

WASHINGTON TOWNSHIP MUA
Regular Meeting
June 1, 2011

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32 p.m. on June 1, 2011. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 7, 2011. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Napolitano, Cullen*, Peters
 Alt. Members Present: Messrs. Kramer**
 Members Absent: Messrs.
 Alt. Members Absent: Messrs. Popper
 Township Liaison Present: Messrs. Roehrich***
 Township Liaison Absent: Messrs.
 Staff Members Present: Executive Director (E.D.) Pucilowski, Secretary Waller[†], Attorney Gregory

*arrived at 8:44pm

**arrived at 7:40pm

***arrived at 7:41pm

†left at 10:45pm

APRIL AND MAY 2011 CHECKBOOK REGISTERS

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Washington Township MUA
Monthly Checkbook Register
April 2011

05/24/11

Accrual Basis

Date	Num	Name	Memo	Amount	Balance
Apr 11					
04/01/2011	eft11...	NJ - NJ-927		-280.12	-280.12
04/07/2011	eft09...	PERS Health Div of Pe...	april health benefits	-9,215.48	-9,495.60
04/07/2011			monthly bond transfer	153,929.58	144,433.98
04/12/2011	21280	Accurate Pest Control, I...	February pest services	-62.00	144,371.98
04/12/2011	21281	Accurate Waste Removal	February sludge removal services	-2,753.00	141,618.98
04/12/2011	21282	Amerigas - Chester 7500		-287.59	141,331.39
04/12/2011	21283	Auto Parts Plus	veh #92	-734.30	140,597.09
04/12/2011	21284	Buckman's Inc.		-7,700.00	132,897.09
04/12/2011	21285	Century Link-158960	Acct. 1010158960	-57.51	132,839.58
04/12/2011	21286	CenturyLink-7104	Acct#309547104	-770.13	132,069.45
04/12/2011	21287	Ceridian	Cust# 115204	-77.06	131,992.39
04/12/2011	21288	Clarks Cleaning	Cleaning Service	-495.20	131,497.19
04/12/2011	21289	Coyne Chemical	WASH46	-983.28	130,513.91
04/12/2011	21290	Ditschman Flemington ...	Co-Op Cntrct #15-C New Vehicle	-17,194.00	113,319.91
04/12/2011	21291	DustinHingel	boots	-224.98	113,094.93
04/12/2011	21292	FSC Leak Detection	Fawnridge - leak detection	-750.00	112,344.93
04/12/2011	21293	Grainger	835911546	-541.24	111,803.69
04/12/2011	21294	Hackettstown Supply Co.	1196	-157.95	111,645.74
04/12/2011	21295	Hoffmans Supply, Inc.		-59.19	111,586.55
04/12/2011	21296	Home Depot	6035322500434638	SMSTP UV -20.16	111,566.39
04/12/2011	21297	Innovative Arc Tubes	UV system parts	parts--> -2,200.00	109,366.39
04/12/2011	21298	Internet Cake, Inc.	website updates	-20.00	109,346.39
04/12/2011	21299	JCP&L	acc #20 00 00 0009 4 9	computer anti-virus and gateway software licenses--> -30,860.22	78,486.17
04/12/2011	21300	JLM Computers		-2,078.75	76,407.42
04/12/2011	21301	Lab Safety Supply Inc.	0000197392	-178.53	76,228.89
04/12/2011	21302	NJ - PWT	EIN #22-2216110	-429.24	75,799.65
04/12/2011	21303	NJ Motor Vehicle Com...	VOID: amber light permit - all vehicles	lab testing 0.00	75,799.65
04/12/2011	21304	NJ Water Supply Author...	water supply from raritan basin system for ja...	supplies -884.27	74,915.38
04/12/2011	21305	North East Scientific		& equip--> 1,498.17	73,417.21
04/12/2011	21306	One Call Concepts	Acct#12-WA2	-19.26	73,397.95
04/12/2011	21307	Passaic Valley Sewerag...	acc #00081-01 1/16-2/15/11 sludge removal	-4,360.00	69,037.95
04/12/2011	21308	Pumping Services, Inc.	Emergency repair-Bartley Road pump station	-1,197.00	67,840.95
04/12/2011	21309	QC Inc.	C00154	-660.00	67,180.95
04/12/2011	21310	R.J.M. Sales, Inc.	Cust ID:WASTOO	-788.80	66,392.15

