
WASHINGTON TOWNSHIP MUA
MEETING MINUTES
October 7, 2009

The Regular Meeting of the W.T.M.U.A. was called to order at 7:32 p.m. on October 7, 2009.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 8, 2009. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Akin*, Strawn**, Napolitano, Cullen
Alt. Members Present:	Messrs.	None
Members Absent:	Messrs.	LaVista
Alt. Members Absent:	Messrs.	Kramer, Popper

Staff Members Present: Executive Director (E.D.) Costic, Attorney Gregory

*Arrived at 9:17 pm

** Left at 10:15 pm

Approved Minutes of the July 1, 2009 (page 4 correction), August 5, 2009 Regular Meeting and September 9, 2009 Regular Meeting

Motion was made by Mr. Cullen and seconded by Mr. Napolitano that the July 1, 2009 Regular Meeting Minutes (page 4 correction), August 5, 2009 and September 9, 2009 Regular Meeting Minutes be approved as presented. Motion was carried by the following vote:

AYES:	Messrs.:	Strawn, Napolitano, Cullen
NAYS:	Messrs.:	
ABSTAIN:	Messrs.:	

Payment of Bills – 9/1/09 – 9/30/09 - Check Register

The Board requested that the recurring monthly expenses be highlighted on all future Check Register Reports.

Motion was made by Mr. Cullen, and seconded by Mr. Napolitano, that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES:	Messrs.:	Strawn, Napolitano, Cullen
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

WASHINGTON TOWNSHIP MUA
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Washington Township MUA

10/02/2009 3:32 PM

Register: 1156 · Operating Checking

From 09/01/2009 through 09/30/2009

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/02/2009	20110	Post Office	Accounts Payable:2119...		322.08			126,354.18
09/03/2009	eft332801		1121 · Payroll Checking	9/4/09 payroll f...	16,700.93			109,653.25
09/08/2009	eft219339	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			1,284.15	110,937.40
09/08/2009	eft219339	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			478.63	111,416.03
09/08/2009	eft717440	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			480.00	111,896.03
09/09/2009	20111	Accurate Pest Contro...	Accounts Payable:2119...	acc #4567	62.00			111,834.03
09/09/2009	20112	Accurate Waste Rem...	Accounts Payable:2119...		5,052.50			106,781.53
09/09/2009	20113	Advanced Geologica...	Accounts Payable:2119...		6,300.00		<-- geologist for new wells	100,481.53
09/09/2009	20114	AT&T	Accounts Payable:2119...		70.12			100,411.41
09/09/2009	20115	B & B Electronics	Accounts Payable:2119...	acc #00141396	211.68			100,199.73
09/09/2009	20116	Beaumont Landscapi...	Accounts Payable:2119...		1,360.00			98,839.73
09/09/2009	20117	Buckman's Inc.	Accounts Payable:2119...	acc #WASHIN	2,011.57			96,828.16
09/09/2009	20118	Budget Sewer & Dra...	Accounts Payable:2119...		3,000.00		<-- manhole clean out	93,828.16
09/09/2009	20119	D.J. Egarian & Asso...	Accounts Payable:2119...	july 2009 engin...	15,374.50			78,453.66
09/09/2009	20120	Embarq / Sprint	Accounts Payable:2119...	acc #908-876-3...	930.92			77,522.74
09/09/2009	20121	Grainger	Accounts Payable:2119...	835911546	30.00			77,492.74
09/09/2009	20122	Gregory and Reed, P...	Accounts Payable:2119...	Legal Srves	8,981.22			68,511.52
09/09/2009	20123	Hoffmans Supply, Inc.	Accounts Payable:2119...	cust #3145	13.18			68,498.34
09/09/2009	20124	Home Depot	Accounts Payable:2119...	603532250043...	901.32			67,597.02
09/09/2009	20125	InSite Engineering, L...	Accounts Payable:2119...		2,017.08			65,579.94
09/09/2009	20126	Integrated Controls L...	Accounts Payable:2119...	WASH100	6,952.78		<-- spare parts for SBR control System (CPU)	58,627.16
09/09/2009	20127	JCP&L	Accounts Payable:2119...	acc #20 00 00 ...	25,669.65			32,957.51
09/09/2009	20128	JLM Computers	Accounts Payable:2119...		190.00			32,767.51
09/09/2009	20129	Long Valley Service	Accounts Payable:2119...	est #199 veh 98...	589.14			32,178.37
09/09/2009	20130	Morris County Statio...	Accounts Payable:2119...	023015	159.40			32,018.97
09/09/2009	20131	NJ Dept of Treasury,...	Accounts Payable:2119...		1,440.00			30,578.97
09/09/2009	20132	One Call Systems, Inc.	Accounts Payable:2119...	75503	110.40			30,468.57
09/09/2009	20133	Parkhurst Distributin...	Accounts Payable:2119...	acc #000765 S...	666.67			29,801.90
09/09/2009	20134	Passaic Valley Sewer...	Accounts Payable:2119...	acc #00081-01	3,060.00			26,741.90
09/09/2009	20135	Paul J. Costic	Accounts Payable:2119...		97.39		licensing course cost	26,644.51
09/09/2009	20136	Pete Kaltsas	Accounts Payable:2119...	licensing milea...	4,401.70		<-- and mileage	22,242.81
09/09/2009	20137	Pumping Services, Inc.	Accounts Payable:2119...		8,788.46		<-- major repair to LV plant pumps & other misc repairs	13,454.35
09/09/2009	20138	QC Inc.	Accounts Payable:2119...	C00154	1,252.00			12,202.35
09/09/2009	20139	Samuel Stothoff Co. ...	Accounts Payable:2119...	WTMUA1	61,035.00		<-- new well drilling	-48,832.65
09/09/2009	20140	Sprint Long Distance	Accounts Payable:2119...		76.76			-48,909.41
09/09/2009	20141	Stephan Farm Supply	Accounts Payable:2119...	Dustin clothing	479.84			-49,389.25
09/09/2009	20142	Technical Componen...	Accounts Payable:2119...	VOID: SCAD...			X	-49,389.25
09/09/2009	20143	Toby Barkman	Accounts Payable:2119...		7,565.38		<-- curb box repair and water main	-56,954.63
09/09/2009	20144	Tynan's Service Cent...	Accounts Payable:2119...	#92 repair	392.47			-57,347.10
09/09/2009	20145	UPS	Accounts Payable:2119...	acc #1488W4	15.45			-57,362.55

