
WASHINGTON TOWNSHIP MUA
Regular Meeting
July 11, 2012

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32 p.m. on July 11, 2012. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 3, 2012. Notice was also posted on the Municipal Building Bulletin Board.

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| Members Present: | Messrs. | Cullen, Mascott |
| Alt. Members Present: | Messrs. | Babb |
| Members Absent: | Messrs. | Napolitano, Akin, Popper |
| Alt. Members Absent: | Messrs. | Kramer |
| Township Liaison Present: | Messrs. | |
| Township Liaison Absent: | Messrs. | Kennedy |
| Staff Members Present: | Executive Director Pucilowski, Secretary Waller, Attorney Gregory, | |

SALUTE THE FLAG

OPEN TO THE PUBLIC – 7:33 PM

ACC #1800 – 6 SCHOOLEY’S MOUNTAIN RD.

The property owner has advised that the facility use changed from three two-bedroom apartments with full bathroom and kitchen. Currently it is an office building with three half bathrooms. The Executive Director has inspected the property. The change took place in the year 2000. The Township, nor the property owner, notified the Authority of the change. The request will be reviewed and will be discussed again at the next meeting.

WATER AND SEWER SERVICE EXTENSION REQUEST TO CHRISTOPHER DRIVE

The residents on Christopher Drive are concerned with their water sources for their individual wells due to being sandwiched between two known contamination sites. They are surrounded by residents that are on the water system. The septic systems are over 30 years old, and the concerns are that their useful life has been expended. The residents were advised that the connections are not a quick process. There are a few residents that cannot afford the connection and a few other residents that have already upgraded their systems. The residents have not spoken directly to DEP or Highlands as yet. Once the WMP is approved, an amendment can be applied for to include Christopher Drive.

PARKER ROAD WATER MAIN EXTENSION

The EPA presented a status on the Parker Road water main extension.

- The project is an extension of the Hager Water System that extends to Flintlock Drive down Parker Rd. to school house lane and up to Route 24. Treatment systems have been set up in these homes but there is one chemical that is really hard to treat requiring another source for water for the residents.
- To be able to supply the water, more water was needed. The EPA tested LV09 well that was never completed. The studies on the well came back positive. It is highly productive well pumping 825 gallons per minute for five days. A ground water influence study was performed and the results showed there was no direct influence of ground water. It was determined that LV09 was suitable for the water needs. The Highlands Council approved the project to increase the Authorities allocation and granted a Consistency letter.
- Currently finalizing the design of the extension.
- The Modification Allocation Permit Application is being finalized for presentation to the DEP to increase the Authority’s allocation.

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- The Townships of Chester and Washington are working on a Memorandum of Understanding and Ordinances to require residents to connect to the system.
- Anticipate construction beginning in the Spring or early Summer and providing water to residents by the end of the year.

The Authority benefits of the project are as follows:

- Correct Hager's Firm Capacity deficit with the new well. The new well will provide more than is required to make the correction and bring on the new connections. The new well will provide system redundancy that is lacking currently.
- Correct the Authority's Allocation deficit with an Allocation increase that will cover the additional connections and the deficit. The requested Allocation should be sufficient to cover the Parker Road extension as well as future connections for both water systems. The Highlands has agreed to that in order to protect the public health. This Allocation has not been coordinated with the new well in the Schooley's Mountain System. They will be in contact with GeoSciences to coordinate the two projects.
- The LV09 permitting is being handled by the EPA which is an extensive and expensive process.
- Infrastructure upgrades to bring the well online. This includes 675 gallons per minute, disinfection treatment (not required but recommended), emergency power for LV09 and LV03, and a new booster pump station. The DEP suggested that without this project, LV09 may never have been approved.

The preliminary designs were reviewed. Providing enough emergency power for the school to be able to be used as an emergency station is being negotiated with the Board of Education. The initial studies considered personnel and operating requirements due to the new connections. There was no recommendation for an increase in staffing, but it was considered that outside contractors will be needed due to the increase in work load. This cost was compared to the potential revenue increase for the connections and a net surplus in revenue was calculated. If training on the new systems is required that can be provided. The EPA is restricted from paying any operating and maintenance costs, but start up capital and training can be provided.