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04/12/2011	21311	Recorder Publishing Co.	Acc#003776; reference#s 00244979, 002449...	-44.88	66,347.27
04/12/2011	21312	Simmons Transport, Inc.	trailer rental - March	-1,550.00	64,797.27
04/12/2011	21313	Staples - NJ contract		-161.02	64,636.25
04/12/2011	21314	Straco III Auto Parts	W300	-15.50	64,620.75
04/12/2011	21315	Taylor Oil Co.	01-0063365	-5,983.03	58,637.72
04/12/2011	21316	Toby Barkman	Repair leak at 63-64 Fawnridge Dr.	-3,053.52	55,584.20
04/12/2011	21317	USA Bluebook	91874	-76.67	55,507.53
04/12/2011	21318	Valley Cleaners		-80.35	55,427.18
04/12/2011	21319	Washington Township ...	VOID:	0.00	55,427.18
04/12/2011	21320	Waste Management of ...	100-0059416-0836-5	-565.62	54,861.56
04/12/2011	21321	Brown & Brown of NJ, I...	Kattermann bond	-280.00	54,581.56
04/12/2011	21322	D.J. Egarian & Associat...	february engineering services	-1,430.50	53,151.06
04/12/2011	21323	Hoffmans Supply, Inc.		-20.88	53,130.18
04/13/2011	21324	NJ SEM	2011 membership dues	-300.00	52,830.18
04/13/2011			4/15/11 payroll funding	-25,196.91	27,633.27
04/15/2011	eft 95...	*Capital Funds Transfer	ditschman ford vehicle	17,194.00	44,827.27
04/28/2011			4/29/11 payroll transfer	-25,596.67	19,230.60
04/29/2011	eft11...	PERS Div of Pens & Be...	April pension payment	-2,236.90	16,993.70
Apr 11				16,993.70	16,993.70

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05/24/11

Accrual Basis

Washington Township MUA
Monthly Checkbook Register
May 2011

Date	Num	Name	Memo	Amount	Balance
May 11					
05/04/2011	21325	AT&T Mobility	05369412-001-42	-186.14	-186.14
05/04/2011	21326	Elizabethtown Gas 0711	6839340711	-38.05	-224.19
05/04/2011	21327	Elizabethtown Gas 2661	4292272661	-16.15	-240.34
05/04/2011	21328	Elizabethtown Gas 302...	3023945621	-1,477.18	-1,717.52
05/04/2011	21329	Elizabethtown Gas 530...	5305345621	-219.82	-1,937.34
05/04/2011	21330	Elizabethtown Gas 6291	4540016291	-16.15	-1,953.49
05/04/2011	21331	Elizabethtown Gas 6641	0371846641	-148.73	-2,102.22
05/04/2011	21332	Elizabethtown Gas 9641	0150129641	-113.82	-2,216.04
05/04/2011	21333	Elizabethtown Gas 971...	9715445621	-189.71	-2,405.75
05/04/2011	21334	Grainger	835911546	-193.14	-2,598.89
05/04/2011	21335	Greenway Flowers	3515	-115.98	-2,714.87
05/04/2011	21336	Gregory and Reed, P.C.	Legal Srvc	-2,065.00	-4,779.87
05/04/2011	21337	JIF	2ND INSTALLMENT OF 2011 COVERAGE	business insurance->23,756.64	-28,536.51
05/04/2011	21338	North East Scientific	Order #201253-0	-1,578.63	-30,115.14
05/04/2011	21339	Northern Tool & Equipm...	Account #7003705700165240	-99.98	-30,215.12
05/04/2011	21340	Passaic Valley Sewerag...	Cust# 00081-01 2/16/11-3/15/11 sludge rem...	-3,800.00	-34,015.12
05/04/2011	21341	QC Inc.	C00154	-1,939.00	-35,954.12
05/04/2011	21342	Simmons Transport, Inc.		-1,666.00	-37,620.12
05/04/2011	21343	Staples	acc #7972 8200 0432 6617	-11.97	-37,632.09
05/04/2011	21344	Taylor Oil Co.	01-0063365	-3,330.04	-40,962.13
05/04/2011	21345	Toby Barkman	ER leak repair 3/16/11	-744.63	-41,706.76
05/04/2011	21346	Tynan's Service Center ...	Vehicle #97 plow repair/maintenance	-129.85	-41,836.61
05/04/2011	21347	USA Bluebook	91874	-281.74	-42,118.35
05/04/2011	21348	Valley Cleaners		-122.55	-42,240.90
05/04/2011	21349	Verizon/Bell	VOID:	0.00	-42,240.90
05/04/2011	21350	Waste Management of ...	100-0059416-0836-5	-565.62	-42,806.52
05/04/2011	21351	NJ Dept of Treasury, C...		first half of nitrate testing fine->-5,000.00	-47,806.52
05/04/2011	21352	Washington Township ...	RO 3 sylvan circle	-100.00	-47,906.52
05/04/2011	21353	Washington Township ...	RO 3 sylvan circle	-300.00	-48,206.52
05/04/2011	21354	Washington Township ...	RO 13 Wellington	-100.00	-48,306.52
05/04/2011	21355	Washington Township ...	RO 13 Wellington	-300.00	-48,606.52
05/04/2011	21356	Washington Township ...	14 Apgar RO applicaion	-100.00	-48,706.52
05/04/2011	21357	Washington Township ...	road opening bond 14 apgar	-300.00	-49,006.52
05/04/2011	21358	Chris Kattermann	Postage and mileage reimbursement	-455.90	-49,462.42
05/04/2011	21359	Dave Carswell	2011 clothing allowance - boots	-197.67	-49,660.09
05/04/2011	21360	Petty Cash	Reimburst Petty Cash	-196.91	-49,857.00
05/04/2011	21361	Verizon 201 V03-6124	201 V03-6124 182 02Y	-46.69	-49,903.69
05/04/2011	21362	Verizon/Bell	201 Z42-3181-999-32Y	-118.56	-50,022.25
05/04/2011			monthly bond transfer	153,929.58	103,907.33