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/09/2009	20146	USA Bluebook	Accounts Payable:2119...	91874	848.92			-58,211.47
09/09/2009	20147	Valley Center Autom...	Accounts Payable:2119...	veh #91 service	392.37			-58,603.84
09/09/2009	20148	Valley Cleaners	Accounts Payable:2119...	WTMUA	77.35			-58,681.19
09/09/2009	20149	Verizon/Bell	Accounts Payable:2119...		153.27			-58,834.46
09/09/2009	20150	Washington Township	Accounts Payable:2119...		1,898.57			-60,733.03
09/09/2009	20151	Waste Management ...	Accounts Payable:2119...	100-0059416-0...	565.62			-61,298.65
09/09/2009	20152	Wire's Electric Shop	Accounts Payable:2119...	cust #8930A	120.00			-61,418.65
09/09/2009	20153	NJ Dept of Treasury,...	Accounts Payable:2119...	bill id #638592...	50.00			-61,468.65
09/09/2009	20154	NJ Dept of Treasury,...	Accounts Payable:2119...		200.00			-61,668.65
09/09/2009	20155	NJ Dept of Treasury,...	Accounts Payable:2119...		200.00			-61,868.65
09/09/2009	eft25294...	PERS Health Div of ...	Accounts Payable:2119...	92-1683-0 Hea...	6,436.18			-68,304.83
09/11/2009	20156	NJ Dept of Treasury,...	Accounts Payable:2119...		200.00			-68,504.83
09/11/2009	20157	Technical Componen...	Accounts Payable:2119...	SCADA progra...	18,868.50		<-- SCADA programming	-87,373.33
09/11/2009			BOND 1995 Bond Issu...	monthly bond t...			147,219.75	59,846.42
09/14/2009		PNC Bank	-split-	merchant fees			342.62	60,189.04
09/16/2009	eft991333	PNC Bank	0764 · SUI Acct				1.00	60,190.04
09/16/2009	eft615408	PNC Bank	1121 · Payroll Checking		21,477.74			38,712.30
09/16/2009	eft705717	PNC Bank	0764 · SUI Acct	transfer sui bal...	1.42			38,710.88
09/18/2009	20158	AT&T Mobility	Accounts Payable:2119...	05369412-001-...	189.61			38,521.27
09/18/2009	20159	Clarks Cleaning	Accounts Payable:2119...	Cleaning Service	665.50			37,855.77
09/18/2009	20160	Staples	Accounts Payable:2119...	acc #79728200...	95.96			37,759.81
09/18/2009	20161	Cornetta	4160 · Mortgage Intere...	refund interest ...	88.49			37,671.32
09/18/2009	20162	Dewald	4160 · Mortgage Intere...	refund interest ...	175.26			37,496.06
09/21/2009	20163	NJ Dept of Treasury,...	Accounts Payable:2119...		200.00			37,296.06
09/23/2009	20164	Amerigas - Chester 7...	Accounts Payable:2119...	acc #7500001495	56.70			37,239.36
09/23/2009	20165	Bob Carpenter	Accounts Payable:2119...	Rmbrst Boot A...	64.99			37,174.37
09/23/2009	20166	Elizabethtown Gas 0...	Accounts Payable:2119...	6839340711	7.55			37,166.82
09/23/2009	20167	Elizabethtown Gas 2...	Accounts Payable:2119...	4292272661	16.15			37,150.67
09/23/2009	20168	Elizabethtown Gas 3...	Accounts Payable:2119...	3023945621	107.41			37,043.26
09/23/2009	20169	Elizabethtown Gas 5...	Accounts Payable:2119...	5305345621	19.61			37,023.65
09/23/2009	20170	Elizabethtown Gas 6...	Accounts Payable:2119...	4540016291	21.26			37,002.39
09/23/2009	20171	Elizabethtown Gas 6...	Accounts Payable:2119...	0371846641	28.17			36,974.22
09/23/2009	20172	Elizabethtown Gas 9...	Accounts Payable:2119...	0150129641	28.17			36,946.05
09/23/2009	20173	Elizabethtown Gas 9...	Accounts Payable:2119...	9715445621	33.26			36,912.79
09/23/2009	20174	Pete Kaltsas	Accounts Payable:2119...	boots	50.00			36,862.79
09/23/2009	20175	Petty Cash	Accounts Payable:2119...	Reimburst Pett...	165.75			36,697.04
09/23/2009	20176	Schooley's Mountain...	Accounts Payable:2119...	lunch on Jeff ...	26.42			36,670.62
09/23/2009	20177	Verizon/Bell	Accounts Payable:2119...		279.95			36,390.67
09/23/2009	20178	Clarks Cleaning	Accounts Payable:2119...	Cleaning Service	495.00			35,895.67
09/30/2009			1121 · Payroll Checking	10/2/09 payroll...	20,510.86			15,384.81

