

WASHINGTON TOWNSHIP MUA
Regular Meeting
January 5, 2011

The Regular Meeting of the W.T.M.U.A. was called to order at 7:35 p.m. on January 5, 2011. Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Hunterdon County Democrat on February 17, 2010. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Napolitano, Peters
 Alt. Members Present: Messrs.
 Members Absent: Messrs. Cullen
 Alt. Members Absent: Messrs. Kramer, Popper
 Township Liaison Present: Messrs.
 Township Liaison Absent: Messrs. Harmon
 Staff Members Present: Executive Director (E.D.) Platt, Secretary Waller, Attorney Gregory

BILLING ADJUSTMENTS – December 2010

It was agreed to price out other options for propane and telephone services. A motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the December 2010 Billing Adjustments. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
 NAYS: Messrs.: None
 ABSTAIN: Messrs.: None

PAYMENT OF BILLS – 12/1/10-12/31/10

9:49 AM

12/29/10

Accrual Basis

Washington Township MUA
Monthly Checkbook Register
December 2010

Date	Num	Name	Memo	Amount	Balance
Dec 10					
12/02/2010			12/3/10 logevity bonus payroll	-10,000.00	-10,000.00
12/02/2010			transfer excess funding from 12/3/10 bonus p...	3,379.53	-6,620.47
12/03/2010			monthly bond transfer	153,929.58	147,309.11
12/07/2010	eft34...	PERS Div of Pens & Be...	32560	-2,241.28	145,067.83
12/08/2010			12/10/10 payroll funding	-27,763.70	117,304.13
12/08/2010	JE 10...		void check #20775	2,200.00	119,504.13
12/11/2010	21025	Redwoods	2010 AWARDS DINNER	-1,791.56	117,712.57
12/11/2010	21026	Voided		0.00	117,712.57
12/13/2010	eft82...	*Capital Funds Transfer	gregory 141g	3,285.00	120,997.57
12/13/2010	eft82...	*Capital Funds Transfer	egarian c108	787.50	121,785.07
12/13/2010	eft82...	*Capital Funds Transfer	egardian c141g	5,537.50	127,322.57
12/13/2010	eft34...	PERS Health Div of Pe...	december medical payment	-8,207.41	119,115.16
12/15/2010		PNC Bank	MERCHANT FEES	746.63	119,861.79
12/15/2010		PNC Bank	MERCHANT FEES	798.04	120,659.83
12/20/2010	21027	Accurate Pest Control, I...	october pest services	-62.00	120,597.83
12/20/2010	21028	Accurate Waste Removal	October sludge removal services	-2,630.40	117,967.43
12/20/2010	21029	Advance Auto Parts		-91.77	117,875.66
12/20/2010	21030	Amerigas - Chester 7500	Acct# 7500005123	-540.79	117,334.87
12/20/2010	21031	Andrew E. Hall & Son, Inc		-351.00	116,983.87
12/20/2010	21032	AT&T Mobility	05369412-001-42	-185.39	116,798.48
12/20/2010	21033	Beaumont Landscaping...	October lawn maintenance	-1,400.00	115,398.48
12/20/2010	21034	Brown & Brown of NJ, I...	Debbie Smith Bond	-378.00	115,020.48
12/20/2010	21035	Buckman's Inc.	cust #WASHIN - or #327561	-3,864.14	111,156.34
12/20/2010	21036	Budget Sewer & Drain, I...	SMSTP	-600.00	110,556.34
12/20/2010	21037	Century Link-158960	Acct. 1010158960	-54.88	110,501.46
12/20/2010	21038	CenturyLink-3145		-1,542.03	108,959.43
12/20/2010	21039	Ceridian	OCTOBER PAYROLL SERVICES	-77.06	108,882.37
12/20/2010	21040	Clarks Cleaning	Cleaning Service	-495.20	108,387.17
12/20/2010	21041	Coyne Chemical	WASH46	-983.28	107,403.89
12/20/2010	21042	Data Architects	2011 WinBill maintenance	-1,650.00	105,753.89

