
WASHINGTON TOWNSHIP MUA
Regular Meeting
February 21, 2011

The Regular Meeting of the W.T.M.U.A. was called to order at 7:40 p.m. on February 21, 2011. Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Hunterdon County Democrat on March 4, 2010. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Akin, Strawn
Alt. Members Present:	Messrs.	Popper, Kramer*
Members Absent:	Messrs.	Napolitano, Cullen, Peters
Alt. Members Absent:	Messrs.	
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	Roehrich
Staff Members Present:	Executive Director (E.D.) Pucilowski, Secretary Waller, Attorney Gregory	

*arrived at 8:21pm

2010 AUDIT – CORRECTIVE ACTION PLAN

Discussion took place on the Auditor's recommendations from the 2009 Audit. Recommendation 2 & 3 have been addressed. Recommendation #1 on the analysis of the escrow account is expected to continue to appear as an Audit recommendation until the final research can be done to ensure that the accounted for balances have not been returned to the provider.

RESOLUTION 2009 AUDIT CORRECTIVE ACTION PLAN ACCEPTANCE
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No. 11-02-D

WHEREAS, the 2009 Annual Audit of the Washington Township Municipal Utilities Authority (Authority), conducted by Nisivoccia & Company LLP, contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Executive Director and the duly appointed Authority Board of Commissioners; and

WHEREAS, the Division of Local Government Services requires a corrective action plan to be prepared and submitted per N.J.A.C 5:31-7.6(i)

WHEREAS, the corrective action plan has been developed and covers all findings and recommendation in the audit report

NOW, THEREFORE, BE IT RESOLVED that the Authority Board of Commissioners hereby approves the corrective action plan and directs the Executive Secretary to transmit a certified copy of this resolution and the attached corrective action plan to the Division of Local Government Services.

INTRODUCED AND PASSED: February 21, 2011

Motion was by Mr. Strawn, and seconded by Mr. Popper, that the 2009 Audit Corrective Action Plan Acceptance be approved as presented. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Popper
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

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2011 BUDGET ADOPTION

RESOLUTION
2011 AUTHORITY SEWER UTILITY ADOPTED BUDGET
WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
OPERATING and CAPITAL BUDGETS
for the
FISCAL YEAR: from JANUARY 1, 2011 to DECEMBER 31, 2011

11-02-E

WHEREAS, the Sewer Utility Annual Budget and Capital Budget/Program for the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2011 and ending December 31, 2011, has been presented for adoption before the Commissioners of the Authority at its open public meeting of February 21, 2011 and,

WHEREAS, the Sewer Utility Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

WHEREAS, the Sewer Utility Annual Budget as introduced reflects Total Anticipated Revenues of \$2,409,215, Total Appropriations, including any Accumulated Deficit if any, \$2,409,215 and Total Unrestricted Net Assets utilized to Balance Budget of \$0.00; and,

WHEREAS, the Sewer Utility Capital Budget as presented for adoption reflects Total Capital Appropriations of \$242,950 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$242,950; and,

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Washington Township Municipal Utilities Authority, at an open public meeting held on February 21, 2011 that the Sewer Utility Annual Budget and Capital Budget/Program of the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2011 and ending December 31, 2011 is hereby adopted and shall constitute an appropriation for the purposes stated and authorization of Total Revenues \$2,409,215, Total Appropriations of \$2,409,215 and Total Unrestricted Net Assets of \$242,950; and,

BE IT FURTHER RESOLVED, that the Sewer Utility Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

INTRODUCED AND PASSED: February 21, 2011

Motion was by Mr. Strawn, and seconded by Mr. Popper, that both the 2010 Water and Sewer Budgets be adopted as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Popper
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

RESOLUTION
2011 AUTHORITY WATER UTILITY ADOPTED BUDGET
WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
OPERATING and CAPITAL BUDGETS
for the
FISCAL YEAR: from JANUARY 1, 2011 to DECEMBER 31, 2011

11-02-F

WHEREAS, the Water Utility Annual Budget and Capital Budget/Program for the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2011 and ending

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December 31, 2011, has been presented for adoption before the Commissioners of the Authority at its open public meeting of February 21, 2011 and,

