
WASHINGTON TOWNSHIP MUA

July 19, 2010

The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 p.m. on July 19, 2010.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Hunterdon County Democrat on March 4th, 2010. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Akin, Cullen, Napolitano, Peters*
Alt. Members Present:	Messrs.	Kramer
Members Absent:	Messrs.	Strawn
Alt. Members Absent:	Messrs.	Popper
Township Liaison Present:	Messrs.	
Township Liaison Absent:	Messrs.	Harmon

*out at 9:50 pm

** out at 9:21

Staff Members Present:	Secretary Waller, Attorney Gregory
Other Present:	Dave Egarian**, John Liu**

OPEN TO THE PUBLIC

ZION CHURCH

A representative of the Church expressed concern over language in the revised Easement Agreement regarding the 50% cost of repair of the driveway. The additional language, not discussed previously, seemed too inclusive for Church representatives. The changes were made to clarify some of the repair costs. It was recommended that the Church send their objections and change requests in writing to the MUA attorney. The attorney will provide the revised document at the next meeting.

CLOSED TO THE PUBLIC – 7:37 PM

PROJECT STATUS

- Camp Washington Well/Grove Street Booster Station: The current plan is to tie the 11 homes, currently connected to the Spring/LV02 well, into the Hager system. This will require a booster station to pump up to the homes. The application for the booster station has been submitted and it has been determined that it can be processed without the GIS data that was requested. A rough estimate of the cost is \$175,000. Additional discussions with the MUA water and sewer operators will take place with S. Akin.
- Camp Washington Spring Tank Replacement: A 5,000 gallon tank is being recommended to place inside the Spring House to replace the metal tanker. D. Egarian will provide a diagram showing the set up. The estimated cost is \$2,000 plus the cost to open the Spring House building, installation and termination of Spring connection.
- Combe Fill Water Main Extension: The issue of reimbursement for pre-contract expenses is still being resolved. J. Gregory will send an email to the EPA. S. Akin will attend next conference call.
- Ground Water Rules: SOP's have been provided to comply with the new Ground Water Rules. D. Egarian will meet with the MUA Water Operator, Dave Carswell, regarding this.
- Service Bidding: Bid specs are being developed for lab services and emergency excavation repairs. D. Egarian will forward copies to J. Gregory and J. Waller. J. Gregory will determine if lab

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services is exempt from the bidding process. J. Waller will determine if the State or the Morris County Co-op has any contracts that the MUA can utilize.

- Pump Storage Hydraulic Model: D. Egarian advised that a draft of report was provided to P. Costic. The report and plan needs to be reviewed before presenting to DEP.
- SCADA: MUA is waiting for final proposal to upgrade the SCADA system. Currently the tank levels can be viewed, but not controlled. J. Waller to determine the vendor and project status.
- New Schooley's Mountain System Development: The next steps are the 72 hour pump test, easement negotiations and applications to the DEP. J. Waller to determine status of iron and manganese in wells from P. Costic.
- OPRA Request: It was determined that the request is not specific enough. J. Waller and J. Gregory will meet with Dave Caswell for more information. It is within the MUA's rights to charge for the cost of the copies.
- WMP: J. Gregory to call the DEP to get a status.
- Smith Well: Court date has been postponed. This court hearing is to show cause and the Judge decides if you have the power to condemn.

CLOSED SESSION AT 8:55PM

RESOLUTION CLOSED SESSION

No. 10-07-G

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation, Personnel and contract negotiations which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: July 19, 2010

Motion was made by Mr. Cullen, and seconded by Mr. Napolitano, to go into Closed Session to discuss Litigation and personnel. Motion was carried by the following vote:

AYES: Messrs.: Akin, Napolitano, Cullen, Peters, Kramer

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

OUT OF CLOSED SESSION: 9:57 PM

RESOLUTION Appointing Lester Wright as Administrative Assistant for Field Operations

No. 10-07-F

WHEREAS, the Executive Director of the Washington Township Municipal Utilities Authority (the

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Authority) has a need for assistance in administering the various tasks relative to the field operations of the Authority; and,

WHEREAS, the Executive Director has determined that the duties of an assistant, hereinafter referred to as Administrative Assistant for Field Operations, will include, but not be limited to, the following:

1. Develop and Maintain Sewer and Water Preventative Maintenance Program,
2. Maintenance Schedule Co-ordination (Fire Hydrants, Water Valves, Meter Installation, etc.),
3. Co-ordination of Active Contracts,
4. Safety Program Implementation and Followup (Reporting, Record Keeping, etc.),
5. Accounts Receivable - Processing Daily Receipts,
6. Special Projects (e.g.- Air Quality Permitting, Energy Audit, etc.),
7. General Assistance to the Executive Director as may be required; and,

WHEREAS, the Administrative Assistant for Field Operations is a new position within the Authority; and, WHEREAS, the Administrative Assistant for Field Operations is an administrative position not covered by the Employee's Association Agreement; and, WHEREAS, the Executive Director has determined that Lester Wright, the Assistant Sewer Operator for the Long Valley Wastewater Treatment Plant, has demonstrated that the addition duties and responsibilities of the Administrative Assistant position have not detracted from his duties and responsibilities as an Assistant Sewer Operator; and, WHEREAS, it is the Executive Director's recommendation that Mr. Wright be assigned the Administrative Assistant duties due to his demonstrated willingness to provide such administrative assistance; and, WHEREAS, in recognition of such additional duties, the Administrative Assistant for Field Operations shall receive an additional \$2,000 per year, payable as an adjunct to his regular pay. NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

1. That Lester Wright, currently the Assistance Sewer Operator for the Long Valley Wastewater Treatment Plant, shall be assigned additional duties as the Administrative Assistant for Field Operations.
2. That the Administrative Assistant for Field Operations shall report directly to the Executive Director.
3. The Administrative Assistant for Field Operations will receive \$2,000 per year for such duties in addition to his regular salary as the Assistance Sewer Operator.
4. Any overtime pay for the Administrative Assistant position holder shall be based on his base pay as Assistance Sewer Operator exclusive of additions provided by this resolution.
5. This provisions of this Resolution shall be retroactive to April 12, 2010.

INTRODUCED AND PASSED: July 7, 2010

Motion was made by Mr. Cullen, and seconded by Mr. Napolitano, to appoint Lester Wright as Administrative Assistant for Field Operations. Motion was carried by the following vote:

AYES: Messrs.: Akin, Napolitano, Cullen, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Motion was made by Mr. Cullen, and seconded by Mr. Kramer, to allow S. Akin and P. Peters to meet with the two candidates for the position of Temporary Executive Director. They have the authority to appoint the selected candidate immediately with Board final approval at the next meeting. Motion was carried by the following vote:

