
WASHINGTON TOWNSHIP MUA
MEETING MINUTES
September 9, 2009

The Regular Meeting of the W.T.M.U.A. was called to order at 7:29 p.m. on September 9, 2009.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 8, 2009. Notice was also posted on the Municipal Building Bulletin Board.

Members Present:	Messrs.	Akin, Napolitano, Cullen*, Popper
Alt. Members Present:	Messrs.	None
Members Absent:	Messrs.	Strawn, LaVista
Alt. Members Absent:	Messrs.	Kramer

Staff Members Present: Executive Director (E.D.) Costic, Secretary Waller, Attorney Gregory

*Arrived at 7:45 pm

Approved Minutes of the July 1, 2009, page 4 correction and August 5, 2009 Regular Meeting

The approval of the minutes was postponed due to the limited number of members present who didn't abstain from the vote.

Payment of Bills – 8/1/09 – 8/31/09 - Check Register

Motion was made by Mr. Popper, and seconded by Mr. Napolitano, that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Napolitano, Popper
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
September 9, 2009

Washington Township MUA

09/03/2009 3:55 PM

Register: 1156 · Operating Checking
From 08/01/2009 through 08/31/2009
Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/03/2009	eft232560	PERS Div of Pens & ...	Accounts Payable:2119...	32560	3,362.20			96,795.62
08/03/2009	eft 21539...	PERS Health Div of ...	Accounts Payable:2119...	92-1683-0 Hea...	6,264.15			90,531.47
08/05/2009	20039	Post Office	-split-	VOID:		X		90,531.47
08/05/2009	20040	Post Office	-split-		423.80			90,107.67
08/06/2009			1121 · Payroll Checking	8/7/09 payroll f...	15,979.65			74,128.02
08/06/2009			0764 · SUI Acct	8/7/09 SUI eser...	12.90			74,115.12
08/06/2009			BOND 1995 Bond Issu...	monthly bond t...		X	147,219.75	221,334.87
08/07/2009	eft00019...	Internal Revenue Scr...	2230 · PAYROLL LIA...	8/7/09 pay Fed ...	5,881.64			215,453.23
08/07/2009	20041	Accurate Pest Contro...	Accounts Payable:2119...	June treatment	62.00			215,391.23
08/07/2009	20042	American Water Wor...	Accounts Payable:2119...	Annual Dues	81.00			215,310.23
08/07/2009	20043	AT&T	Accounts Payable:2119...		70.12			215,240.11
08/07/2009	20044	Beaumont Landscapi...	Accounts Payable:2119...		1,845.00			213,395.11
08/07/2009	20045	Brown & Brown of ...	Accounts Payable:2119...		62.00			213,333.11
08/07/2009	20046	Buckman's Inc.	Accounts Payable:2119...		4,019.62		<-- chemicals	209,313.49
08/07/2009	20047	Budget Sewer & Dra...	Accounts Payable:2119...	trailer jet manh...	1,500.00			207,813.49
08/07/2009	20048	Cartal Electric Comp...	Accounts Payable:2119...		5,417.00		<-- YTD 2009 electrical services	202,396.49
08/07/2009	20049	Coyne Chemical	Accounts Payable:2119...	WASH46	2,276.93			200,119.56
08/07/2009	20050	D.J. Egarian & Asso...	Accounts Payable:2119...	june 2009	17,180.20			182,939.36
08/07/2009	20051	DustinHingel	Accounts Payable:2119...	reimb for c2 lic...	50.00			182,889.36
08/07/2009	20052	Elizabethtown Gas 0...	Accounts Payable:2119...	6839340711	9.26			182,880.10
08/07/2009	20053	Elizabethtown Gas 2...	Accounts Payable:2119...	4292272661	16.15			182,863.95
08/07/2009	20054	Elizabethtown Gas 3...	Accounts Payable:2119...	3023945621	83.61			182,780.34
08/07/2009	20055	Elizabethtown Gas 5...	Accounts Payable:2119...	5305345621	21.23			182,759.11
08/07/2009	20056	Elizabethtown Gas 6...	Accounts Payable:2119...	4540016291	22.86			182,736.25
08/07/2009	20057	Elizabethtown Gas 6...	Accounts Payable:2119...	0371846641	38.25			182,698.00
08/07/2009	20058	Elizabethtown Gas 9...	Accounts Payable:2119...	0150129641	29.73			182,668.27
08/07/2009	20059	Elizabethtown Gas 9...	Accounts Payable:2119...	9715445621	70.52			182,597.75
08/07/2009	20060	Embarq / Sprint	Accounts Payable:2119...	acc #908-876-3...	923.82			181,673.93
08/07/2009	20061	Envirosight, LLC	Accounts Payable:2119...	quote #10670 - ...	7,880.00		<-- camera	173,793.93
08/07/2009	20062	Geoscience Services	Accounts Payable:2119...	Prfssnl Srves	20,629.90		<-- new wells	153,164.03
08/07/2009	20063	Grainger	Accounts Payable:2119...	835911546	35.10			153,128.93
08/07/2009	20064	Gregory and Reed, P...	Accounts Payable:2119...	Legal Srves	7,438.33			145,690.60
08/07/2009	20065	Home Depot	Accounts Payable:2119...	603532250043...	470.88			145,219.72
08/07/2009	20066	JCP&L	Accounts Payable:2119...	acc #20 00 00 ...	24,791.33			120,428.39
08/07/2009	20067	JLM Computers	Accounts Payable:2119...		639.85			119,788.54
08/07/2009	20068	Lee Co.	Accounts Payable:2119...	acc #WASTOW	1,208.74			118,579.80
08/07/2009	20069	New York Leak Dete...	Accounts Payable:2119...		4,600.00			113,979.80
08/07/2009	20070	NJ Dept of Labor	Accounts Payable:2119...	0-222-216-110/...	24.00			113,955.80
08/07/2009	20071	NJ Dept of Labor & ...	Accounts Payable:2119...	cin 0-222-216-...	7,008.00		<-- Josh's unemploy	106,947.80
08/07/2009	20072	NJ DEP	Accounts Payable:2119...	bill id #614813...	50.00			106,897.80

