
WASHINGTON TOWNSHIP MUA
Regular Meeting
January 4, 2012

The Regular Meeting of the W.T.M.U.A. was called to order at 7:36 p.m. on January 4, 2012. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 7, 2011. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Akin, Strawn, Cullen
Alt. Members Present:	Messrs.	Kramer
Members Absent:	Messrs.	Napolitano
Alt. Members Absent:	Messrs.	Popper
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	Roehrich
Staff Members Present:	Executive Director Pucilowski, Secretary Waller, Attorney Gregory	

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Strawn, and seconded by Mr. Kramer, to approve the October 5, 2011 minutes as presented. Motion was carried to the following vote:

AYES:	Messrs.:	Akin, Strawn, Kramer
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	Cullen

DECEMBER 2011 CHECKBOOK REGISTER

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the December 2011 Checkbook Register as presented. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Cullen, Kramer
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

DECEMBER 2011 BILLING ADJUSTMENTS

A motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the December 2011 Billing Adjustments as presented. Motion was carried to the following vote:

AYES:	Messrs.:	Akin, Strawn, Cullen, Kramer
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

VOUCHERS OVER \$5,000

Motion was made by Mr. Strawn, and seconded by Mr. Cullen to the payment of the Finegan Landscaping and Paving, LLC voucher dated 12/1/11 for \$8,890.00 for 2011 landscape services.

Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Cullen, Kramer
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

2012 WATER BUDGETS RESOLUTION AND DCA SUBMISSION

Discussed Auditor's requested changes to Resolution 11-12-D. Since changes were minimal, both the attorney and the auditor advised that a new resolution was not required. It was agreed to process the resolution with the auditor's changes.

WASHINGTON TOWNSHIP MUA
Regular Meeting
January 4, 2012

GENERATOR INSPECTION/MAINTENANCE SERVICE AGREEMENT

RESOLUTION AUTHORIZING GENERATOR SERVICE CONTRACT
--

No. 11-06-B

WHEREAS, the NJ DEP requires annual inspection of Washington Township Municipal Utilities Authority's (the "Authority") generators; and

WHEREAS, the Morris County Co-Op generator service vendor that provided generator inspection/service to Washington Township Municipal Utilities Authority has closed their business; and

WHEREAS, the Washington Township Municipal Utilities Authority requires any individual purchases over \$5,000 to be approved by the Authority; and

WHEREAS, pursuant to the Local Public Contracts Law, the Authority solicited competitive quotations for a generator inspection service; and

WHEREAS, GenServe, Inc. submitted the lowest responsive proposal and provided an annual inspection/service contract in the amount of \$7,925; and

WHEREAS, the Washington Township Municipal Utilities Authority has budgeted for this purchase in the 2012 approved budget and funds are available; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is authorized to enter in the attached contract, subject to the Authority's attorney's approval, with GenServ, Inc. for the annual inspection and service of the listed Washington Township Municipal Utilities Authority generators.
2. This resolution shall take effect immediately pursuant to law.

DATED: January 4, 2012

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, approving Resolution 11-06-B contracting GenServe, Inc. for the annual inspection and service of generators.

AYES: Messrs.: Akin, Strawn, Cullen, Kramer

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

BUSINESS INSURANCE

Motion was made by Mr. Strawn, and seconded by Mr. Cullen to retain the JIF for the WTMUA's 2012 business insurance. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Kramer

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

TIME CLOCK

Discussed the proposed purchase of the new time clock and it was agreeable to the Committee.

CONTINUED SERVICE AGREEMENT

Reviewed the additional information provided. This topic was tabled until next meeting when all involved members would be present.

AWARD DINNER RESCHEDULING

It was agreed to abandon the Award Dinner for 2011 and plan the 2012 Award Dinner with more advanced notice for next year.

WASHINGTON TOWNSHIP MUA
Regular Meeting
January 4, 2012

WTMUA MEETING SCHEDULE

It was agreed to limit the 2012 meeting schedule to the first Wednesday in each month.

CLIFFSIDE MORTGAGE HOLDER REQUEST FOR FINANCIAL RELIEF

This topic will be discussed in Closed Session.

FUSION LOUNGE METER ISSUE

No decision was made as to assessing fines or penalties for the unmetered water usage at this time. Further inspection of the premises is required and information concerning the approval date for permits and issuance of certificate of occupancy must be verified in order to assess correct penalties. May need to have a hearing prior to assessing penalties.

REGENCY OF LONG VALLEY

Reviewed the requested changes to the Water Service Agreement. This topic will be discussed in Closed Session.

SMITH WELL SITE

Right of entry agreement was signed by Mr. Smith. Stothoff Company is expected to begin drilling at the end of January. Thirty-six (36) hours notice will be provided to Mr. Smith before commencement of drilling. A letter will be sent to residents requesting their participation in establishing the observation wells for the anticipated 72-hour testing in early February.

DIRECTOR'S REPORT

- Hardy Cross final draft available in 1-2 weeks inclusive of costs associated with the Parker Road line extension.
- High Ridge tank work is progressing and improvements being made.
- Wastewater Management Plan – The Township requested changes and it has been resubmitted to the DEP. Approval anticipated by late March early April.
- Grove Street Pump Station – Attorney Gregory is preparing the license agreements for the Township and Morris County. The Executive Director will meet with residents to review proposal and with Township Planner for a courtesy review with the Planning Board.
- There was a water main break on Brookside Drive which involved a transite main. This is the third break on this line. Repairs may include using ductile iron for the larger section. The DPW to swept Brookside Drive gratis.
- PRV pit on Old Farmers Road leaking, the DPW was called and the area salted.
- Reduction request on the maintenance agreement for the Billing Software cost was ineffective. It is noted that the agreement will include all modifications, changes and upgrades.
- Excavation Specs – no change.
- Waste Hauling needs to go out to bid. Specs from another source need to be reviewed.
- Capital Project Financing needs to be reviewed for the October 2012 deadline.

WASHINGTON TOWNSHIP MUA
Regular Meeting
January 4, 2012

VALLEY VIEW CHAPEL

Chairperson Akin recused himself from this discussion. Discussion was continued for the anticipated use of the original building due to the expansion, the use of the future expansion plans as well as the impact of WMP on the connection. Possibility of generating separate rules for churches was discussed. The topic was tabled until a recommendation on the development of these rules are available.

PERSONNELL

There is continued concern about employee morale and productivity. The Executive Director will continue observations and complete employee evaluations and report back to the Board.

CLOSED – 9:44 PM

RESOLUTION CLOSED SESSION
--

No. 12-01-B

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel, Contract Negotiations and Litigation which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: January 4, 2012

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to go into Closed Session. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OUT OF CLOSED – 10:22 PM

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Cullen, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 10:22 pm

Respectfully Submitted,
E. Jill Waller, Secretary