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12/20/2010	21043	Elizabethtown Gas 0711	6839340711		-51.92	105,701.97
12/20/2010	21044	Elizabethtown Gas 2661	4292272661		-16.15	105,685.82
12/20/2010	21276	Elizabethtown Gas 302...	VOID: 3023945621		0.00	105,685.82
12/20/2010	21045	Elizabethtown Gas 530...	5305345621		-243.15	105,442.67
12/20/2010	21046	Elizabethtown Gas 6291	4540016291		-16.15	105,426.52
12/20/2010	21047	Elizabethtown Gas 6641	0371846641		-89.37	105,337.15
12/20/2010	21048	Elizabethtown Gas 9641	0150129641		-71.10	105,266.05
12/20/2010	21049	Elizabethtown Gas 971...	9715445621		-224.78	105,041.27
12/20/2010	21050	Ferraro Construction Co...	Pickle Rd PRV repair		-810.00	104,231.27
12/20/2010	21051	Gregory and Reed, P.C.	Legal Srvcs		-24,678.90	79,552.37
12/20/2010	21052	Hoffmans Supply, Inc.			-14.75	79,537.62
12/20/2010	21053	Home Depot	6035322500434638	\$1,080 rock salt-->	-1,137.45	78,400.17
12/20/2010	21054	Hunterdon-Warren Over...	GARAGE DOOR REPAIR		-362.50	78,037.67
12/20/2010	21055	Hunterdon County Dem...	Legal notice 11/4/10 meeting changes		-31.14	78,006.53
12/20/2010	21056	Internal Revenue Service	TIN 22-2216110; tax form 941		-253.79	77,752.74
12/20/2010	21057	JCP&L	acc #20 00 00 0009 4 9		-24,717.90	53,034.84
12/20/2010	21058	Jill Waller	expenses		-264.21	52,770.63
12/20/2010	21059	JLM Computers	september it services		-332.50	52,438.13
12/20/2010	21060	Liquid Engineering Corp...	proposal #35105 - high ridge inspection		-25.00	52,413.13
12/20/2010	21061	NJ Dept of Treasury, C...	L Wright - program interest ID 538985		-50.00	52,363.13
12/20/2010	21062	North East Scientific	acc #7003-7039-2018-5361	looking into if library should	-366.08	51,997.05
12/20/2010	21063	One Call Concepts	Acct. 12-WA2 - October	reimburse	-77.77	51,919.28
12/20/2010	21064	Passaic Valley Sewerag...	9/17-10/15 sludge removal	MUA	-5,760.00	46,159.28
12/20/2010	21065	Pumping Services, Inc.	Emergency repair; Library Pump station	MUA -->	-1,192.85	44,966.43
12/20/2010	21066	QC Inc.	C00154		-1,026.00	43,940.43
12/20/2010	21067	Recorder Publishing Co.	acc #003776		-43.36	43,897.07
12/20/2010	21068	Rio Supply, Inc.		meters-->	-2,930.13	40,966.94
12/20/2010	21069	Schaible's Plumbing & ...	smstp boiler service		-500.00	40,466.94
12/20/2010	21070	Simmons Transport, Inc.	Trailer rental 10/1-10/31/10		-1,550.00	38,916.94
12/20/2010	21071	Staples - NJ contract		reimburse customer for tax pmt made to MUA rather than TWP.-->	-279.28	38,637.66
12/21/2010	21081	Crater	2049		-2,093.09	36,544.57
12/21/2010	21072	Taylor Oil Co.	01-0063365		-577.77	35,966.80
12/21/2010	21073	Thomas English & Asso...	LVSTP		-404.00	35,562.80
12/21/2010	21074	Toby Barkman		pickle rd prv repair-->	-4,216.61	31,346.19
12/21/2010	21075	Unique Image Corp.	toner	safety retrieval	-195.00	31,151.19
12/21/2010	21076	USA Bluebook	91874	system and R&M parts-->	-3,793.74	27,357.45
12/21/2010	21077	Valley Cleaners			-179.05	27,178.40
12/21/2010	21078	Verizon/Bell			-158.17	27,020.23

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9:49 AM

Washington Township MUA
Monthly Checkbook Register
December 2010

12/29/10

Accrual Basis

Date	Num	Name	Memo	Amount	Balance
12/21/2010	21079	Waste Management of ...	100-0059416-0836-5	-565.62	26,454.61
12/21/2010	21082	Elizabethtown Gas 302...	3023945621	-1,173.02	25,281.59
12/21/2010	21083	QC Inc.	C00154	-79.00	25,202.59
12/21/2010	21084	InSite Engineering, LLC	April & May GIS mapping c141g6	-2,200.00	23,002.59
12/21/2010			12/23/10 payroll funding	-22,096.90	905.69
12/21/2010	21085	Post Office	Deposit Bulk Mailing Acct/Stamps	-388.00	517.69
Dec 10				517.69	517.69

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, that the December 2010 payments of bills be approved by the signature of the proper official. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
 NAYS: Messrs.: None
 ABSTAIN: Messrs.: None

AUTHORIZATION OF PAYMENT OF BILLS OVER \$5,000

Individual bills for professional services over \$5,000 were presented to the Board for approval for payment.