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08/07/2009	20073	North East Scientific	Accounts Payable:2119...		688.01			106,209.79
08/07/2009	20074	Office Direct Inc.	Accounts Payable:2119...	orig dated 6/26...	1,246.88		<--print cons conf	104,962.91
08/07/2009	20075	One Call Systems, Inc.	Accounts Payable:2119...	75503	96.80		rept	104,866.11
08/07/2009	20076	Passaic Valley Sewer...	Accounts Payable:2119...	acc #00081-01	3,160.00			101,706.11
08/07/2009	20077	Performance Plus	Accounts Payable:2119...	CUST # WAS...	370.00			101,336.11
08/07/2009	20078	PERS Div of Pens & ...	Accounts Payable:2119...	32560	47.36			101,288.75
08/07/2009	20079	Pumping Services, Inc.	Accounts Payable:2119...		969.14			100,319.61
08/07/2009	20080	QC Inc.	Accounts Payable:2119...	C00154	1,652.00			98,667.61
08/07/2009	20081	R & R Construction ...	Accounts Payable:2119...	WASHMUA	1,168.30			97,499.31
08/07/2009	20082	Remote Automation ...	Accounts Payable:2119...	acc #393887	2,611.23		<--remote for scada	94,888.08
08/07/2009	20083	Rio Supply, Inc.	Accounts Payable:2119...	acc #WASH	5,512.90		<--meters	89,375.18
08/07/2009	20084	Seidler Chemical Co...	Accounts Payable:2119...	cust #WAS-02	2,074.07			87,301.11
08/07/2009	20085	Siemens Water Tech...	Accounts Payable:2119...	cust #1004562;...	5,862.96		<--spare parts for	81,438.15
08/07/2009	20086	Sprint Long Distance	Accounts Payable:2119...	acc #92650041	89.73		scheduled SBR tank inspections	81,348.42
08/07/2009	20087	Stephan Farm Supply	Accounts Payable:2119...	jeff boots	119.95			81,228.47
08/07/2009	20088	Technical Componen...	Accounts Payable:2119...	radio for scada	1,244.42		<--radio for scada	79,984.05
08/07/2009	20089	Toby Barkman	Accounts Payable:2119...	rmove RBC#2 ...	891.05			79,093.00
08/07/2009	20090	USA Bluebook	Accounts Payable:2119...	91874	1,676.11			77,416.89
08/07/2009	20091	Verizon/Bell	Accounts Payable:2119...		263.16			77,153.73
08/07/2009	20092	VS Land Data LLC	Accounts Payable:2119...	vs project #081...	575.00			76,578.73
08/07/2009	20093	Washington Township	Accounts Payable:2119...	2nd qtr fuel bill	1,703.48			74,875.25
08/07/2009	20094	Waste Management ...	Accounts Payable:2119...	100-0059416-0...	565.62			74,309.63
08/07/2009	20095	Water Environment ...	Accounts Payable:2119...	Les Wright WE...	75.00			74,234.63
08/07/2009	20096	Wire's Electric Shop	Accounts Payable:2119...	cust #8930A	6,810.00		<--elect serv for SM 18 generator	67,424.63
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			1,712.50	69,137.13
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			1,837.50	70,974.63
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			1,837.50	72,812.13
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			1,625.00	74,437.13
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			7,880.00	82,317.13
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			20,629.90	102,947.03
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			4,600.00	107,547.03
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			2,611.23	110,158.26
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			5,472.00	115,630.26
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			1,244.42	116,874.68
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			575.00	117,449.68
08/10/2009	eft768780	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			7,812.50	125,262.18
08/10/2009	eft624492	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			2,283.00	127,545.18
08/10/2009			0764 · SUI Acct	tranfer to cover...			10,512.00	138,057.18
08/11/2009		PNC Bank	-split-	merchant fees			407.09	138,464.27
08/11/2009		PNC Bank	-split-	merchant fees			323.54	138,787.81

