

WASHINGTON TOWNSHIP MUA
Regular Meeting
 August 3, 2011

The Regular Meeting of the W.T.M.U.A. was called to order at 7:40 p.m. on August 3, 2011. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 7, 2011. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Cullen, Peters*
 Alt. Members Present: Messrs. Kramer**
 Members Absent: Messrs. Napolitano
 Alt. Members Absent: Messrs. Popper
 Township Liaison Present: Messrs. Roehrich
 Township Liaison Absent: Messrs.
 Staff Members Present: Executive Director (E.D.) Pucilowski, Secretary Waller,
 Attorney Gregory

*arrived at 8:20pm

**arrived at 8:10pm

MEETING MINUTES

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the July 6, 2011 Meeting Minutes. Motion was carried by the following vote:

AYES: Messrs.: Strawn, Cullen
 NAYS: Messrs.: None
 ABSTAIN: Messrs.: Akin

PAYMENT OF BILLS

11:41 AM

07/26/11

Accrual Basis

Washington Township MUA
Monthly Checkbook Register
 July 1 - 26, 2011

Date	Num	Name	Memo	Amount	Balance
Jul 1 - 26, 11					
07/05/2011			7/8/11 payroll funding	-23,348.27	-23,348.27
07/05/2011	eft90...	*Capital Funds Transfer	C141G m. pucilowski	74.46	-23,273.81
07/05/2011	eft90...	*Capital Funds Transfer	c139b amy greene	373.75	-22,900.06
07/05/2011	eft90...	*Capital Funds Transfer	misc water - dell computer	352.80	-22,547.26
07/05/2011	eft90...	*Capital Funds Transfer	misc sewer - dell computer	235.20	-22,312.06
07/05/2011	eft90...	*Capital Funds Transfer	c141f geoscience	3,027.20	-19,284.86
07/05/2011	eft90...	*Capital Funds Transfer	meters - rio	8,280.00	-11,004.86
07/05/2011	eft90...	*Capital Funds Transfer	meters - rio	1,109.10	-9,895.76
07/05/2011	eft90...	*Capital Funds Transfer	c141f - gregory & reed	30.00	-9,865.76
07/05/2011	eft90...	*Capital Funds Transfer	c108 - gregory & reed	300.00	-9,565.76
07/06/2011	21481	NJLM	7/27/11 pension & health benefits seminar	-55.00	-9,620.76
07/06/2011	21482	Accurate Pest Control, I...	May pest services	-62.00	-9,682.76
07/06/2011	21483	Accurate Waste Removal	May sludge removal services	-3,906.20	-13,588.96
07/06/2011	21484	Amy Greene Envrnmntl ...	Project#2887	-373.75	-13,962.71
07/06/2011	21485	Century Link-158960	Acct. 1010158960	-79.43	-14,042.14
07/06/2011	21486	Ceridian	Cust#115204	-117.57	-14,159.71
07/06/2011	21487	CMF Business Supplies...		-188.18	-14,347.89
07/06/2011	21488	Conney Safety Products		-69.10	-14,416.99
07/06/2011	21489	Dell Computer Corp.	013412541	-588.00	-15,004.99
07/06/2011	21490	Geoscience Services	Prfssnl Svcs	-3,027.20	-18,032.19
07/06/2011	21491	Gregory and Reed, LLC	Legal Svcs	-2,390.00	-20,422.19
07/06/2011	21492	Hoffmans Supply, Inc.		-53.87	-20,476.06
07/06/2011	21493	Home Depot	6035322500434638	-121.42	-20,597.48
07/06/2011	21494	Internet Cake, Inc.	June 2011	-25.00	-20,622.48
07/06/2011	21495	JLM Computers	Monthly IT service charge	-47.50	-20,669.98
07/06/2011	21496	Lamb Printing, Inc.	2011 Newsletter	-839.36	-21,509.34
07/06/2011	21497	Mike Pucilowski	mileage to Trenton c141g	-74.46	-21,583.80
07/06/2011	21498	New Pig Corporation	Customer# 3658788	-439.76	-22,023.56
07/06/2011	21499	One Call Concepts	Acct#12-WA2	-113.82	-22,137.38
07/06/2011	21500	Passaic Valley Sewerag...		-5,260.00	-27,397.38
07/06/2011	21501	Pumping Services, Inc.	repair of pump Springtown	-9,141.30	-36,538.68
07/06/2011	21502	QC Inc.	C00154	-491.00	-37,029.68