It cannot be guaranteed that the Sunoco hazardous waste site across the street will not affect the well. The modeling suggests that there will not be an impact on well at these pumping rates. In the off-chance that there is an effect, the well house has been design to be large enough to house additional treatment equipment. A DEP spill fund is available for operation and maintenance of this hazardous site. At this time, the DEP and the EPA is not willing to say they will definitely fund a remedial program because there is no expectation of a problem. A determination of the remedial requirements is not available without being sure what problems could occur. A well monitoring program may be continued further into the future.

Total construction cost is estimated at \$4 million.

The EPA will not provide a contract stating the EPA's obligation to the Authority. The Authority has full right to review the design and provide input that will be addressed. The EPA is open to do everything that is reasonably possible to meet the Authority's needs. There will be an Inter-Municipal Agreement between Chester and Washington Township. A letter from the EPA, to be included in the Inter-Municipal Agreement, could be provided that will outline what the EPA will do in terms of the project. Maintenance Bonds will be posted by the contractor. The Agreement and Ordinances needs to be in place prior to the Public Meetings which are planned for September.

Chester is aware of the dates of the road openings and is addressing any other improvements not related to the projects that can be done while the roads are opened.

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Copies of the presentation will be provided to the Executive Director.

The connection fees have become a hefty amount due to the number of connections. The EPA offered to provide capital improvements in lieu of the payment of connection fees. Examples would be paving, equipment or equipment upgrades. The Board will discuss the option.

The Combe Fill plume is moving in the other direction away from Christopher Drive. There is a hydraulic barrier with a stream for the Cleveland plume. There is a deep water aquifer testing being worked on. There is no knowledge of how deep the private wells are.

CLOSED TO PUBLIC – 7:40 PM

JUNE 2012 CHECKBOOK REGISTER

Motion was made by Mr. Mascott, and seconded by Mr. Cullen to approve the May 2012 Checkbook register. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$5,000

Motion was made by Mr. Babb, and seconded by Mr. Mascott to approve the following payments; DJ Egarian dated 6/12/12 for \$5,133.00, GeoSciences dated 5/31/12 for \$5,133.87, Pumping Services dated 5/17/12 for \$12,377.00, Scales Air Compressor dated 6/13/12 for \$5,080, Toby Barkman dated 6/11/12 dated \$8,257.95 and Passaic Valley dated 6/21/12 for \$5,100.00 Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

BUDGET ADJUSTMENT

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to authorize the Executive Director to authorize the \$12,377 LVSTP sewage pump be expended from the miscellaneous sewer capital budget account. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

DELINQUENT ACCOUNTS

The Executive Director requested to implement the best practice of shutting of water service for non-payment. The Executive Director will consult with the Health Department to address any concerns for the water turn off request.

ADMINISTRATIVE OFFICE HOURS

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to change the administrative office hours to 8:00 PM – 4:00 PM. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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PASSAIC VALLEY SLUDGE DISPOSAL CONTRACTS

Passaic Valley has split the sludge disposal contracts into one for each plant. The contracts are four year contracts with an early cancellation option. The phragmites beds at Schooley's Mountain should be operational again and should save money on sludge hauling. The thickness of the sludge was discussed. A prior analysis of the purchase of sludge thickening equipment determined that the cost benefit was minimal. It might be worth reviewing the cost benefits again.