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
09/30/2009			1121 · Payroll Checking	add'l funding f..	270.00			15,114.81

Billing Adjustments - August 2009

The Board requested that customers appearing on multiple reports be highlighted.

Start Batch: 004153 Washington Township Municipal Utilities Auth. Printed: 09/10/09 4:46 PM
 End Batch: 004230 Trial Balance for the Period - 08/01/09 - 08/31/09 Page 1 of 1

Total Outstanding Balance - Start of Business on 08/01/09 :	254,225.81
Total Amount Billed :	278,862.62
Total Payments Received :	-292,486.85
Payments-Principal :	-290,166.73
Payments-Interest :	-2,320.12
Total Adjustments :	-1,069.05
RETURNED PAYMENTS ONLY (Bad Checks, etc.)	
Principal:	.00
Miscellaneous:	.00
Interest:	.00
Total:	0.00
Total Outstanding Balance - Close of Business on 08/31/09 :	239,532.53

Motion was made by Mr. Cullen, and seconded by Mr. Napolitano, that the billing adjustments for August 2009 be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Strawn, Napolitano, Cullen
 NAYS: Messrs.: None
 ABSTAIN: Messrs.: None

Closed to the Public

Hardship Customers

It was agreed to consider a financial hardship provision for customers. Things for consideration are how to determine financial hardship and what documentation to require such as 2 years of tax returns and cash asset statements. Waiving interest was also brought up and if the current interest rate of 18% is too high.

Zion Church

This item was tabled until next month's meeting

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Sewer

WMP discussion tabled until next month's meeting.

Director's Report

- School House Lane, which is located in Chester Township about two miles from the MUA system on Parker Road, is having a problem with contaminated water from Combe Fill South. The homes are on bottled water and the DEP has not been able to resolve the problem with Point of Entry Treatment. The Chester Mayor is demanding a contingency plan involving an independent water system to serve the area or tapping into the MUA lines.

- New Well exploration:
 - Searles: pending Court; Ag Board submission resulted in request for additional information from the MUA; well drilling on hold
 - Smith: Ag Board submission resulted in request for additional information from the MUA; initial testing is okay; Aquifer Test Plan Pre-Application Meeting Application should go out next week; need DEP approval of Aquifer Test Plan to begin drilling
 - Scheffler: Homeowner has not responded to phone calls; J Gregory is drafting a "condemnation" letter; drilling on hold
 - Alternative property: no progress as yet
 - BCES: Legal agrees that the Water Service Agreement allows the MUA to access the site for test holes.

Closed Session

<p>RESOLUTION CLOSED SESSION</p>

No. 09 - 10 - A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Employee contract which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: October 7, 2009

Motion was made by Mr. Cullen, and seconded by Mr. Napolitano, that the foregoing Resolution to go into Closed Session at 9:15 pm to discuss the Employee Association Contract. Motion was carried by the following Roll Call Vote:

AYES:	Messrs:	Akin, Strawn, Napolitano, Cullen
NAYS:	Messrs:	None
ABSTAIN:	Messrs:	None

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October 7, 2009

Closed session adjourned at 10:34 pm.

There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Cullen, and seconded by Mr. Napolitano that this meeting be adjourned. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Strawn, Napolitano, Cullen
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Meeting adjourned: 10:34 p.m.

Respectfully submitted,
E. Jill Waller
Secretary