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07/06/2011	21503	R.J.M. Sales, Inc.	Customer ID WASTOO	Repair of pump at	-548.40	-37,578.08
07/06/2011	21504	Rio Supply, Inc.		Springtown Pump Station -->	-9,389.10	-46,967.18
07/06/2011	21505	SCMS	Annual Newsletter sort and mailing		-1,202.92	-48,170.10
07/06/2011	21506	Simmons Transport, Inc.	trailer rental - May	water repair@Winay, Eaglenest;	-1,550.00	-49,720.10
07/06/2011	21507	Toby Barkman		finale water rpr@Wellington, Fawnridge; -->	-18,506.71	-68,226.81
07/06/2011	21508	USA Bluebook	91874	rpr manholes & curb stops	-508.21	-68,735.02
07/06/2011	21509	Valley Auto & Tire	veh #93 bad door adjar switch; oil change; ai...		-124.96	-68,859.98
07/06/2011	21510	Verizon 201 V03-6124	201 V03-6124 182 02Y		-46.69	-68,906.67
07/06/2011	21511	Waste Management of ...	100-0059416-0836-5	US Bank Transfer from General	-565.62	-69,472.29
07/06/2011	21512	Wincross Water Service...	CustID: WT	Fund for operating allocation	-1,572.67	-71,044.96
07/07/2011			catch up funding for new budget	from '11 budget-->	221,602.41	150,557.45
07/11/2011			monthly bond transfer		181,628.50	332,185.95
07/12/2011	eft17...	NJ - NJ-927	2nd qtr 2011 nj927w		-240.53	331,945.42
07/12/2011	21513	Matthew C. Johnston			-22.50	331,922.92
07/12/2011	eft19...	PERS Health Div of Pe...	july health benefits		-9,215.48	322,707.44
07/12/2011		PNC Bank	MERCHANT FEES		787.36	323,494.80
07/13/2011	21514	CenturyLink-7104	acc #309547104		-787.29	322,707.51
07/13/2011	21515	Clarks Cleaning	Cleaning Service		-495.20	322,212.31
07/13/2011	21516	JCP&L	acc #20 00 00 0009 4 9		-24,971.78	297,240.53
07/13/2011	21517	NJ - PWT	EIN #22-2216110		-523.53	296,717.00
07/13/2011	21518	NJ Water Supply Author...	4/1/11-6/30/11 fees		-872.18	295,844.82
07/13/2011	21519	Post Office	8/1/11-7/31/11 post office box fee		-46.00	295,798.82
07/13/2011	21520	UPS	Shipper#1488W4		-16.75	295,782.07
07/13/2011	21521	Post Office	August Billing, 3 rolls reg and 1 pane .20 sta...		-397.00	295,385.07
07/13/2011	21522	NJ Dept of Treasury, O...	lab id #14330; pt code #AWPP301		-54.00	295,331.07
07/13/2011	21523	D.J. Egarian & Associat...	Engineering Services 5/1/11-5/31/11		-3,930.65	291,400.42
07/13/2011			adj for money deposited into wrong account		105.99	291,506.41
07/13/2011			move money that was deposited into wrong a...		-40.00	291,466.41
07/13/2011	eft46...	*Capital Funds Transfer	c108 staples		8.97	291,475.38
07/19/2011			7/22/11 payroll funding		-23,049.76	268,425.62
07/25/2011			7/22/11 payroll funding - balance		-192.31	268,233.31
Jul 1 - 26, 11					268,233.31	268,233.31

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the July 2011 payment of bills be approved by the signature of proper official. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen
 NAYS: Messrs.: None
 ABSTAIN: Messrs.: None

BILLING ADJUSTMENTS

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the June 2011 Billing Adjustments. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen
 NAYS: Messrs.: None
 ABSTAIN: Messrs.: None

VOUCHERS OVER \$5,000

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the following invoices over \$5,000 for payment: 7/20/11 Samuel Stothoff Co., Inc. - \$19,926.41. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen
 NAYS: Messrs.: None
 ABSTAIN: Messrs.: None

PENSION AND BENEFIT LEGISLATION

The new legislation that affected the Pension and Medical Benefits for State and Municipal employees was discussed. Items that may require changes to the Employee Association Agreement were

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specifically discussed. Questions were raised regarding language in the Agreement addressing the insurance waiver benefit. J. Waller will forward the language to S. Akin, D. Strawn and V. Kramer for clarification.

