

---

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
November 2, 2011

---

The Regular Meeting of the W.T.M.U.A. was called to order at 7:37 p.m. on November 2, 2011. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 7, 2011. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Napolitano, Cullen, Peters  
Alt. Members Present: Messrs. None  
Members Absent: Messrs.  
Alt. Members Absent: Messrs. Kramer, Popper  
Township Liaison Present: Messrs. Roehrich  
Township Liaison Absent: Messrs.  
Staff Members Present: Executive Director Pucilowski, Attorney Gregory

**TEMPORARY APPOINTMENT OF MEL PERSONNEL ADMINISTRATOR, COMMISSIONER FOR THE NEW JERSEY UTILITIES AUTHORITIES JOINT INSURANCE COMMISSIONER, OFFICIAL FOR GOVCONNECT AND CUSTODIAN OF GOVERNMENT RECORDS**

<p><b>RESOLUTION</b> <b>FOR TEMPOARY APPOINTMENT OF MEL PERSONNEL ADMINISTRATOR, COMMISSIONER FOR THE NEW JERSEY UTILITIES AUTHORITIES JOINT INSURANCE COMMISSIONER, OFFICIAL FOR GOVCONNECT AND CUSTODIAN OF GOVERNMENT RECORDS</b></p>
--

*No. 11-11-F*

**WHEREAS**, Jill Waller, as Secretary/Treasurer, was appointed by the Authority to the above referenced positions; and

**WHEREAS**, as of November 1, 2011 Jill Waller resigned her employment with the Authority and position as Secretary/Treasurer; and

**WHEREAS**, Michael Pucilowski, as Executive Director, will serve in the above referenced positions until a new Secretary/Treasurer is appointed.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, that:

1. Michael Pucilowski is hereby appointed to the above referenced positions until further resolution of the Authority.
2. This Resolution shall take effect as provided by law.

**INTRODUCED AND PASSED:** November 2, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve Resolution 11-11-F appointing temporary Board positions.