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| RESOLUTION |
| CONTRACT RENWAL WITH PASSAIC VALLEY SEWERAGE COMMISSIONERS |

No. 12-07-A

WHEREAS, the Washington Township Municipal Utilities Authority (the Authority) is the owner and operator of two wastewater treatment plants within the Township of Washington, Morris County, New Jersey; and

WHEREAS, Passaic Valley Sewerage Commissioners (PVSC) is the owner and operator of a wastewater treatment plant located in Newark, New Jersey; and

WHEREAS, the PVSC wastewater treatment plant has sludge disposal facilities and capabilities; and

WHEREAS, the Authority generates sludge at it's the Long Valley and Schooley's Mountain wastewater treatment plants and desires to have the sludge disposed of by PVSC; and

WHEREAS, PVSC is agreeable to treat and dispose of the sludge of the Authority subject to certain terms and conditions including terms for the fixing of fees for treatment and disposal of the sludge and other related matters; and

WHEREAS, the Authority is agreeable to enter into a five-year contract with PVSC for the treatment and disposal of the sludge and other related matters.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. Subject to the review and approval of the Authority's attorney, the Executive Director is hereby authorized and directed to execute the Agreements for Sludge Treatment and Disposal with Passaic Valley Sewerage Commissioners made a part hereof as Schedule A.

2. Subject to a certification of funds to be put on file certifying funds are available prior to obligations being incurred under this contract.

3. This Resolution shall take effect as provided by law.

INTRODUCED AND PASSED: July 11, 2012

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to approved Resolution 12-07-A. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

PARKER ROAD WATER LINE EXTENSION

This topic was tabled for the Closed Session.

REGENCY AT LONG VALLEY WATER & SEWER AGREEMENTS

The Attorney explained that the property owner is looking to change the development from an age-restricted to open. The agreements had expired and the Executive Director requested changes. The Regency attorney says the major issue is the restriction of pumping water into the retention pond because it is a condition of the WT Planning Board. The back up supporting this requirement will be forwarded.

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VALLEY VIEW CHAPEL SEWER & WATER CONNECTION AGREEMENTS

This topic was tabled until next meeting to allow more time for Attorney review.

DIRECTOR'S REPORT

- Minor changes are being worked out on the final design for the Grove Street pump station. It is expected to be ready to go out to bid at the end of July.
- The Authority will be utilizing the Morris County Co-Op for the generator maintenance. We will now be compliant with all regulations.
- One of the residents complained about the colored water. B. Zincraft, at Cliffside, will be addressing her issue and flush the line. The new well has been determined to be a good well. A second location for another well is being approved.
- Insurance level recommendations have been requested from the insurance agent. It has become difficult to get vendors to comply with the higher levels. If the Authority ensures compliance with JIF recommended insurance levels, there will be less risk that the JIF won't cover a claim.
- The data loggers have been installed for the Smith well testing. Trying to schedule the 72-hour pump test for the week of the 16th. This may be delayed a week or two.
- The July billing was with the new software. There have been some bugs that we are working on.
- J. Mascott met with the Water Operator and was grateful for the tour.
- It is anticipated to have something on the Employee Association Agreement by the end of the month.

CLOSED SESSION – 9:43 PM

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| RESOLUTION CLOSED SESSION |
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No. 12-07-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating Personnel, Contract Negotiations and Litigation which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: July 11, 2012

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to go into Closed Session. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OUT OF CLOSED – 10:27 PM

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ACCOUNT #1667

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to waive interest that posted to the account prior to the Bankruptcy. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

ACCOUNT #966

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to not waive interest from the account. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

REIG

Motion was made by Mr. Babb, and seconded by Mr. Mascott, to direct the Attorney to prepare a Resolution to offer a settlement with the Reigs inclusive of releasing the Board of liability and making clear that there is no president being set. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

WINBILL SOFTWARE

Motion was made by Mr. Mascott, and seconded by Mr. Babb, to direct the Attorney to take action, including litigation if necessary, against Data Architects for their failure to re-instate the program functionality as discussed in Closed Session. Motion was carried by the following vote:

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

AJOURNMENT

Motion was made by Mr. Babb and seconded by Mr. Mascott, to adjourn the meeting.

AYES: Messrs.: Cullen, Mascott, Babb
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 10:30pm

Respectfully Submitted,
E. Jill Waller
Secretary