Motion made by Mr. Strawn, and seconded by Mr. Cullen, to approve the Executive Director to proceed with researching the establishment of a Flexible Spending Plan as required by NJ Chapter 78, P.L. 2011. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Cullen
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

2011 LAWN MAINTENANCE CONTRACT

RESOLUTION AUTHORIZING THE EXECUTION OF A LAWN MAINTENANCE CONTRACT
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No. 11-08-B

WHEREAS, pursuant to Section 6.1 of the Local Public Contracts Law, the Washington Township Municipal Utilities Authority solicited competitive quotations for a lawn maintenance contract; and

WHEREAS, the Washington Township Municipal Utilities Authority accepted a quotation from Finegan Landscaping and Paving, LLC; and

WHEREAS, Finegan Landscaping and Paving, LLC signed a Contract to perform lawn maintenance for the Washington Township Municipal Utilities Authority on or about May 6, 2011; and

WHEREAS, the aforementioned Contract required Finegan Landscaping and Paving, LLC to provide certain insurance coverage; and

WHEREAS, on or about July 21, 2011 Finegan Landscaping and Paving, LLC informed the Washington Township Municipal Utilities Authority by letter attached hereto as Exhibit A that it could not obtain the required insurance and, thus, cancelled the May 6, 2011 Contract;

WHEREAS, the Washington Township Municipal contacted Beaumont Landscaping and Design, Inc., which submitted the quotation attached hereto as Exhibit B;

WHEREAS, Beaumont Landscaping and Design, Inc. agreed to obtain the necessary insurance, but requested that the contract term be extended to the end of 2013;

WHEREAS, pursuant to Section 15 of the Local Public Contracts Law, a contract can be awarded for a period up to 24 months.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Washington Township Municipal Utilities Authority accepts Finegan Landscaping and Paving, LLC's cancellation of the May 6, 2011 Contract.
2. The Washington Township Municipal Utilities Authority shall enter into a Contract with Beaumont Landscaping and Design, Inc. in accordance with the quotation attached hereto as Exhibit B for a period of 24 months.
3. This resolution shall take effect immediately pursuant to law.

INTRODUCED AND PASSED: August 3, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve Resolution 11-08-B changing the landscape contractor. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Cullen
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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CAPITAL PROJECT FINANCE NEEDS

A list of capital project finance needs was presented. M. Pucilowski will provide estimated costs for the projects

FINANCIAL HARDSHIP

A motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the application for hardship relief for account #1667 waiving 2009 finance charges. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

CONNECTION FEE LOAN

<p>RESOLUTION AUTHORIZING FINANCING OF SEWER CONNECTION FEES</p>
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No. 11-08-A

WHEREAS, Michael and Elizabeth Prezuhy have applied to connect their home at 186 Bartley Road in Long Valley to the Washington Township Municipal Utilities Authority ("Authority") sewer system; and

WHEREAS, Mr. and Mrs. Prezuhy requested to pay the sewer connection fee of \$7,900.00 over a period of time based upon a stated financial hardship; and

WHEREAS, upon the payment of reasonable costs for the preparation and recording the required documents (not to exceed \$450.00), the Authority approves this request based on the hardship presented and on the terms and conditions set forth in the Combination Note and Mortgage attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. Upon the payment of reasonable costs for the preparation and recording the required documents (not to exceed \$450.00), the Washington Township Municipal Utilities Authority hereby permits the payment of the sewer connection fee of \$7,900.00 for the connection of 186 Bartley Road to the Authority's sewer system upon the terms and conditions set forth in the attached Combination Note and Mortgage.
2. The Executive Director is hereby authorized and directed to execute a form of Combination Note and Mortgage with Michael and Elizabeth Prezuhy as set forth in the attached Exhibit A.
3. The resolution shall become effective as provided by law.

INTRODUCED AND PASSED: August 3, 2011

A motion was made by Mr. Strawn, and seconded by Mr. Cullen, to approve the Resolution to approve an application for a connection fee loan. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: Peters

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BLACK OAK GOLF COURSE SEWER SERVICE AGREEMENT

Several questions have come up that prevents the Sewer Service Agreement from being finalized at this time. A determination on the calculation of EDU's has to be made. All previous EDU calculations were based on the building usage per DEP guidelines. The DEP has provided an EDU calculation through their Administrative Order. The temporary building has been assigned four (4) EDU's. The the future permanent structure cannot exceed 7 EDU's or 2,000 GPD. The WTMUA has been advised that the permanent structure size may change. There is also a question as to whether or not the Golf Course can tie in before the Wastewater Management Plan is approved.

