
WASHINGTON TOWNSHIP MUA - Regular Meeting
Closed Session
March 21, 2011

The Closed Session portion of the W.T.M.U.A. Meeting began at: 8:50 pm on March 21, 2011.

Members Present:	Messrs.	Akin, Strawn, Peters
Alt. Members Present:	Messrs.	Kramer
Members Absent:	Messrs.	Napolitano, Cullen
Alt. Members Absent:	Messrs.	Popper
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	Roehrich
Staff Members Present:	E.D. Pucilowski, Secretary Waller, Attorney Gregory	

COMBE FILL LINE EXTENSION

The Scope of Work was reviewed. It was agreed to incorporate contingencies into the other costs. The administrative costs will be increased to 25%. M. Pucilowski will discuss, with the EPA, if the administrative costs should be incorporated into the other costs as well. The prior bills will be reviewed by J. Gregory and provided to the EPA.

EMPLOYEE ASSOCIATION AGREEMENT

The following items are still being discussed:

- It was agreed that an individual would be paid at the Senior Operator rate following a promotion to Senior Operator.
- Uniform services are still being explored.
- J. Waller to provide the number of paid time off each employee currently has.
- Recuperation time with or without pay. M. Pucilowski will review this and provide a recommendation.
- M. Pucilowski will review the work schedules and provide a recommendation.

SMITH PROPERTY

Discussed the request for WTMUA endorsement of the Smith property's acceptance into the Farmland Preservation program. The WTMUA endorses the preservation, but does not want to have opposition from Mr. Smith to any work or property access that is needed to complete the well. The WTMUA will endorse the preservation in anticipation of Mr. Smith's cooperation being provided in writing.

STAFFING

One employee is still out on disability and is anticipated to return sometime in May, maybe sooner if light duty is an option. In the meantime, the meter reader has been moved to help out at the Schooley's Mountain plant. An outside temporary employee has been brought in to help with meter reading. This person is also helping with hydrant maintenance as requested by the fire departments.

The Billing Clerk has advised that her plans for retirement at the end of June have changed. M. Pucilowski will discuss her retirement plans with her. It was requested to keep the temporary administrative person for a longer period. A determination will be made as to where, in the budget, to find the funds for the administrative temp.

Motion was made by Mr. Strawn, and seconded by Mr. Kramer, that the closed session portion of this meeting be adjourned. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Peters, Kramer
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Closed meeting adjourned at 10:30 pm.

Respectfully submitted,
E. Jill Waller, Executive Secretary