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Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the payment of Geoscience Services, dated 12/1/10 for \$6,931.50 and Toby Barkman, dated 11/29/10 for \$6,916.20:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

RATE HEARING – 2011 RATES

Mr. Platt was sworn in by Mr. Gregory. The Secretary provided a copy of the Rate Hearing notice to Washington Township and Tewksbury Township Municipal Offices. These notices were marked Exhibit A for the record. Mr. Platt prepared the budgets and rate schedules for 2011. He is recommending the rates be adopted. The rate schedule was published in the newspapers and is marked Exhibit B. The process of determining the rate schedule was provided. A rate increase is recommended for both water and sewer. This increase is required to pay operating, maintain the system, capital improvements and those required by the NJDEP. The Rate Hearing was opened to the Public. There being no Public present, the Hearing was closed to the Public. The Hearing was opened to the WTMUA Board for questions. There being no questions, the Rate Hearing was closed.

RULES AND REGULATIONS

As discussed, Appendix "A" will be revised in section F.c. as follows: "c. *Non-Payment - For administration and physical shut off water for non-payment of bill: \$50.00.*"

<p>RESOLUTION ADOPTIGN 2011 RATE SCHEDULE AND ADMENDING WTMUA RULES & REGULATIONS</p>
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No. 11-01-C

WHEREAS, upon proper notice having been made and a public hearing having been held pursuant to the Municipal and County Utilities Authorities Law to amend the Washington Township Municipal Utilities Authority ("WTMUA") service charges for 2011 as set forth in Exhibit A attached hereto; and

WHEREAS, for the reasons set forth in said public hearing and to ensure adequate revenues will be available to pay the expenses of operation and maintenance of the utility systems for the year 2011 it is the desire of the WTMUA to adopt the 2011 rate schedule and amend its Rules and Regulations in accordance with the form of amendments attached hereto (Exhibit B); and

WHEREAS, to reflect these new rates, Appendix "A", Rate Schedule of the Rules and Regulations as well as other sections of the WTMUA's Rules and Regulations will are required to be amended to be consistent with the 2011 Rate Schedule.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The 2011 rate schedule as set forth in Exhibit A is hereby adopted.
2. The Rules and Regulations of the Washington Township Municipal Utilities Authority are hereby amended as set forth in the amended Rules and Regulations attached hereto as Exhibit B.
3. This resolution shall take effect immediately.

INTRODUCED AND PASSED: January 5, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the Resolution to adopt the Rate Schedule and update Appendix "A" with the new rates and the changes discussed prior to the vote. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

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APPROVAL OF 2011 BUDGETS

Operating Budgets remained as presented at the last Board Meeting. A few Capital items were moved from 2012 to 2011 - the LV7 Pump Replacement, with the reduction of the Camp Wash Spring Elimination to offset the pump replacement. The 2010 money allocated for a new vehicle was moved into 2011 since it wouldn't be delivered until 2011. This money was offset by a reduction in Sewer I&I and the removal of office landscaping (water and sewer) which will be absorbed in operating maintenance.

2011 AUTHORITY SEWER UTILITY BUDGET RESOLUTION WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY for the FISCAL YEAR: from JANUARY 1, 2011 to DECEMBER 31, 2011
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11-01-A

WHEREAS, the Annual Budget and Capital Budget for the Washington Township Municipal Utilities Authority's Sewer Utility for the fiscal year period beginning January 1, 2011 and ending December 31, 2011, has been presented before the governing body of the Washington Township Municipal Utilities Authority at its open public meeting of January 5, 2011; and,

WHEREAS, the Sewer Utility Annual Budget as introduced reflects Total Revenues of \$2,409,215, Total Appropriations, including Accumulated Deficit if any, of \$2,409,215 and Total Unrestricted Net Assets utilized of \$0; and,

WHEREAS, the Sewer Utility Capital Budget as introduced reflects Total Capital Appropriations of \$242,950 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$242,950; and,

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and,

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Washington Township Municipal Utilities Authority, at an open public meeting held on January 5, 2011 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Washington Township Municipal Utilities Authority's Sewer Utility for the fiscal year beginning January 1, 2011 and ending December 31, 2011, is hereby approved; and,

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and,

BE IT FURTHER RESOLVED, that the governing body of the Washington Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 2, 2011.

