
WASHINGTON TOWNSHIP MUA

Regular Meeting

August 16, 2010

The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 p.m. on August 16, 2010. Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Hunterdon County Democrat on March 4, 2010. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Akin, Strawn*, Napolitano, Cullen, Peters
Alt. Members Present:	Messrs.	Kramer**
Members Absent:	Messrs.	
Alt. Members Absent:	Messrs.	Popper
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	Harmon
Staff Members Present:	Executive Director (E.D.) Platt, Secretary Waller, Attorney Gregory	

*arrived at 8:30 p.m.

** arrived at 7:40 p.m.

BILLING ADJUSTMENTS – JUNE 2010

Motion was made by Mr. Cullen, and seconded by Mr. Napolitano, that the Billing Adjustments for June 2010 be approved as presented. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Napolitano, Cullen, Peters
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Start Batch: 004869

Washington Township Municipal Utilities Auth.

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End Batch: 004940

Trial Balance for the Period - 06/01/10 - 06/30/10

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Total Outstanding Balance - Start of Business on 06/01/10 :	234,434.79
Total Amount Billed :	271,149.35
Total Payments Received :	-282,032.28
Payments-Principal :	-280,464.99
Payments-Interest :	-1,567.29
Total Adjustments :	-306.92
RETURNED PAYMENTS ONLY (Bad Checks, etc.)	
Principal:	328.91
Miscellaneous:	.00
Interest:	5.09
Total:	334.00
Total Outstanding Balance - Close of Business on 06/30/10 :	223,244.94

BUDGET STATUS

The Outstanding Balance Comparison report balances will be reviewed.

A budget adjustment may be necessary. F. Platt to discuss this further with the Auditor.

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The Capital Budget Summary status was reviewed. The LVSTP Headworks Analysis project budget of zero was questioned. J. Waller to check on this. It was reported that the staff feels the Phragmites Beds are critical for the SMSTP. The budget number for the RBC Replacement Skin may not be enough. Funding for this project may be available from an Infrastructure Trust or low interest loan. Project 146c, Water Monitoring, is for the groundwater standards and SOP that D. Egarian is working on. The budget activity for the HRS pump storage project needs to be reviewed. J. Waller to provide copy of the final reports on this project.

Barkman invoices will be reviewed for specifications on new contract.

The GIS Mapping that was requested by the DEP will be reviewed and a status provided.

A Breakdown of the engineering costs in 2010 was reviewed.

It was agreed that Resolution 10-08-C, Authorization of Bills Exception, gives F. Platt the authority to approve invoices over \$5,000 for regulated utilities. A motion was made by Mr. Akin, and seconded by Mr. Cullen, to clarify the resolution to include taxes, payroll, bond payments and transfers. Motion was carried to the following vote:

AYES: Messrs.: Akin, Napolitano, Cullen, Peters, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

It was agreed that the Board will review and approval all invoices over \$5,000 prior to any checks being issued.

A motion was made by Mr. Cullen, and seconded by Mr. Napolitano, to approve the following vouchers for approval: 7/7/10 Barkman, \$8,709.94, 8/4/10 Gregory \$8,291.44, 5/7/10 Rio \$5,920.00, 7/13/10 Egarian \$8,155.90, 6/21/10 Rio \$5,479.50. Motion was carried to the following vote:

AYES: Messrs.: Akin, Napolitano, Cullen, Peters, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

COMBE FILL

The out of pocket costs will be pulled together. D. Egarian will be requested to provide a scope of work and fee proposal for necessary preliminary design considerations. Any applicable administrative mark up will be determined by F. Platt. Once the out of pocket costs are ready, J. Gregory will provide them to the EPA in a letter.

OPRA REQUEST

The customer OPRA request information was provided. All future OPRA Requests will be charged the allowable rate per copy.

GROVE STREET PUMP STATION

A temporary solution, of inserting a valve in the water line to hook up three of the homes off the Camp Washington Spring, was considered. The cost was estimated at \$7,000-8,000. F. Platt reported that D. Egarian submitted a proposal to design the installation of tanks into the Spring for \$6,150.

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The next steps for the Grove Street Booster Station will be to apply to the Washington Township Planning Board and to secure the land site. D. Egarian submitted proposal to prepare the site plan and application with a not to exceed budget of \$5,300.

BARTLEY ROAD PUMP STATION

The Washington Township Planning Board has unresolved MUA items on this project. A meeting is recommended to determine what needs to be done. F. Platt recommends resolving these opened items as quickly as possible.

ENERGY AUDITS

The proposals come in between \$30,000-36,000. It was recommended to not proceed at this time. Letters will be mailed to those providing proposals.

CLOSED SESSION – 8:55 PM

<p>RESOLUTION CLOSED SESSION</p>

No. 10-08-I

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation, Personnel and Contract Negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: August 16, 2010

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to go into Closed Session to discuss Litigation and Personnel matters. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters, Kramer

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED – 9:40 PM

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, to adjourn the meeting.

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, Peters, Kramer

NAYS: None

ABSTAIN: None

Meeting Adjourned: 9:40pm

Respectfully submitted,
E. Jill Waller
Secretary