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05/10/2011	21363	Staples - NJ contract		-141.01	103,766.32
05/11/2011	eft13...	PERS Health Div of Pe...	May health benefits	-9,215.48	94,550.84
05/11/2011			Funds Transfer	5/13/11 payroll-> -23,966.65	70,584.19
05/11/2011	21364	Accurate Pest Control, I...	March pest services	-62.00	70,522.19
05/11/2011	21365	Accurate Waste Removal		-4,467.45	66,054.74
05/11/2011	21366	Bob Carpenter	boot allowance FY2011	-41.00	66,013.74
05/11/2011	21367	CenturyLink-7104	acc #309547104	repair kits -783.99	65,229.75
05/11/2011	21368	Ceridian	Cust# 115204	for -87.20	65,142.55
05/11/2011	21369	Chris Kattermann	Reimbursement stamp affixer and mileage	chemical -35.30	65,107.25
05/11/2011	21370	Clarks Cleaning	Cleaning Service	pumps in -665.50	64,441.75
05/11/2011	21371	Conney Safety Products		SM -842.91	63,598.84
05/11/2011	21372	D.J. Egarian & Associat...	january engineering services	-15,173.10	48,425.74
05/11/2011	21373	Dave Heiner Associates...	Repair and Maintenance parts for wells and ...	system-> -1,897.20	46,528.54
05/11/2011	21374	Envirolutions LLC	repair parts for motive pump LVSTP	-807.60	45,720.94
05/11/2011	21375	Grainger	835911546	-680.81	45,040.13
05/11/2011	21376	Hoffmans Supply, Inc.		-91.26	44,948.87
05/11/2011	21377	Internet Cake, Inc.	May 2011	-25.00	44,923.87
05/11/2011	21378	JCP&L	acc #20 00 00 0009 4 9	-17,136.46	27,787.41
05/11/2011	21379	JLM Computers	IT services and Mthly service charge	New Ranger -237.50	27,549.91
05/11/2011	21380	Johnson Truck Accesso...		cap & bed liner-> -1,998.00	25,551.91
05/11/2011	21381	Lab Safety Supply Inc.	0000197392	-688.26	24,863.65
05/11/2011	21382	Main Pool & Chemical ...	bulk aluminum sulfate delivery	chemicals-> -1,689.60	23,174.05
05/11/2011	21383	Nisivoccia & Company	dec 2010 audit	-12,105.00	11,069.05
05/11/2011	21384	Occupational Health Ce...	acc #N30-0480229501	-134.00	10,935.05
05/11/2011	21385	One Call Concepts	Acct#12-WA2	-102.73	10,832.32
05/11/2011	21386	Taylor Oil Co.	01-0063365	-2,081.94	8,750.38
05/11/2011	21387	Toby Barkman	LV7 & LV8 Fairmount Road 3/25 & 3/29/11	-933.31	7,817.07
05/11/2011	21388	UPS	shipper #1488W4	-25.86	7,791.21
05/11/2011	21389	Post Office	Post card stamps - Water Restriction Notice	-435.00	7,356.21

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Washington Township MUA
Monthly Checkbook Register
May 2011

05/24/11

Accrual Basis

Date	Num	Name	Memo	Amount	Balance
05/11/2011	21390	Pete Kaltsas	FY 2011 clothing allowance - boots	-225.00	7,131.21
05/11/2011	21391	Advance Auto Parts		-62.84	7,068.37
05/17/2011	eft93...	*Capital Funds Transfer	c98c egarian	10,575.00	17,643.37
05/17/2011	eft93...	*Capital Funds Transfer	c108 egarian	310.60	17,953.97
05/24/2011	21392	AT&T Mobility	05369412-001-42	replace parts -193.60	17,760.37
05/24/2011	21393	Capitol Supply	#3 Wellington	used in water leak-> -1,518.54	16,241.83
05/24/2011	21394	Century Link-158960	Acct. 1010158960	-47.63	16,194.20
05/24/2011	21395	Ceridian	Customer #115204	-38.53	16,155.67
05/24/2011	21396	Eagle Graphics	Vehicle Lettering #99	-225.00	15,930.67
05/24/2011	21397	Elizabethtown Gas 0711	6839340711	-15.25	15,915.42
05/24/2011	21398	Elizabethtown Gas 2661	4292272661	-16.15	15,899.27
05/24/2011	21399	Elizabethtown Gas 302...	3023945621	-406.66	15,492.61
05/24/2011	21400	Elizabethtown Gas 530...	5305345621	-123.43	15,369.18
05/24/2011	21401	Elizabethtown Gas 6291	4540016291	-16.15	15,353.03
05/24/2011	21402	Elizabethtown Gas 6641	0371846641	-75.31	15,277.72
05/24/2011	21403	Elizabethtown Gas 9641	0150129641	-59.61	15,218.11
05/24/2011	21404	Elizabethtown Gas 971...	9715445621	mostly for -75.31	15,142.80
05/24/2011	21405	Fred Pryor Seminars	OSHA Compliance Seminar 2011	chemical storage -179.00	14,963.80
05/24/2011	21406	Grainger	835911546	tank at H07 -> -1,156.20	13,807.60
05/24/2011	21407	Home Depot	6035322500434638	-276.80	13,530.80
05/24/2011	21408	JCP&L	acc #20 00 00 0009 4 9	-3,081.55	10,449.25
05/24/2011	21409	NC State University	Cust# NS-100000024548	-60.00	10,389.25
05/24/2011	21410	Staples		-120.96	10,268.29
05/24/2011	21411	Verizon 201 V03-6124	201 V03-6124 182 02Y	-93.38	10,174.91
05/24/2011	21412	Verizon/Bell	201 Z42-3181-999-32Y	-71.87	10,103.04
05/24/2011			5/27/11 payroll transfer	-31,686.22	-21,583.18
05/25/2011	eft14...	PERS Div of Pens & Be...	May pension payment	-2,236.90	-23,820.08
May 11				-23,820.08	-23,820.08

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Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the April and May 2011 payment of bills be approved by the signature of proper official. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

FEBRUARY AND MARCH 2011 BILLING ADJUSTMENT

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the February and March Billing Adjustments as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$5,000

Motion was made by Strawn, and seconded by Mr. Napolitano, to approve invoices over \$5,000 for Eastcom Assoc and Rio Supply for payment. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

2010 AUDIT

Certification of FY 2010 Audit Review was approved subject to review and Board Member signatures. J. Waller will verify when the Resolution needs to be sent to DCA.

RESOLUTION Certification of FY 2010 Audit Review

No. 11-06-A

WHEREAS, Nisivoccia & Company, the Auditor for the **Washington Township Municipal Utilities Authority (Authority)** has prepared an Audit of the **Authority's** financial position for Fiscal Year 2010; and,

WHEREAS, the **New Jersey Department of Community Affairs (NJDCA)** requires that each of the **Authority's Commissioners** certify that they have reviewed said FY 2010 Audit; and,

WHEREAS, the five (5) below signed are of full age and duly appointed **Commissioners (Members)** of the **Authority**; and,

WHEREAS, by signing this instrument, each of the five (5) below signed certifies that they have personally reviewed the recommendation and comment section of the FY 2010 Audit as prepared by **Nisivoccia & Company**.

NOW, THEREFORE, BE IT RESOLVED by the **Washington Township Municipal Utilities Authority**, that:

- (1) Upon adoption of this resolution, it shall be signed by each of the **Authority's five Commissioners**; and,
- (2) Upon signature, this resolution shall be attested by the **Authority's** Secretary who shall forward it to the **NJDCA** in compliance with its request.

INTRODUCED AND PASSED: June 1, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the Resolution for Certification of FY 2010 Audit Review subject to review and signatures by Board Members. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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2010 AUDIT CORRECTIVE ACTION PLAN

RESOLUTION 2010 AUDIT CORRECTIVE ACTION PLAN ACCEPTANCE
--

No. 11-06-C

WHEREAS, the 2009 Annual Audit of the Washington Township Municipal Utilities Authority (Authority), conducted by Nisivoccia & Company LLP, contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Executive Director and the duly appointed Authority Board of Commissioners; and

WHEREAS, the Division of Local Government Services requires a corrective action plan to be prepared and submitted per N.J.A.C 5:31-7.6(i)

WHEREAS, the corrective action plan has been developed and covers all findings and recommendation in the audit report

NOW, THEREFORE, BE IT RESOLVED that the Authority Board of Commissioners hereby approves the corrective action plan and directs the Executive Secretary to transmit a certified copy of this resolution and the attached corrective action plan to the Division of Local Government Services.

INTRODUCED AND PASSED: June 1, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the Resolution for the Corrective Action Plan for the 2010 Audit. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters, Kramer

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

FINANCIAL HARDSHIP

A final decision on the customer applying for Financial Hardship will be tabled until next meeting.

METER REPLACEMENT/SERVICE

J. Gregory will check on the legal procedure for shutting off a customer that does not allow access to the WTMUA meter in the home

FINANCIAL HARDSHIP POLICY REVIEW

Motion was made by Mr. Strawn, and seconded by Mr. Peters, to terminate the Financial Hardship Policy effective immediately. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Peters, Kramer

NAYS: Messrs.: Napolitano

ABSTAIN: Messrs.: None

2005 BOND ARBITRAGE REBATE REQUIREMENT

It was decided to get another quote preferably from an accountant. The Auditor will be consulted.

UTILITY TRUCK

RESOLUTION AUTHORIZING NEW VEHICLE PURCHASE
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No. 11-06-B

WHEREAS, the Washington Township Municipal Utilities Authority requires any individual purchases over \$5,000 to be approved by the Washington Township Municipal Utilities Authority Committee

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by Resolution; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that a replacement vehicle needs to be purchased due to age of current vehicle and dependability requirements for maintenance of water and sewer facilities; and

WHEREAS, the vehicle cost is \$26,044; and

WHEREAS, the Washington Township Municipal Utilities Authority has budgeted for this purchase in the 2011 approved budget and funds are available; and

WHEREAS, the Washington Township Municipal Utilities Authority will procure the vehicle without public bidding or quotes through the State of New Jersey Department of the Treasury Division of Purchase and Property as authorized under N.J.S.A. 40A:11-12; and

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is authorized to purchase the aforesaid replacement vehicle at a price not to exceed \$26,500 through the State of New Jersey Department of the Treasury Division of Purchase and Property.
2. Prior to placing this order, the Executive Director shall document with specificity that the vehicle selected best meets the requirements of the Authority.
3. This resolution shall take effect immediately pursuant to law.