INTRODUCED AND PASSED: January 5, 2011

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2011 AUTHORITY WATER UTILITY BUDGET RESOLUTION
WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
for the
FISCAL YEAR: from JANUARY 1, 2011 to DECEMBER 31, 2011

11-01-B

WHEREAS, the Annual Budget and Capital Budget for the Washington Township Municipal Utilities Authority's Water Utility for the fiscal year period beginning January 1, 2011 and ending December 31, 2011, has been presented before the governing body of the Washington Township Municipal Utilities Authority at its open public meeting of January 5, 2011; and,

WHEREAS, the Water Utility Annual Budget as introduced reflects Total Revenues of \$1,142,400, Total Appropriations, including Accumulated Deficit if any, of \$1,142,400 and Total Unrestricted Net Assets utilized of \$0; and,

WHEREAS, the Water Utility Capital Budget as introduced reflects Total Capital Appropriations of \$589,850 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$589,850; and,

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and,

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Washington Township Municipal Utilities Authority, at an open public meeting held on January 5, 2011 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Washington Township Municipal Utilities Authority's Water Utility for the fiscal year beginning January 1, 2011 and ending December 31, 2011, is hereby approved; and,

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and,

BE IT FURTHER RESOLVED, that the governing body of the Washington Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 2, 2011.

INTRODUCED AND PASSED: January 5, 2011

A motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the two Resolutions to approve the 2011 Budgets for both Water and Sewer. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

WASHINGTON TOWNSHIP MUA
Regular Meeting
January 5, 2011

ADOPTION OF TEMPORARY 2011 BUDGETS

RESOLUTION
APPROVING TEMPORARY
SEWER and WATER UTILITY
OPERATING and CAPITAL BUDGETS
for the
FISCAL YEAR: from JANUARY 1, 2011 to DECEMBER 31, 2011

11-01-D

WHEREAS, at its open public meeting of January 5, 2011, as resolutions 11-01-A and 11-01-B, the Washington Township Municipal Utilities Authority approved the Sewer and Water Utility Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2011 and ending December 31, 2011; and,

WHEREAS, said Budgets will be submitted to the New Jersey Department of Community Affairs, Division of Local Government Services, Authority Budgets and Finances (hereinafter referred to as NJDCA) on January 6, 2011; and,

WHEREAS, the NJDCA has not issued an approval of the budgets as submitted; and,

WHEREAS, the Authority cannot adopt its Sewer and Water Utility Annual Budgets and Capital Budgets without NJDCA approval; and,

WHEREAS, the Authority must have budgets to pay for ongoing operations.

NOW, THEREFORE BE IT RESOLVED, by the Washington Township Municipal Utilities Authority that:

1. The Sewer and Water Utility Annual Budgets and Capital Budgets for the fiscal year beginning January 1, 2011 and ending December 31, 2011 approved at its open public meeting of January 5, 2011 is hereby adopted as a temporary budget until such time the NJDCA approves the budget submissions made, or that may be required.
2. This resolution shall be retroactive to January 1, 2011.
3. This resolution shall take effect immediately upon signing by the WTMUA Chairman.

INTRODUCED AND PASSED: January 5, 2011

A motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the Resolutions to adopt temporary 2011 Budgets for both Water and Sewer. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

MUA RULES & REGULATIONS – III USER FEES

The practice of when to begin billing user fees on new hook ups was discussed. It was agreed that the MUA Rules & Regulations should be interpreted as to begin billing user fees at the time of connection to the system.

It was recommended that the Fairview development agreements should be reviewed to see if there are any expiring provisions that need to be considered. Additionally there may have been an agreement for a payment from the developer with regard to a well. J. Gregory will review the agreement and advise.

A question was raised as to if a building addition requires adjustments to the water service agreements. J. Gregory will review the Valley View Agreement to see if there is anything applicable with regard to the pending sewer connection.

DIRECTOR'S REPORT

- F. Platt met with the WT Police Chief the County OEM and the WT OEM to review the County OEM reverse 911 program and its application to the MUA's need to have the ability to notify customers

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of, within 24 hours, of any issues with the water system as required by the DEP. An area can be contacted via landlines. The system does not notify cell numbers, internet phones and commercial numbers. Although additional numbers can be provided to the System. May need to supplement this system with email and/or website posting. Requesting customers to supply current phone numbers is an option to supplement the County System. The DEP does not require the MUA to go to extraordinary measures to notify. The County OEM will satisfy the requirements. The alternative is to go to a private service, similar to the one that the schools use, that would provide more complete coverage of our users. The procedure will be updated and re-circulated for approval.

- A Bartley Road resident that has recently been given permission by the DEP to connect to the sewer system has requested a loan for the connection fee. This has been done in the past and will be provided in this case as well. J. Gregory will generate the paperwork to provide this loan as a mortgage against the property.
- Staff performance reviews are being developed.
- DJ Egarian Assoc bills for the Grove Street Pump Station need to be reviewed. F. Platt requested a sub-committee to go over these with him. D. Strawn and M. Napolitano will participate in that process. Paperwork was provided.