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
**November 2, 2011**

**OCTOBER 2011 CHECKBOOK REGISTER**

11:27 AM  
10/28/11  
Accrual Basis

**Washington Township MUA**  
**Monthly Checkbook Register**  
**October 2011**

Date	Num	Name	Memo	Amount	Balance	
Oct 11						
10/4/2011	21653	Accurate Pest Control, I...	Augsut Pest services	-62.00	-62.00	
10/4/2011	21654	Accurate Waste Remov...		-4,778.15	-4,840.15	
10/4/2011	21655	Advance Auto Parts	Acct#6794027440	-40.47	-4,880.62	
10/4/2011	21656	Amerigas - Chester 7500	Account#200646086	-109.82	-4,990.44	
10/4/2011	21657	Aqua Pro-Tech Laborat...	sample #11080943-001	-75.00	-5,065.44	
10/4/2011	21658	Buckman's Inc.	Customer#WASHIN	-3,850.00	-8,915.44	
10/4/2011	21659	Budget Sewer & Drain, I...	SMSTP	-4,200.00	-13,115.44	
10/4/2011	21660	Capitol Supply Construc...	hydrant repairs	-245.04	-13,360.48	
10/4/2011	21661	Century Link-158960	Acct. 1010158960	-99.91	-13,460.39	
10/4/2011	21662	CenturyLink-7104	acc# 309547104	-797.06	-14,257.45	
10/4/2011	21663	Ceridian	Cust#115204	-117.57	-14,375.02	
10/4/2011	21664	Conney Safety Products	Cust#100209180	-25.52	-14,400.54	
10/4/2011	21665	Elizabethtown Gas 0711	6839340711	-8.00	-14,408.54	
10/4/2011	21666	Elizabethtown Gas 2661	4292272661	-30.68	-14,439.22	
10/4/2011	21667	Elizabethtown Gas 302...	3023945621	-82.68	-14,521.90	
10/4/2011	21668	Elizabethtown Gas 530...	5305345621	-103.40	-14,625.30	
10/4/2011	21669	Elizabethtown Gas 6291	4540016291	-307.20	-14,932.50	
10/4/2011	21670	Elizabethtown Gas 6641	0371846641	-25.87	-14,958.37	
10/4/2011	21671	Elizabethtown Gas 9641	0150129641	-27.05	-14,985.42	
10/4/2011	21672	Elizabethtown Gas 971...	9715445621	-584.90	-15,570.32	
10/4/2011	21673	Geoscience Services	Pfssnl Srvc	-728.98	-16,299.30	
10/4/2011	21674	W W Grainger	835911546	-1,773.66	-18,072.96	
10/4/2011	21675	Gregory and Reed, LLC	Legal Srvc	-7,283.85	-25,356.81	
10/4/2011	21676	Hess Corporation	Account#596329/14094	-253.24	-25,610.05	
10/4/2011	21677	Hoffmans Supply, Inc.		-136.39	-25,746.44	
10/4/2011	21678	Home Depot	6035322500434638	-188.26	-25,934.70	
10/4/2011	21679	Internet Cake, Inc.	October 2011	-25.00	-25,959.70	
10/4/2011	21680	JCP&L		-6,822.50	-32,782.20	
10/4/2011	21681	JLM Computers	Monthly IT Service	-47.50	-32,829.70	
10/4/2011	21682	Longo Electrical-Mecha...	Cust#82911	-1,440.00	-34,269.70	
10/4/2011	21683	Main Pool & Chemical ...	hypochlorite - all wells	-708.00	-34,977.70	
10/4/2011	21684	Mike Pucilowski		-337.92	-35,315.62	
10/4/2011	21685	NJ Water Supply Author...	7/11-9/11 fees	-895.82	-36,211.44	
10/4/2011	21686	One Call Concepts, Inc.	Acct#12-WA2	-85.38	-36,296.82	
10/4/2011	21687	Passaic Valley Sewerag...	Cust# 00081-01	-4,760.00	-41,056.82	
10/4/2011	21688	Performance Plus		-3,284.86	-44,341.68	
10/4/2011	21689	Petty Cash	Reimburst Petty Cash	-189.70	-44,531.38	
10/4/2011	21690	Post Office	October billing and four rolls stamps	-379.00	-44,910.38	
10/4/2011	21691	Pumping Services, Inc.	ER call LV7	-875.00	-45,785.38	
10/4/2011	21692	QC Inc.	C00154	-666.00	-46,451.38	
10/4/2011	21693	R & R Construction Co.,...	WASHMUA	generator fuel for storm -->	1,230.00	-47,681.38
10/4/2011	21694	Reliable Electric Motor ...	Pump parts OFR	-792.63	-48,474.01	
10/4/2011	21695	Rio Supply, Inc.		-826.00	-49,300.01	
10/4/2011	21696	Samuel Stothoff Co., Inc.	WTMUA1	LV7 pump replacement -->	-24,500.00	-73,800.01
10/4/2011	21697	Simmons Transport, Inc.	trailer rental - August	-1,550.00	-75,350.01	
10/4/2011	21698	Straco III Auto Parts	W300	-122.29	-75,472.30	
10/4/2011	21699	Taylor Oil Co.	01-0063365	-4,010.00	-79,482.30	
10/4/2011	21700	Toby Barkman Excavati...	H-9; 16 SMR; 3 Buttonwood	-996.59	-80,478.89	
10/4/2011	21701	Trane	Sales Order #11-2786388	-698.00	-81,176.89	
10/4/2011	21702	Tynan's Service Center ...	battery-Vehicle #97	-174.95	-81,351.84	
10/4/2011	21703	United States Plastics C...	100771	-34.98	-81,386.82	
10/4/2011	21704	USA Bluebook	91874	-2,003.19	-83,390.01	
10/4/2011	21705	CHO Valley Cleaners, I...		-113.05	-83,503.06	
10/4/2011	21706	Verizon 201 V03-6124	201 V03-6124 182 02Y	-49.90	-83,552.96	
10/4/2011	21707	Verizon/Bell	201 Z42-3181-999-32Y	-118.60	-83,671.56	
10/4/2011	21708	W.B. Mason	M32751	-70.10	-83,741.66	
10/4/2011	21709	Washington Township ...	RO for 10 Lexington	-300.00	-84,041.66	
10/4/2011	21710	Waste Management of ...	100-0059416-0836-5	-565.62	-84,607.28	
10/4/2011	21711	Washington Township ...	RO for 10 lexington	-100.00	-84,707.28	
10/5/2011	21712	NJ - PWT	EIN #22-2216110	-521.87	-85,229.15	
10/5/2011			monthly bond transfer	181,628.50	96,399.35	
10/6/2011	eft27...	PERS Div of Pens & Be...	3rd quarter reconciliation	-2,269.24	94,130.11	
10/12/2011			10/14/11 payroll funding	-22,846.60	71,283.51	
10/13/2011	eft72...	*Capital Funds Transfer	c153 samuel stothoff	24,500.00	95,783.51	
10/13/2011	eft72...	*Capital Funds Transfer	c141g gregory & reed	518.82	96,302.33	
10/13/2011	eft72...	*Capital Funds Transfer	c108 gregory & reed	1,230.00	97,532.33	
10/13/2011	eft72...	*Capital Funds Transfer	c141f geosciences	728.98	98,261.31	
10/19/2011			DALY #53	115.95	98,377.26	
10/26/2011			10/28/11 payroll funding	-22,416.33	75,960.93	
10/26/2011	21713	AT&T Mobility	05369412-001-42	-183.92	75,777.01	

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
 November 2, 2011

11:27 AM

10/28/11

Accrual Basis

**Washington Township MUA**  
**Monthly Checkbook Register**  
 October 2011

Date	Num	Name	Memo	Amount	Balance
10/26/2011	21714	Cartal Electric Compan...	<b>2011 Electrical services --&gt;</b>	-11,855.00	63,922.01
10/26/2011	21715	Clarks Cleaning	Cleaning Service	-247.60	63,674.41
10/26/2011	21716	Elizabethtown Gas 0711	6839340711	-8.00	63,666.41
10/26/2011	21717	Elizabethtown Gas 2661	4292272661	-16.15	63,650.26
10/26/2011	21718	Elizabethtown Gas 302...	3023945621	-84.23	63,566.03
10/26/2011	21719	Elizabethtown Gas 530...	5305345621	-53.43	63,512.60
10/26/2011	21720	Elizabethtown Gas 6291	4540016291	-16.15	63,496.45
10/26/2011	21721	Elizabethtown Gas 6641	0371846641	-29.40	63,467.05
10/26/2011	21722	Elizabethtown Gas 9641	0150129641	-28.24	63,438.81
10/26/2011	21723	Elizabethtown Gas 971...	9715445621	-65.48	63,373.33
10/26/2011	21724	Hess Corporation	Acct#596333/14093	-12,334.34	51,038.99
10/26/2011	21725	JCP&L	Account#10 00 86 5244 91	-11.65	51,027.34
10/26/2011	21726	Mike Pucilowski		-331.08	50,696.26
10/26/2011	21727	Passaic Valley Sewerag...		-4,060.00	46,636.26
10/26/2011	21728	Verizon 201 V03-6124	201 V03-6124 182 02Y	-49.90	46,586.36
10/26/2011	21729	Verizon/Bell	201 Z42-3181-999-32Y	-119.04	46,467.32
Oct 11				<b>46,467.32</b>	<b>46,467.32</b>

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the October 2011 payment of bills be approved by the signature of proper official. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters  
 NAYS: Messrs.: None  
 ABSTAIN: Messrs.: None

**VOUCHERS OVER \$5,000**

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the following invoices over \$5,000 for payment: 9/16/11, Cartal Electric, \$5,481.00; 10/26/11, Gregory & Reed, \$6,421.40; 10/17/11, Envirolutions, \$5,515.40. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters  
 NAYS: Messrs.: None  
 ABSTAIN: Messrs.: None

**FINANCIAL PLANNER RESOLUTION**

This item will be tabled until the next meeting.

**2012 BUDGET**

The hydrant charge was discussed. Additional information will be gathered for future discussion.

**RESOLUTION**  
**WATER AND SEWER RATE REVISION**

No. 11-11-H

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") is authorized from time to time to revise its rate schedule of service charges to ensure that the revenues of the Authority will at all times be adequate to pay the expense of operation and maintenance of its utility system; and

WHEREAS, the revised rate schedule shall be approved after adequate notice and public hearing;  
 and

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
November 2, 2011

WHEREAS, it is in the best interest of the Authority to provide adequate notice and proceed with the public hearing on the revised rate schedule as set forth below.

NOW THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

1. That adequate notice be provided and a public hearing be scheduled regarding the following proposed Residential, Commercial, Industrial and Municipal Rate Schedules for water and sewer services:

**III. USER FEES**

**A. Water User Fees -**

1. Single Family Homes - Rates shown for Quarterly Billing for each residential unit:

a. Metered

..... GALLONS .....		..... RATES .....	
Base	Less than	Base	Plus <sup>1</sup>
0	7,500	\$57.75	\$0.00
7,500	17,500	57.75	2.65
17,500	27,500	84.25	6.51
27,500	32,500	149.35	7.23
32,500	42,500	185.50	8.67
42,500	52,500	272.20	10.50
52,500	85,000	377.20	13.80
Over	85,000	825.70	16.91

<sup>1</sup> - Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

b. Unmetered - \$146.04 per quarter.