WHEREAS, the Water Utility Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

WHEREAS, the Water Utility Annual Budget as introduced reflects Total Anticipated Revenues of \$1,142,400, Total Appropriations, including any Accumulated Deficit if any, \$1,142,400 and Total Unrestricted Net Assets utilized to Balance Budget of \$0.00; and,

WHEREAS, the Water Utility Capital Budget as presented for adoption reflects Total Capital Appropriations of \$589,850 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$589,850; and,

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Washington Township Municipal Utilities Authority, at an open public meeting held on February 21, 2011 that the Water Utility Annual Budget and Capital Budget/Program of the Washington Township Municipal Utilities Authority for the fiscal year period beginning January 1, 2011 and ending December 31, 2011 is hereby adopted and shall constitute an appropriation for the purposes stated and authorization of Total Revenues \$1,142,400, Total Appropriations of \$1,142,400 and Total Unrestricted Net Assets of \$589,850; and,

BE IT FURTHER RESOLVED, that the Water Utility Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

INTRODUCED AND PASSED: February 21, 2011

Motion was by Mr. Strawn, and seconded by Mr. Popper, that both the 2010 Water and Sewer Budgets be adopted as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Popper
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

VOUCHERS OVER \$5,000

Motion was made by Mr. Strawn, and seconded by Mr. Popper, that vouchers for Rio Supply, dated 1/6/11, in the amount of \$8,991.10 and Gregory & Reed, dated 2/2/11, in the amount of \$6,414.29 approved for payment and authorized by the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Popper
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

SPRINGTOWN PUMP STATION REPAIR

Motion was made by Mr. Strawn, and seconded by Mr. Popper, to authorize the repair of the spare pump at Springtown Pump Station not to exceed \$8,000. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Popper
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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DIRECTOR'S REPORT

- Chester Township will be requesting the WTMUA to consider a line extension due to the Combe Fill water contamination. The plume is moving and the 12 home connections has increased to up to 50. Representatives on the project will attend the next WTMUA Public Meeting.
- The GIS Mapping was provided and comments will be returned to the vendor for correction.
- M. Pucilowski will be meeting with Washington Township this week to discuss the location of the Grove Street Pump Station.
- A culvert is being replaced on E. Valley Brook. The originally proposed 140 feet of pipe will be revised to 70 feet.
- The sewer mapping corrections have been provided to the Highlands Council.
- It is expected that the excavation contract bid documents should be ready by mid-March

SLUDGE HAULING CONTRACT

<p>RESOLUTION EXTENSION OF CONTRACT AC2.09</p>
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No. 11-02-G

WHEREAS, on February 4, 2009 the Washington Township Municipal Utilities Authority (Authority) awarded a contract for WTMUA Contract No. AC2.09, Sewage Treatment Plant Sludge Collection, Cartage and Discharge ("Contract") to Accurate Waste Removal Services, Inc ("Accurate"); and,

WHEREAS, the Contract allowed for 2 one year extensions of the Contract; and,

WHEREAS, on or about February 2, 2010 the Contract with Accurate was extended for a one year period;

WHEREAS, the Authority desires and Accurate is in agreement to extend the Contract for an additional one year period at the prices and conditions set forth in the Contract; and,

WHEREAS, it is in the best interest of the Authority to extend the Contract and funds are currently available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Executive Director is hereby authorized to execute a one year extension for Contract No. AC2.09, Sewage Treatment Plant Sludge Collection, Cartage and Discharge upon the same terms and conditions as set forth in the Contract.

2. This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: February 21, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Popper, to approve the extension of the Sludge Cartage Contract AC2.09. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Popper

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

SLUDGE DISPOSAL CONTRACT

The Attorney will review the contract and prepare a Resolution.

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CLOSED SESSION – 8:15 PM

RESOLUTION CLOSED SESSION
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No. 11-02-H

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation, Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: February 21, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Popper, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Popper
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OUT OF CLOSED – 9:00 PM

Motion was made by Mr. Strawn, and seconded by Mr. Popper, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Popper, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Meeting Adjourned: 9:00pm

Respectfully Submitted,
E. Jill Waller
Secretary