
WASHINGTON TOWNSHIP MUA

March 3, 2010

The Reorganization Meeting of the W.T.M.U.A. was called to order at 7:43 p.m. on March 3, 2010.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Hunterdon County Democrat on February 17, 2010. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Napolitano
Alt. Members Present: Messrs. Kramer*
Members Absent: Messrs. Cullen
Alt. Members Absent: Messrs. Popper
Township Liaison Present: Messrs. Harmon**

Staff Members Present: Executive Director (E.D.) Costic, Secretary Waller, Attorney Reed, Attorney St. Angelo

*arrived at 9:04 pm

**arrived at 9:12 pm

Approval of Meeting Minutes for February 3, 2010 Regular Meeting and Reorganization

Motion was made by Mr. Strawn and seconded by Mr. Napolitano that the February 3, 2010 Regular and Reorganization Meeting Minutes be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn Napolitano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Payment of Bills – 2/1/10 – 2/28/10 - Check Register

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn Napolitano
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

WASHINGTON TOWNSHIP MUA

March 3, 2010

10:14 AM

02/25/10

Accrual Basis

Washington Township MUA Monthly Checkbook Register February 2010

Date	Num	Name	Memo	Amount	Balance	
Feb 10						
02/01/2010	eft03...	PERS Health Div of Pe...	id #168300 February 2010 Health Benefits	-8,207.41	-8,207.41	
02/02/2010	JE 10...		void check #20349 (Ceridian) in closed period	272.00	-7,935.41	
02/03/2010	20426	Post Office	postage for billing	-253.23	-8,188.64	
02/03/2010	20427	Cartal Electric Company		electrical services --> -4,213.00	-12,401.64	
02/03/2010			monthly bond transfer	147,219.75	134,818.11	
02/04/2010			2/5/10 payroll funding	-21,473.78	113,344.33	
02/08/2010	20428	Accurate Pest Control, L...	acc #4567/December 2009 pest control servi...	-62.00	113,282.33	
02/08/2010	20429	Accurate Waste Removal	january sludge removal	-2,630.40	110,651.93	
02/08/2010	20430	Amerigas - Chester 7500	acc #7500005123	-292.93	110,359.00	
02/08/2010	20431	AT&T		-71.18	110,287.82	
02/08/2010	20432	Buckman's Inc.	acc #WASHIN	chemicals --> -2,012.79	108,275.03	
02/08/2010	20433	Ceridian	VOID:	0.00	108,275.03	
02/08/2010	20434	Clinton Business Produ...	899	-13.78	108,261.25	
02/08/2010	20435	Columbia Gas Transmis...	MS902 5548	-120.00	108,141.25	
02/08/2010	20436	D.J. Egarian & Associat...	Dec 2009 engineering services	engineering serv --> -21,733.90	86,407.35	
02/08/2010	20437	Dimension Frame	veh #97 - brakes and rotors	-672.92	85,734.43	
02/08/2010	20438	Elizabethtown Gas 0711	6839340711	-91.44	85,642.99	
02/08/2010	20439	Elizabethtown Gas 2661	4292272661	-16.39	85,626.60	
02/08/2010	20440	Elizabethtown Gas 302...	3023945621	-1,773.59	83,853.01	
02/08/2010	20441	Elizabethtown Gas 530...	5305345621	-169.57	83,683.44	
02/08/2010	20442	Elizabethtown Gas 6291	4540016291	-20.04	83,663.40	
02/08/2010	20443	Elizabethtown Gas 6641	0371846641	-202.34	83,461.06	
02/08/2010	20444	Elizabethtown Gas 9641	0150129641	-133.64	83,327.42	
02/08/2010	20445	Elizabethtown Gas 971...	9715445621	-256.98	83,070.44	
02/08/2010	20446	Embarq/CenturyLink	acc #908-876-3145-959	-972.00	82,098.44	
02/08/2010	20447	FSC Leak Detection	65 schooley's mtn - leak detection	-500.00	81,598.44	
02/08/2010	20448	Gregory and Reed, P.C.	Legal Svcs	legal serv --> -9,790.66	71,807.78	
02/08/2010	20449	Guardian Safety & Supply	winch for confined space	-369.69	71,438.09	
02/08/2010	20450	Hoffmans Supply, Inc.	water sampling supplies	-16.18	71,421.91	
02/08/2010	20451	JCP&L	acc #20 00 00 0009 4 9	-31,783.93	39,637.98	
02/08/2010	20452	JLM Computers		-522.50	39,115.48	
02/08/2010	20453	Lab Safety Supply Inc.	0000197392	curb box repair	-311.99	38,803.49
02/08/2010	20454	Lee Co.		supplies --> -1,014.99	37,788.50	
02/08/2010	20455	Lester E. Wright Jr.		-57.90	37,730.60	
02/08/2010	20456	Nisivoccia & Company	client #76R; 2009 auditing services	auditor serv --> -14,285.00	23,445.60	
02/08/2010	20457	NJ Dept of Treasury, O...		-108.00	23,337.60	
02/08/2010	20458	North East Scientific		-479.68	22,857.92	
02/08/2010	20459	One Call Systems, Inc.	75503	-59.20	22,798.72	
02/08/2010	20460	Passaic Valley Sewerag...	cust #00081-01	-3,840.00	18,958.72	
02/08/2010	20461	Petty's Tire & Auto Center	veh 97 tires/front end alignment	-655.31	18,303.41	
02/08/2010	20462	Pumping Services, Inc.		-1,312.00	16,991.41	
02/08/2010	20463	QC Inc.	C00154	-4,786.00	12,205.41	
02/08/2010	20464	Recorder Publishing Co.	acc #003776 - 12/10/09 rate resolution OT & ...	-185.03	12,020.38	
02/08/2010	20465	Rio Supply, Inc.		remote meters --> -14,987.52	-2,967.14	
02/08/2010	20466	Seidler Chemical Co. Inc.	cust #WAS-02	chemicals --> -2,198.93	-5,166.07	
02/08/2010	20467	Simmons Transport, Inc.	lv02 tanker	spring trailer --> -1,800.00	-6,966.07	
02/08/2010	20468	Sprint Long Distance	acc #926520042	-115.35	-7,081.42	
02/08/2010	20469	Staples - NJ contract	VOID:	0.00	-7,081.42	
02/08/2010	20470	Stephan Farm Supply	bob - 5-t-shirts; one jacket	-139.94	-7,221.36	
02/08/2010	20471	Taylor Oil Co.	01-0063365	-1,409.46	-8,630.82	
02/08/2010	20472	Thomas English & Asso...	LVSTP influent flow meter calibration	-404.00	-9,034.82	
02/08/2010	20473	Toby Barkman	repair 2 manhole in nestling woods	-2,237.78	-11,272.60	
02/08/2010	20474	Township of Randolph	2010 co-op cost	-1,100.00	-12,372.60	
02/08/2010	20475	USA Bluebook	91874	-816.11	-13,188.71	
02/08/2010	20476	Valley Cleaners		-160.25	-13,348.96	
02/08/2010	20477	Verizon/Bell		-280.70	-13,629.66	
02/08/2010	20478	VS Land Data LLC	vs proj #08114 - booster station	topography --> -2,045.00	-15,674.66	
02/08/2010	20479	Washington Township	1st qtr 2010 deposit/4th qtr 2009 usage bala...	vehicle --> 2,098.55	-17,773.21	
02/08/2010	20480	Waste Management of ...	100-0059416-0836-5	-565.62	-18,338.83	
02/08/2010	20481	West Chester Machinery	1236	gasoline - qtrly. -108.50	-18,447.33	
02/08/2010	20482	Ceridian		-438.00	-18,885.33	
02/08/2010	20483	Staples - NJ contract		-60.21	-18,945.54	
02/08/2010	eft03...	PERS Div of Pens & Be...	32560	-3,540.46	-22,486.00	
02/08/2010	20484	McCaughy	Interest Payment Refund for Cliffside Mortgage	-184.07	-22,670.07	
02/16/2010	20485	Clarks Cleaning	Cleaning Service	-665.50	-23,335.57	
02/16/2010	20486	Home Depot	6035322500434638	-57.64	-23,393.21	
02/16/2010	20487	Petty Cash	Reimbursed Petty Cash	-198.34	-23,591.55	
02/16/2010	20488	Staples		-150.03	-23,741.58	

