
WASHINGTON TOWNSHIP MUA
Regular Meeting
May 4, 2011

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32 p.m. on May 4, 2011. Adequate notice of this meeting of the W.T.M.U.A. was given to the Daily Record and the Courier News on February 7, 2011. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Akin, Strawn, Napolitano, Cullen, Peters
Alt. Members Present:	Messrs.	Popper
Members Absent:	Messrs.	
Alt. Members Absent:	Messrs.	Kramer
Township Liaison Present:	Messrs.	Reohrich*
Township Liaison Absent:	Messrs.	
Staff Members Present:	Executive Director (E.D.)	Pucilowski, Secretary Waller, Attorney St. Angelo

*arrived at 7:38pm

MEETING MINUTES

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the January 21 and April 6 Meeting Minutes. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Napolitano, Cullen, Peters
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	Popper

OPEN TO THE PUBLIC

Mr. Spozanzo inquired into the 2011 water restrictions and distribution.

CLOSED TO THE PUBLIC – 7:40pm

VOUCHERS OVER \$5,000

Motion was made to approve invoices, over \$5,000, for DJ Egarian and Ditschman Flemington Ford for payment. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Napolitano, Cullen, Peters, Popper
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

FINANCIAL HARDSHIP

A final decision on the customer applying for Financial Hardship will be tabled until next meeting. A copy of the Financial Hardship policy will be distributed and reviewed at next meeting.

EXCAVATION SPECIFICATIONS

The bid specifications are being reviewed by the Attorney. M. Pucilowski will insert traffic maintenance into the specs. Expect to begin the advertising process within two weeks. It was recommended to tighten the mobilization and contract default sections to ensure that there are significant penalties if the contractor does not arrive in time.

<p>RESOLUTION AUTHORIZING ADVERTISEMENT OF NOTICE TO BIDDERS FOR EXCAVATION, TRENCHING, PIPE REPAIR FOR SEWER & WATER FACILITIES</p>
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No. 11-05-B

WHEREAS, the Washington Township Municipal Utilities Authority (“Authority”), requires excavation, trenching and pipe repair services for its sewer and water facilities; and

WHEREAS, it is anticipated that the annual cost of these services will exceed the bid threshold as

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set forth in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, for those contracts exceeding the bid threshold, the Local Public Contracts Law requires the public advertising for bids in the official newspaper of the contracting unit at least ten (10) days prior to the receipt of bids.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is hereby authorized and directed to publish a Notice to Bidders in the Authority's Official Newspaper to receive bids for excavation, trenching and pipe repair services.
2. Sealed bids are to be received at a time and place to be set by the Executive Director but in no case earlier than the time required by the Local Public Contracts Law.
3. The Executive Director shall prepare a bid report of all bids received to be considered by the Authority at its next meeting following the receipt of bids and, in the Authority's discretion, a contract will be awarded to the lowest qualifying bidder.
4. This Resolution shall take effect immediately.

INTRODUCED AND PASSED: May 4, 2011

Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters, Popper
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

HIGH RIDGE TOWER RADIO DISH

It has been determined that the placement of the dish will not be detrimental to the Tank. No rental payments will be provided for the placement of the radio dish on the High Ridge Tank. The following concerns will be addressed with the State: if the dish will interfere with the SCADA system, provide a health hazard assessment, if there will be a need for additional cathodic protection and ensure that the power will be independent of the WTMUA's electrical service.

SEWER TOUR

The tour will be rescheduled for the next time the Sewer Operator is on weekend duty.

DIRECTOR'S REPORT

- The Parker Road water main extension costs for the task list have been provided to the EPA. The prior costs should be ready to send shortly. Contract review costs will be discussed with the EPA as to where the costs should be applied. It was agreed not to add an additional factor for overhead. The DEP has not responded to the letter requesting an extension on the LV09 well project.
- Additionally information will be provided to D. Egarian for the GIs maps.
- A meeting was held with the Washington Twp. Historical Preservation Commission to discuss the Grove Street Booster Station. A few changes were suggested. The plan will be discussed at the Historical Preservation Commission Board Meeting this evening. A meeting will be held with the DEP and the County regarding the possibility of placing the station on County Property. J. Gregory is working on the title search from the Assessor's Office.
- A meeting was held with Washington Township staff regarding services that could be shared. A question was raised about the Road Opening Permits charges that are being billed by the DPW.
- P. Peters provided a contact for a capital financing resource that is providing financial planning services for Collingswood, NJ.
- It is expected that the WMP will be completed by September.
- The East Valley Brook water main sleeve is about 50% completed. The sleeve is a requirement that originated from a preliminary plan to loop a water main extension down Parker Road.

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- Cliffside Part Associates are interested in holding the USDA escrow money themselves. J. Gregory will look into if this is permissible by the USDA. This topic will be discussed in more detail at the next meeting. Cliffside will be advised that the outstanding invoices need to be paid in full.
- The Consumer Confidence Report will be checked for compliance. Will include topics such as paying bills by credit cards, request customer contact info for notifications, illegal sump pumps, directing customers to the website.
- The lawn maintenance proposals will be in tomorrow. Lawn care does not require prevailing wage compliance.
- The subpoena information on IV3, LV4, and LV5 has been provided by disk. This was a labor intensive project that required about five days of three MUA personnel.
- M. Pucilowski will review how to reduce the estimated costs for the preferred utility vehicle purchase. It was recommended that he talk to the DPW about cost saving options as well as snow removal services.

PENDING LEGISLATION

A Bill has been proposed to allow the Mayor to veto MUA decisions within a time period required for posting of Meeting Minutes. A resolution will be generated for Board review at the next meeting.

SEWER TREATMENT PLANT PERMIT

The Treatment Permit should be arriving in the next two weeks. The WTMUA will have an opportunity to challenge the requirements.

2010 AUDIT

The Resolution for Audit Acceptance and the Audit Corrective Action Plan was provided for review. The Resolutions for both these items will be voted on during the next meeting.

CLOSED SESSION – 9:21 PM

RESOLUTION CLOSED SESSION
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No. 11-05-A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: May 4, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters, Popper
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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OUT OF CLOSED – 10:35 PM

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters, Popper

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Meeting Adjourned: 10:35 pm

Respectfully Submitted,
E. Jill Waller, Secretary