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**WASHINGTON TOWNSHIP MUA - Regular Meeting**  
**Closed Session**  
March 2, 2011

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The Closed Session portion of the W.T.M.U.A. Meeting began at: 9:30 pm on March 2, 2011.

Members Present:	Messrs.	Akin, Strawn, Napolitano, Cullen, Peters
Alt. Members Present:	Messrs.	Kramer
Members Absent:	Messrs.	
Alt. Members Absent:	Messrs.	Popper
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	Roehrich
Staff Members Present:		E.D. Pucilowski, Secretary Waller, Attorney Reed

**WATER TEST VIOLATIONS**

A request to reduce the cost of the fines was denied. It will be requested that the payments be split into two. The Water Operator explained that the test was missed. The test was missed in 2009. At that time, there was a lot of stress between the Water Operator and the Executive Director. A memo will be added to the Water Operator's file regarding the missed test.

Administrative safeguards are being put in place to avoid this happening again. The testing will be added to an administrative calendar and checked at monthly Operations Meetings. Maintenance software is being reviewed to schedule testing and maintenance requirements. S. Akin advised that he has been told that the DEP can change sampling requirements with the only notice being added to the website.

**EMPLOYEE ASSOCIATION**

A few issues that were determined to be typos were agreed to change. The following open items were discussed:

- For an employee that is promoted to a position which requires a higher license, the WTMUA does not pay for that license. The EA would like to keep their licenses bonuses no matter what title they have. It was determined that the promotion provides a sufficient increase in pay. It was decided not to change this item.
- The EA wants to add back the Wage Enhancement Bonus that was removed.
- There are issues with dependant health insurance coverage costs paid by the employee as indicated in the prior contract versus proposed contract.
- The EA would like to have post retirement medical benefits between the ages of 55 to 65. It was decided not to approve this change.
- The EA would like to increase the uniform allowance to \$900 not including patches and cleaning. It was agreed to look into a uniform service
- The EA asked for the "standard tool box" be removed or made meaningful. It was decided not to change this item.
- The EA requested that the lunch stipend increase to \$10 and the dinner stipend to \$15
- The EA requested to remove the rotating schedule. It was agreed to keep it in as an option for management to utilize as needed. The ED will analyze the rotating schedule for overtime savings.
- The EA is concerned with the paid time off which reflects a reduction in time off as well as the two weeks notice. M. Pucilowski requested that a provision be added to require a doctor's note after 10 occurrences of sick time in any one year period.
- The overtime will be reviewed and compared to Fair Labor Act requirements.

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A meeting is scheduled with the Employee Association representatives for March 10<sup>th</sup> at 5:00.

**COMBE FILL WATER LINE EXTENSION**

The statement of work should included 10-15% in contingencies. It should also include an economic analysis, maintenance and valve requirements, fire prevention. It was recommended that an external organization do the economic analysis. Need to review project management costs from J. Gregory and D. Egarian. Once the statement of work is complete, it will be forwarded to the Board for review.

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, that the closed session portion of this meeting be adjourned. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Napolitano, Cullen, Peters
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Respectfully submitted,  
E. Jill Waller  
Executive Secretary