WASHINGTON TOWNSHIP MUA

March 3, 2010

10:14 AM

02/25/10

Accrual Basis

**Washington Township MUA
Monthly Checkbook Register
February 2010**

Date	Num	Name	Memo	Amount	Balance
02/16/2010	20489	AT&T Mobility	05369412-001-42	-190.11	-23,931.69
02/16/2010	20490	Elizabethtown Gas 0711	6839340711	-80.51	-24,012.20
02/16/2010	20491	Elizabethtown Gas 2661	4292272661	-16.40	-24,028.60
02/16/2010	20492	Elizabethtown Gas 302...	3023945621	-2,267.23	-26,295.83
02/16/2010	20493	Elizabethtown Gas 530...	5305345621	-237.78	-26,533.61
02/16/2010	20494	Elizabethtown Gas 6291	4540016291	-20.12	-26,553.73
02/16/2010	20495	Elizabethtown Gas 6641	0371846641	-255.23	-26,808.96
02/16/2010	20496	Elizabethtown Gas 9641	0150129641	-158.57	-26,967.53
02/16/2010	20497	Elizabethtown Gas 971...	9715445621	-329.87	-27,297.40
02/16/2010	20498	Verizon/Bell	201 Z42-3181 999 32Y	-141.38	-27,438.78
02/17/2010			2/19/10 payroll funding	-22,142.99	-49,581.77
Feb 10				-49,581.77	-49,581.77

Bi

ng Adjustments - December 2009

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Start Batch: 004511

Washington Township Municipal Utilities Auth.

