiring connection, but it is unclear if they will enforce it. Washington Township has advised that they will enforce the connection of their residents. Mr. Cullen spoke to the Mayor Short regarding the \$20,000 spent prior to the EPA Agreement. The Mayor will discuss this with the Mayor of Chester about recovering some of the expense. A brief accounting of those expenditures will be provided for this discussion.
- There have been minor changes to the Grove Street Pump Station. The Engineer estimates the estimate to increase to \$234,000. It is suggested that SCADA capital budget money be transferred to this project to fund the additional cost. The bid is ready.
- It has been determined that extending the sewer line onto Christopher Drive is complicated due to the force main. A water extension is relatively simple to accomplish once the firm capacity restrictions are released. The estimate for the water main installation is \$160,000. This affects 12 to 14 homeowners.
- The 2013 Budget will be ready to review in October.
- The asbestos water main on Brookside Drive needs to be replaced with ductile iron. The installation of a snubber to address the water hammer affect was discussed. This option would also require a vault. The same applies to the Long Valley Blvd. line
- It has been determined that two hand handheld portable radio units would have acceptable coverage and would be more affective than one truck unit.
- It was agreed to solicit quotes for paving the driveway at the Springtown Pump Station and accessing to the SMSTP. The \$10,000 provided by the Sandy insurance claim will go toward this expense.
- Data from the testing of the Smith property well has been collected and will be forwarded to the DEP. The water needs to be treated for high concentration of Iron and Manganese, based on the water samples. The flow volume is 300 gallons per minute.
- The Attorney is working on the paperwork for Fusion and will have more information for next meeting.
- Secretary Waller is reviewing the bid specs for the Excavation Contract to ensure they meet the purchasing guidelines.

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**CLOSED SESSION - 9:50**

<b>RESOLUTION CLOSED SESSION</b>
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No. 12-09-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: September 12, 2012

Motion was made by Mr. Popper, and seconded by Mr. Akin, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Napolitano, Babb, Kramer, Akin, Popper  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**OUT OF CLOSED – 10:15 PM**

**AJOURNMENT**

Motion was made by Mr. Akin, and seconded by Mr. Popper, to adjourn the meeting.

AYES: Messrs.: Cullen, Napolitano, Babb, Kramer, Akin, Popper  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

Meeting Adjourned: 10:15pm

Respectfully Submitted,  
E. Jill Waller  
Executive Secretary