INTRODUCED AND PASSED: June 1, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the Resolution for purchase of a new vehicle. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

PROPOSED LEGISLATION

It was agreed to set up a meeting with Senator Bucco to discuss the WTMUA's position on the proposed legislation.

SMITH WELL SITE

The status was discussed. The original access rights have not been revoked and the Smith attorney has advised that there should not be a problem accessing the site for the well testing that is required. The next step is the valuation of the easement. Mr. Smith requested that the valuation be postponed until after the Preservation of the farm. The Allocation Permit is in the process and should be ready by the end of next week. Preliminary discussion to not cap one of the monitoring wells for use by Mr. Smith. Mr. Smith would be responsible for making all applications to use the well. The site for the well house still has to be resolved.

HIGH RIDGE RADIO SITE

The Maximum Permissible Emissions Study will be requested. The agreement will be reviewed pending review of the Study. A provision will be included that an alternate site will need to be found while the tank is being serviced.

MEETING BREAK

A break in the meeting took place between 8:55pm and 9:00pm.

REGENCY DEVELOPMENT SERVICE AGREEMENT

This topic was tabled.

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CLIFFSIDE PARK OPERATOR'S AGREEMENT

Since the operating needs of Cliffside have changed with the move from an iron treatment system to the drilling of new wells, M. Pucilowski will discuss with Cliffside if they will need operating services from the WTMUA. If they don't need operating services, then request the USDA to waive the requirement for the WTMUA to operate the system. If an Operator Agreement is necessary, should consider a single set price to be collected from Cliffside. Cliffside in turn would collect from the users.

SEWER TOUR

A tour of the Schooley's Mountain Plant has been scheduled for June 25th. Participants will meet at 8:30 at the Schooley's Mountain Plant which is located at the end of Silvan Circle. A plant flow schematic was provided by D. Strawn.

DIRECTOR'S REPORT

- EPA should provide contract for the review of the Parker Road extension within the next two weeks. One more item is required before the EPA can send out proposals for the Hardy Cross review of the Long Valley system
- D. Carswell is working on collecting the information that D. Egarian needs to complete the GIS mapping.
- Some additional information has been provided to J. Gregory for the title search for the location of the Grove Street Pump Station.
- J. Gregory expects to complete reviewing the Excavation Specs by the end of next week. Should be ready to publish at the end of June.
- Expect to begin installation the SCADA equipment in SM18 within two weeks.
- Information will be provided to Washington Township on shared services for website services within the week.
- The WMP has been sent to the DEP and it is expected to be completed by the end of September.
- The East Valley Brook culvert 16" sleeve has been completed
- The preliminary Consumer Confidence Report was provided. It is expected to be out by June 10th. Next year the plan would be to mail by the beginning of May.
- Sump pumps were addressed in the Consumer Confidence Report as they have been found to be contributing to the infiltration issues with the sewer system. The fine associated with this violation should be addressed.
- The Lawn Maintenance Contract has been awarded to Finnegan Landscaping Services.
- The required documents have been provided for the subpoena in the case of NJDEP vs. Atlantic Richfield Company. This has put us behind in many administration duties.
- The tour of the Manchester pump storage system will be set up before June 20th.
- The Draft Permit for the LV Plant has been provided and the phosphorus limit was the same. D. Egarian has posed some questions and those answers have been provided.
- The hydrant flushing has been completed.
- The Financial Advisor presentation has been postponed until September
- Water is being sold to the engineer drilling a test well on the Combe Landfill site.
- The best solution for the office HVAC will be to fix the actuator and clean the compressor. It was also recommended to purchase an economizer unit to avoid running the compressor for cooling when cool air is available from outside. A carbon filter for odor will be tested prior to commitment of the purchase of the economizer.

WASHINGTON TOWNSHIP MUA
Regular Meeting
June 1, 2011

CLOSED SESSION – 9:40 PM

RESOLUTION CLOSED SESSION
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No. 11-06-D

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: June 1, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OUT OF CLOSED – 11:20 PM

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 11:20 pm

Respectfully Submitted,
E. Jill Waller, Secretary