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## WASHINGTON TOWNSHIP MUA

### Regular Meeting

December 1, 2010

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:31 p.m. on December 1, 2010. Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Hunterdon County Democrat on February 17, 2010. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Cullen, Peters  
Alt. Members Present: Messrs.  
Members Absent: Messrs. Napolitano  
Alt. Members Absent: Messrs. Kramer, Popper  
Township Liaison Present: Messrs.  
Township Liaison Absent: Messrs. Harmon  
Staff Members Present: Executive Director (E.D.) Platt, Secretary Waller, Attorney Gregory

#### VOUCHER APPROVAL OVER \$5,000

A motion was made by Mr. Strawn, and seconded by Mr. Cullen, to withdrawal approval for the previous invoice for DJ Egarian, dated 11/04/10 in the amount of \$16,662.50. Invoice is still under review and is expected to be revised and resubmitted. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Peters  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

#### DIRECTOR'S REPORT

- There was a failure to sample nitrates of drinking water early in 2010. As required, the public notification was sent in the annual Consumer Confidence Report (CCR). On the DEP Public Notification Certification Form for the violation, one of the items required, "where applicable", is language to include with the public notification to share the information with other people who drink the water. This language was not included in the CCR and it is unclear if there was an "applicable" situation. If the DEP finds that the language should have been used, it could result in a deficiency letter or fine. It is the intent of the MUA to include this language in next year's CCR.
- H. Popper provided a copy of proposed legislation that would provide the Mayor with veto power over actions by the MUA. The AEA objects to this legislation and will address it in their December meeting. This legislation counters the purpose of setting up an Authority to be autonomous to its home Municipality.

#### AWARDS DINNER

A motion was made by Mr. Akin, and seconded by Mr. Strawn, to provide the same monetary award as last year and to handle the temporary employee the same as last year's part-time employee. Motion was carried to the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Peters  
NAYS: Messrs.: None  
ABSTAIN: Messrs.: None

#### PASSAIC VALLEY RENEWAL

The two year contract with the Passaic Valley Sewage Commission for the disposal of our sludge expires March 5, 2011. We have submitted an application and received a contract. Competitive prices from other agencies need to be solicited and the contract needs to be reviewed. Additionally, the sludge hauling contract needs to be re-bid.

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#### SMSTP PHRAGMITES BEDS

Currently the phragmites beds at the Schooley's Mountain Plant are not operational. The DEP has directed the MUA not to use the beds because they are full. The sludge needs to be removed, disposed and repaired. With the increase in trucking and disposal costs, it would be in our best interested to maintain these beds.

#### EXCAVATION & LABORATORY SPECS

D. Egarian has provided a draft of the excavation and laboratory specs for the bid documents. They need to be reviewed.

#### WMP – FAILING SEPTICS

We received an email from E. Swan, from the Highlands, to ensure that the mapping is accurate. F. Platt's response was an inquiry if the Highlands mapping was or could be compared with the DEP mapping that P. Costic worked on. If the Highlands can't work with the DEP maps and do a GIS comparison to identify any inconsistencies, a consultant will have to do the work. This may be a result of a push from the Valley View Chapel to be included in the WMP. F. Platt to provide S. Akin with the correspondence between the Highlands and Valley View.

#### SMITH WELL SITE

S. Akin requested a copy of the Court transcripts from the Hearing. J. Gregory to provide.

#### SCADA

A quotation for installation of SCADA components in two additional well sites was provided. Well 18, is still causing tanks to overflow at times since we do not have SCADA control on it. This process will give us automated control to shut off the wells based on the level of the tank. Currently the wells work off of pressure sensors, which do not always pick up the tank levels. If the tank starts to spill, even just a bit, the well may not shut off. With SCADA involved, the MUA will have better control of water loss. Technical components did the work in the past. Their experience makes them uniquely qualified to do the work. J. Gregory is reviewing to see if this contract can be awarded directly without going through the bid process. The level of the effort necessary to specify the needs in the development of the bid document could cost the MUA \$10,000. This topic will be added to the next meeting agenda.

#### 911 REVERSE EMERGENCY NOTIFICATION

There is no program in place with the police department at this time. The Morris County Office of Emergency Management has to authorize any reverse 911 program, and the MUA does not have an authorized program at this time. F. Platt will speak to the Morris County OEM to begin the process of setting up the program.

P. Costic did draft a Program, which was transmitted to the Police Department. It was reviewed by our staff, but we know that the Police are not in a position to implement the Reverse 911 at this time. The Board was under the impression that the Program was in place and is disappointed that they weren't advised otherwise. D. Carswell brought up concerns about the lack of a notification system several weeks ago after reviewing the Groundwater SOP.

#### CLOSED SESSION – 8:10 PM

<b>RESOLUTION CLOSED SESSION</b>
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No. 10-12-A

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**WASHINGTON TOWNSHIP MUA**

**Regular Meeting**

December 1, 2010

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WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Executive Director Interview which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: December 1, 2010

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Peters

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED – 9:40 PM

GEOSCIENCES

Two proposals were provided from Geosciences for further review. The first proposal is to prepare the permit applications and the other is for installation of monitoring wells and the pump test. The intention is to vote on these at the next meeting. The professional services related to the estimate should include more detail on the out of pocket expenses. J. Gregory will draft an agreement.

Permission from Mr. Smith will be required to run the pipe to the creek to avoid flooding the field. The School has not been contact as yet. Additionally, the DEP and Highlands need to approve the locations of the well monitory sites for the monitoring program for the 72 hour pump test.

HOLIDAYS

The 2010 Holiday Schedule was approved with Christmas Day, which is a Saturday, as being a paid day off. It was agreed to change the Holiday Schedule to include a half day off on Thursday, December 23<sup>rd</sup> and a full day off on Friday, December 24<sup>th</sup>. Additionally, with New Year's Day on Saturday, it was agreed to include Friday, December 31<sup>st</sup> in the Holiday Schedule.

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Cullen, Peters

NAYS: None

ABSTAIN: None

Meeting Adjourned: 9:40pm

Respectfully Submitted,  
E. Jill Waller  
Secretary