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/11/2009		C. Kappers & Son / ...	Accounts Payable:2119...	VOID: void ck ...		X		138,787.81
08/11/2009	JE 09_48		Accounts Payable:2119...	void ck #10439...			26.65	138,814.46
08/11/2009	JE 09_50		Accounts Payable:2119...	void ck #12532...			9.60	138,824.06
08/11/2009	JE 09_52		Accounts Payable:2119...	void ck #12928...			19.20	138,843.26
08/11/2009	JE 09_54		Accounts Payable:2119...	void ck #13164...			325.00	139,168.26
08/11/2009	JE 09_56		Accounts Payable:2119...	void ck #16111...			625.65	139,793.91
08/11/2009	JE 09_58		Accounts Payable:2119...	void ck #16179...			594.72	140,388.63
08/11/2009	JE 09_60		Accounts Payable:2119...	void ck #18433...			178.53	140,567.16
08/11/2009	JE 09_62		Accounts Payable:2119...	void ck #18588...			49.43	140,616.59
08/20/2009	eft 748213		1121 · Payroll Checking	8/21/09 payroll...	21,109.56			119,507.03
08/21/2009	eft183545		0764 · SUI Acct	payroll SUI fun...	4.10			119,502.93
08/24/2009	20097	American Water Wor...	Accounts Payable:2119...	Annual Dues	81.00			119,421.93
08/24/2009	20098	AT&T Mobility	Accounts Payable:2119...	05369412-001-...	189.20			119,232.73
08/24/2009	20099	Elizabethtown Gas 0...	Accounts Payable:2119...	6839340711	7.55			119,225.18
08/24/2009	20100	Elizabethtown Gas 2...	Accounts Payable:2119...	4292272661	16.39			119,208.79
08/24/2009	20101	Elizabethtown Gas 3...	Accounts Payable:2119...	3023945621	86.78			119,122.01
08/24/2009	20102	Elizabethtown Gas 5...	Accounts Payable:2119...	5305345621	16.47			119,105.54
08/24/2009	20103	Elizabethtown Gas 6...	Accounts Payable:2119...	4540016291	23.39			119,082.15
08/24/2009	20104	Elizabethtown Gas 6...	Accounts Payable:2119...	0371846641	38.84			119,043.31
08/24/2009	20105	Elizabethtown Gas 9...	Accounts Payable:2119...	0150129641	37.08			119,006.23
08/24/2009	20106	Elizabethtown Gas 9...	Accounts Payable:2119...	9715445621	27.38			118,978.85
08/24/2009	20107	NJ DEP	Accounts Payable:2119...	prog interest id #...	50.00			118,928.85
08/24/2009	20108	Staples	Accounts Payable:2119...		577.99			118,350.86
08/24/2009	20109	Verizon/Bell	Accounts Payable:2119...	acc #201 z42-3...	140.32			118,210.54
08/24/2009	eft228207	*Capital Funds Trans...	6183 · Con Fee / Mortg...	fund capital ex...			2,770.83	120,981.37
08/25/2009	eft018175		BOND 1995 Bond Issu...	trsfr loan pymt...			* -> 9,282.71	130,264.08
08/26/2009			4170 · Other Inc	repair clean out...			5.00	130,269.08
08/26/2009	eft23753...	PERS Div of Pens & ...	Accounts Payable:2119...	32560	3,362.20			126,906.88