Printed: 02/26/10 4:30 PM

End Batch: 004580

Trial Balance for the Period - 01/01/10 - 01/31/10

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Total Outstanding Balance - Start of Business on 01/01/10 :	283,094.69
Total Amount Billed :	273,369.45
Total Payments Received :	-278,809.88
Payments-Principal :	-277,033.09
Payments-Interest :	-1,776.79
Total Adjustments :	-28,744.75
RETURNED PAYMENTS ONLY (Bad Checks, etc.)	
Principal:	.00
Miscellaneous:	.00
Interest:	.00
Total:	0.00
Total Outstanding Balance - Close of Business on 01/31/10 :	248,909.51

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, that the Billing Adjustments for January 2010 be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn Napolitano

NAYS: Messrs.: None

ABSTAIN: Messrs.: None

Open to the public 8:47 pm

Zion Church

WASHINGTON TOWNSHIP MUA

March 3, 2010

A representative of the church attended the meeting to see if decision had been made. The Church is scheduled for ground breaking in four weeks. A suggestion was made to transfer EDU's from the house which is being used for storage and the water has been shut off. The Board will review and advise.

Closed to the Public 8:51 pm

Schooley's Mountain System Development - System Model & Storage

A presentation was made by Dave Egarian on the recommended plan for moving forward to resolve weaknesses in the system that contributed to the may 2007 water shortage and allow the High Ridge Tank to be taken out of circulation for reconditioning. Phase One involves the installation of a modulation valve which will transfer water from the Naughtright Area to the High Ridge Area. This would require additional pumps to work in conjunction with the existing pumps as well as updating the current SCADA system to include all wells and facilities. This would allow the High Ridge Tank to be brought down for reconditioning. Phase Two would be adding a pump station at the base of the High Ridge Tank to utilize pump storage when the tank goes back on-line.

Additional upgrades to the system are recommended and can be done at any time either during both phases or at a later date. The first is to change the piping by St. Mark's Church to 12" pipe which will add 300 gallons per minute allowing more efficient service to Kim Lane. Additionally a connection from SMSTP should be added to the Chestnut Street area. Out of the two, the St. Mark's upgrades are the most critical if it is decided to spread the cost of these two upgrades out over time. None of these upgrades are necessary to provide day-to-day operations and can be put off as necessary.

The cost for Phase One is approximately \$169,000 to allow the High Ridge Tank down for maintenance. Phase Two will cost \$152,000 to install the pump storage system. The additional upgrades to the system will cost \$500,000. The St. Mark's Church piping is approximately \$225,000 and the SMSTP connection to Chestnut is approximately \$275,000. The estimated timing is about 14 months to complete these recommendations.

This compares to the estimate of \$2,154,625 to put up an additional tank. The estimated timing for an additional tank is two to four years.

The next step is to draft a report to the DEP to get approval for the pump storage system. An engineer summary report of the alternatives that were reviewed and rejected was requested.

Water Restrictions

A recommendation of maintaining the same water restrictions as last year was made. A suggestion was to withdraw the restrictions on car washing. Another recommendation was that this is not the time to loosen restrictions with our allocation not increasing. If anything the MUA may need to demonstrate more control and conservation. The Long Valley system may need to be included in the restrictions. The Board asked the E.D. to provide a sample water restriction document, with recommendations, for review and approval by the Board for next meeting.

Combe Fill South

The EPA is still considering doing the design and construction of the water main extension. The DEP has advised that any time the MUA puts in will be reimbursed if the EPA decides to do the design and construction. The MUA should have a contract to review in the next week or two.

Closed Session

WASHINGTON TOWNSHIP MUA

March 3, 2010

RESOLUTION CLOSED SESSION

No. 10 - 03 -A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Litigation and Personnel which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: March 3, 2010

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano, to go into Closed Session at 9:14 pm to discuss Litigation and Personnel. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn Napolitano, Kramer
NAYS: Messrs.: None
ABSTAIN: Messrs.: None

Closed session adjourned at 10:37 pm

Employee Association

J. Waller will set up a second meeting with Employee Association for either Saturday, March 13th or Sunday, March 14th.

Publication of Meetings

Meetings need to be published 48 hours in advance of the meeting.

Motion was made by Mr. Strawn, and seconded by Mr. Napolitano to adjourn the Regular Meeting. Motion was carried by the following vote:

AYES: Messrs: Akin, Strawn, Napolitano, Kramer
NAYS: None
ABSTAIN: None

Meeting Adjourned: 10:39 pm

Respectfully submitted,

E. Jill Waller
Secretary