VALLEY VIEW WATER AND SEWER SERVICE AGREEMENTS

When reviewing Valley View's file for the Sewer Service Agreement, it was determined that the Water Service Agreement was never signed by the applicant. Only a partial connection fee was paid. J. Gregory will review his files and advise next steps. It was suggested that the complete construction plan, which will be implemented in phases, be addressed in the Service Agreements.

HIGH RIDGE TANK RADIO SITE

<p>RESOLUTION AUTHORIZING A CONTRACT WITH THE NEW JERSEY OFFICE OF INFORMATION TECHNOLOGY FOR THE PLACEMENT OF ANTENNAE AT THE HIGH RIDGE ROAD WATER TOWER</p>
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No. 11-08-C

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") is the owner of a water tower on Lot 39 in Block 20.02 along High Ridge Road ("High Ridge Tower"); and

WHEREAS, the New Jersey Office of Information Technology ("NJOIT") has submitted a form of contract attached hereto (the "Contract") allowing the installation and use of two (2) 700 MHz transmit antennae, one (1) 700 MHz receive antenna and a six foot microwave dish on the High Ridge Tower for the purpose of providing enhanced interoperable communications coverage for the Public Safety Communications users in Washington Township, Morris County and the adjoining regions; and

WHEREAS, pursuant to the terms of a prior contract with the Township of Washington, prior to the execution of the Contract NJOIT, Washington Township will provide written authorization allowing the Authority to enter into the Contract with NJOIT; and

WHEREAS, it is in the interest of the Authority to enter into the Contract with the NJOIT.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority in the County of Morris and in the State of New Jersey on this 3rd day of August, 2011 as follows:

1. Upon receipt of written authorization from the Township of Washington and approval as to final form of contract by the Authority's attorney, the Executive Director is hereby authorized and directed to execute an agreement with the New Jersey Office of Information Technology regarding placement of antennae at the High Ridge Road water tower.

2. This Resolution shall take effect as provided by law.

INTRODUCED AND PASSED: August 3, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to authorize the Resolution to Contract with the NJ OIT for a radio dish to be placed on the High Ridge Tank. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Peters, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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HIGH RIDGE PUMP STORAGE

It was agreed that the Executive Director should move ahead with getting DEP approval for pump storage for the Schooley's Mountain Water System.

GROVE STREET PUMP STATION

It was agreed to meet with the County to determine if they would permit the WTMUA to put the pump station on the right of way. J. Gregory will talk with the Township attorney to determine if this would be an acceptable approach.

SMITH WELL SITE

Currently the WTMUA is waiting for Mr. Smith to sign the well permits in order to begin the 72 hour pump test. The pump test is required for the DEP to provide a final determination on the well protection area. B. Roehrich is in the process of setting up a meeting with Mayor Short, Mr. Smith and M. Pucilowski to resolve the issues that prevent Mr. Smith from signing the permits.

SPECIAL MEETINGS

It was agreed that M. Pucilowski will meet with the Financial Planner prior to setting up a meeting with the Board so that the presentation to the Board could be relevant to the WTMUA needs. D. Strawn and P. Peters advised that they would be willing to attend the preliminary meeting. After the meeting, it will be determined if a special meeting on September 19th will be scheduled.

DIRECTOR'S REPORT

- The DEP has expressed some concerns on the drilling of LV9. The EPA is beginning a geological analysis of the well. The vendor for the Hardy Cross analysis has been approved and should begin shortly. M. Pucilowski will provide the verification of reimbursement of the WTMUA's costs to J. Gregory.
- The GIS maps should be provided by this Friday. Due to the DEP correspondence requiring the GIS maps to be provided by August 21, 2011, the maps will be forwarded to the DEP prior to final review. If any changes are required, revisions will be forwarded to the DEP when available.
- The Authority's electrician has returned from vacation so the SCADA electrical work should be done shortly.

CLOSED – 9:34PM

RESOLUTION CLOSED SESSION

No. 11-08-D

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

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INTRODUCED AND PASSED: August 3, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to go into Closed Session to discuss Litigation and Contract matters. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Peters, Kramer

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED – 9:50 PM

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Cullen, Peters, Kramer

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 9:50 pm

Respectfully Submitted,
E. Jill Waller, Secretary