2. Apartments, Multi-Family, Commercial, Industrial, Public, & Commercial Condominium -

a. Metered

..... GALLONS .....		..... RATES .....	
Base	Less than	Base	Plus <sup>1</sup>
0	7,500	\$57.75	\$0.00
7,500	17,500	57.75	2.65
17,500	27,500	84.25	4.82
27,500	32,500	132.45	6.14
32,500	42,500	163.15	6.17
42,500	52,500	224.85	6.68
52,500	85,000	291.65	6.99
Over	85,000	518.83	7.63

<sup>1</sup> -Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

b. Unmetered - \$129.99 per quarter.

3. *Historical* - \$8.03 per quarter.

4. *Fire Hydrant Rental* -

a. *Annual Charge* - There shall be a charge of \$95.00 per year, payable on January 1st of each year, for each fire hydrant, public or private, connected to the Authority's Water Distribution System, regardless of frequency of use or volume of water consumed.

b. *Temporary Use* - Fire Hydrant permit may be obtained at the WTMUA Office at a cost of \$25.00 for the first week or part thereof and \$20.00 for each subsequent week or part thereof for any use over one week plus \$8.00 per 1,000 gallons or part thereof used. For any use requiring a 3" meter,

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
November 2, 2011

the fee shall be \$75.00 per week plus \$8.00 per 1,000 gallons or part thereof used in addition to a \$300.00 refundable security deposit.

**B. Sewer User Fees –**

Unit Type	Per Quarter <sup>1</sup>	Per Year
Single Family Homes	\$261.45	\$1,045.80
Apartments & Multi Family <sup>2</sup>	\$261.45	\$1,045.80
Commercial, Industrial, Public, Commercial Condominium, Public Education <sup>3</sup>	\$261.45	\$1,045.80
Public - Unoccupied	This category shall be exempt from annual sewer user fee.	
Historical	\$16.02	\$64.08

1 - All Sewer Users Fees are payable in advance of the quarter in which the service is provided.

2 - For Each Residential Unit.

3 - The quarterly and annual rates show are a base charge which shall be multiplied by the EDU for the facility, plus any surcharge as determined by the WTMUA based on the chemical characteristics of the effluent

2. This Resolution shall take effect immediately upon passage according to law.

**INTRODUCED AND PASSED:** November 2, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve a revision to the water and sewer rates. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

**BARTLEY PUMP STATION EASEMENT FOR CHRISTIAN DRIVEWAY**

An outstanding issue is if a dedication was ever given to the County for the right-a-way per the WT Planning Board approval requirements. The High School received the approval from the WT Planning Board. More information will have to be pulled together on this. Costs for obtaining the easement for will be determined for the Christian's.

**CLIFFSIDE PARK ESCROW ACCOUNT**

<p><b>RESOLUTION</b>  <b>AUTHORIZING RELEASE OF ESCROW MONEY</b>  <b>TO CLIFFSIDE PARK ASSOCIATES</b></p>
---

No. 11-11-G

**WHEREAS**, The Cliffside Park Association (CPA) is the owner of a water supply and distribution system in the Township of Washington, Morris County, New Jersey ("System"); and

**WHEREAS**, CPA is experiencing difficulties operating and managing the System; and

**WHEREAS**, CPA has obtained grants from the United States Department of Agriculture (USDA) for 75% of the cost to upgrade the System to address complaints and comply with the Safe Drinking Regulations; and

**WHEREAS**, as a condition of the payout of the grant money, the USDA is requiring CPA to

---

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
November 2, 2011

---

submit confirmation that it has the ability to borrow the additional 25% needed to upgrade its system; and

**WHEREAS**, CPA has requested that the WTMUA assist CPA in funding the remaining 25% of the cost to upgrade the System; and,

**WHEREAS**, the Authority has indicated it is willing to assist CPA in the form of a loan in the amount of \$157,600, subject to the terms as set forth in the Loan Agreement; and

**WHEREAS**, the Loan Agreement, between CPA and the Authority, was executed on March 27, 2007; and

**WHEREAS**, the loan amount of \$157,600 was provided to Salvatore Salibello, Attorney Trust Account to be retained in escrow; and