SCADA – SM18

SM18 is the well that pumps to the Naughtright Tank with sensitive pressure sensor that has resulted in overflows. With the SCADA control this will control that lost water. Five additional vendors were contacted to provide proposals. None of those suppliers have provided proposals with some advising that they could not do the work.

<p>RESOLUTION AUTHORIZING SERVICES FOR SCADA SYSTEM IMPROVEMENTS FOR WELL #18</p>

No. 11-01-G

WHEREAS, the Washington Township Municipal Utilities Authority (“Authority”) is in need of certain improvements to its SCADA system for Well # 18; and

WHEREAS, Technical Components Co., Inc., submitted a Proposal dated November 18, 2010 (items 1 and 3), attached hereto as Exhibit A, to supply the necessary labor and materials for the aforesaid improvements to the SCADA system; and

WHEREAS, Technical Components Co., Inc. has previously preformed work on the SCADA system;

WHEREAS, the Proposal is below that requiring public bidding; and

WHEREAS, although a good faith effort to solicit competitive quotes was made, none were received and, therefore, the submission of competitive quotes is not practicable; and

WHEREAS, it is in the best interest of the Authority to accept this Proposal (items 1 and 3) and funds are currently available for these purposes.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

(1) The Executive Director is hereby authorized and directed to accept the attached Proposal of Technical Components Co., Inc. for improvements to its SCADA system for Well # 18 with an amount not to exceed \$17,410.00 in accordance with the attached Proposal (items 1 and 3) attached hereto as Exhibit A.

(2) The Executive Director is authorized and directed to issue a purchase order or enter into a form of contract to be approved by the Authority’s attorney for said improvements in an amount not to exceed \$17,410.00.

(2) This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: January 5, 2011

WASHINGTON TOWNSHIP MUA
Regular Meeting
January 5, 2011

A motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the Resolution to authorize Technical Components to provide SCADA services to SM18. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

SMITH WELL SITE

<p>RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES</p>

No. 11-01-E

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") has a need for professional consulting services in connection with the preparation of an amendment to the current Water Allocation Permit for the development of a new well in the Schooley's Mountain water system; and,

WHEREAS, Fisher Environmental Engineering Services, Inc., DBA, Geosciences Services, has submitted a proposal dated October 22, 2010 for the preparation of the permit amendment application, attached hereto as Schedule A. hereinafter the "Proposal"; and,

WHEREAS, the Proposal, not to exceed \$20,000.00, is satisfactory to the members hereof; and,

WHEREAS, the Executive Director hereby certifies that adequate funds are available for these purposes; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids or competitive quotes and the contract must be made available for public inspection; and,

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Executive Director has determined and hereby certifies in writing that the value of the contract is anticipated to exceed \$17,500, (2) Geosciences Services has submitted a Business Entity Disclosure Certification which certifies that Geosciences Services has not made any reportable contributions to a political or candidate committee in Township of Washington in the previous year, and (3) the Contract will prohibit Geosciences Services from making any reportable contributions through the term of the contract; and

WHEREAS, the anticipated term of this contract is one year.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority:

(1) The Executive Director is hereby authorized and directed to accept the Proposal of Geosciences Services and submit a form of contract as approved by the Authority attorney in an amount not to exceed \$20,000.00 for professional services as set forth in the Proposal.

(2) A copy of this Resolution and the Contract engaging Geosciences Services shall be kept on file and available for public inspection at the office of the WTMUA, PO Box 226, 46 East Mill Road, Long Valley, New Jersey.

(3) This contract is to be entered into without competitive bidding or competitive quotes as a "professional service" in accordance with N.J.S.A. 40:11-5(1)(a)(i) of the Local Public Contracts Law, because it involves the services of recognized professionals.

(4) A notice of this action shall be printed in the Observer Tribune within ten (10) days of the passage of this resolution.

DATED: January 5, 2011

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Regular Meeting
January 5, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to approve the Resolution to authorize Geosciences to provide services for the Allocation Permit for the Smith well site. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

CLOSED SESSION – 8:50 PM

RESOLUTION CLOSED SESSION
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No. 11-01-F

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation, Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

INTRODUCED AND PASSED: January 5, 2011

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

OUT OF CLOSED – 10:10 PM

Motion was made by Mr. Strawn, and seconded by Mr. Peters, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Napolitano, Peters
NAYS: None
ABSTAIN: None

Meeting Adjourned: 10:10pm

Respectfully Submitted,
E. Jill Waller, Secretary