**WHEREAS**, upon CPA's termination of Salvatore Salibello's service and at the request of CPA, the remaining balance of the loan amount, in the amount of \$102,373.00, was provided to the Authority, on January 7, 2010, to be retained in escrow; and

**WHEREAS**, CPA has requested that the Authority terminate the escrow account and return the funds to CPA; and

**WHEREAS**, CPA has adopted Resolution, dated October 26, 2011, authorizing the funds be moved into a CPA account for management by CPA representatives; and

**WHEREAS**, the USDA has been consulted and has advised there are no restrictions with CPA holding and managing the remaining loan money.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is hereby authorized and directed to provide the balance of the loan money to CPA for holding and management.
2. The resolution shall become effective as provided by law.

**INTRODUCED AND PASSED:** November 2, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve release Cliffside Park's escrow money upon re-drafting of the Resolution by the Attorney. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Napolitano, Cullen, Peters
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

### **ZION CHURCH**

It was advised that the Easement Agreement will have to be resigned since the version with the original signature has been misplaced. Additional it has been determined that water and sewer service agreements were never generated with Zion Church.

### **BLACK OAK GOLF COURSE**

The Sewer Agreement is with Black Oak for approval.

### **DIRECTOR'S REPORT**

- Parker Road Water Main Extension: A draft of Hardy Cross Analysis has been provided. They are suggesting a 10 inch main down Parker Road to Route 24 with a dead end. The water quality should be fine if all 73 homes are connected. The revenue generated by the 73 homes should pay for MUA costs to maintain the line. The rough draft will be forwarded to Dave Egarian for review. Testing should begin next week on LV09 to determine if the well is under the influence of surface

---

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
November 2, 2011

---

water. There is some concern about the test discharge of the well into the stream due to the low levels of MTBE that have been detected. Although the levels are below the thresholds of concern set by the DEP, it was recommended to have a carbon filter included with the construction of the well. The Attorney will discuss this concern with Ed Putnam at the DEP and request protection for the MUA with regard to the testing discharge.

- The High Ridge Tank Agreement with NJOIT is ready for signature.
- The WT Committee has signed off on the WMP.
- There was a meeting with FEMA representatives regarding the hurricane damage. It is anticipated that the MUA will be reimbursed approximately 75% of the cost associated with the storm. The additional driveway damage at SMSTP and Springtown Pump Station may be included with this.
- I&I investigations are ongoing. The sump pump issue that was brought up in the I&I Report was discussed. It was agreed to address the problem with a program to disconnect violations. Multiple notifications of the rules against sump pump connections to the sewer system will be sent to the customers. (A copy of the current letter will be provided to the Board members.) Contact will be made with the Observer Tribune and patch.com to request an article regarding the MUA's sump pump violations program. For violators that will not correct the problem, the Attorney can speak to the WT Prosecutor's office regarding following through with these violations through Municipal Court.
- Cliffside Park's well drilling is moving along. Initial testing suggests that the new well will not have a problem with iron.
- Discussions continue with Valley View Chapel on the uses for the addition as it relates to the EDU calculation.
- Excavation specs have been reviewed by the Attorney. Additional review needs to be had on the comments.

**EMPLOYEE TRAINING**

M. Napolitano suggested that a training policy be implemented for reimbursement for training costs when an employee leaves after receiving the training. The sample policy will be reviewed and discussed at a future meeting.

**CLOSED SESSION – 8:55pm**

<b>RESOLUTION</b> <b>CLOSED SESSION</b>
--

No. 11-11-I

**WHEREAS**, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

**WHEREAS**, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

**NOW, THEREFORE, BE IT RESOLVED** by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

---

**WASHINGTON TOWNSHIP MUA**  
**Regular Meeting**  
November 2, 2011

---

**INTRODUCED AND PASSED:** November 2, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to go into Closed Session. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**OUT OF CLOSED – 9:58 PM**

**SMITH WELL SITE**

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, authorize Mr. Pucilowski and the MUA Attorney to negotiate an Access Agreement with Mr. Smith upon the terms and conditions discussed in Closed Session. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

**PART-TIME ADMINISTRATIVE ASSISTANT**

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, authorize the creation of a Part-Time Administrative Assistant position for the person currently holding a temporary position with MUA. The Part-Time Administrative Assistant position includes a \$1.50 per hour increase and paid time off based on 30 hours per week. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to adjourn the meeting. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

Meeting Adjourned: 10:00 pm

Respectfully Submitted,  
E. Jill Waller, Secretary