* Transfer from Bond Gen eral fund to Operating Acct. Covers credit card payments made by for Mortgage payments (LV Sewer System connections and Cliffside Park). These payments go into the MUA's Revenue Acct (our 'main' acct for all user fees payments to us) and are 'swept' out by the Bond Bank as part of the Bond escrow holdings. They should go to our Capital Acct, but it's too difficult to segregate the credit card payments up front. The transfer is the easiest way to solve the problem.

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Billing Adjustments - July 2009

The ED will examine the trend of the outstanding balances over prior years.

Start Batch: 004083	Washington Township Municipal Utilities Auth.	Printed: 08/25/09 9:35 AM
End Batch: 004152	Trial Balance for the Period - 07/01/09 - 07/31/09	Page 1 of 1

Total Outstanding Balance - Start of Business on 07/01/09 :	193,940.03
Total Amount Billed :	280,951.25
Total Payments Received :	-210,538.86
Payments-Principal :	-209,653.92
Payments-Interest :	-884.94
Total Adjustments :	-10,126.61
RETURNED PAYMENTS ONLY (Bad Checks, etc.)	
Principal:	855.94
Miscellaneous:	.00
Interest:	30.35
Total:	886.29
Total Outstanding Balance - Close of Business on 07/31/09 :	254,225.81

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, that the billing adjustments for July 2009 be approved as presented. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Napolitano, Popper
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Open to the Public

A customer suggested that the tiered billing rates penalize the customers that make an effort to conserve water by charging them a higher per gallon rate than those having higher usage. The Board will consider the suggestion when reviewing the rates.

Closed to the Public

Water Allocation Permit

The DEP determines the amount of the water allocated to a commercial unit that can be removed from the ground. The allocation is for an entire system and is based on a daily, monthly, and annual amount. Any water taken out above the allocation in any of the three periods can result in a monetary fine. When the MUA requested an allocation permit for the new well, a meeting was requested with the Highlands Council. The Highlands Council advised that it will not increase any allocation volume for any existing allocation permits. It is permissible to add wells, but the allocation for the entire system will not be increased. The reason the Highland Council has determined that there will be no increases to any water allocations is due to their scientific research that determined the amount of water the aquifers require in a worst case scenario of water needs. The restrictions

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include land usage as well as water allocation. The Board recommended as many voices as possible protesting the Highlands restrictions.

The MUA is reviewing production of all the system wells. If it is determined that some wells are pumping less than their allocation, they can be taken out of the system to maintain the present allocation. The MUA will continue to develop the new wells in anticipation of improving the present allocation levels. One of the new wells has high production, one is unusable and the MUA is looking at another location on the property and the third well is still in litigation. With no further issues delaying the development of the good well, it could be on-line in about 16 months.

Water restrictions will remain in place and may need to be extended to the entire water system. Schooley's Mountain uses more water than the Long Valley system as well as higher than the state averages. One possible cause of this is the underground sprinklers that were installed when the developments were built.

Correction to Historical Rate Resolution

RESOLUTION

Amending Resolution No. 09-06-D Rate Schedule Amendment

No. 09-09-A

WHEREAS, the Washington Township Municipal Utilities Authority (Authority) adopted Resolution No. 09-06-D Rate Schedule Amendment effecting the rate charged to the "Historical" user class; and,

WHEREAS, Resolution No. 09-06-D cited Sewer Service charges approved by Resolution No. 06-12-A as being the last revision to the "Historical" user class; and,

WHEREAS, Sewer Service charges approved by Resolution No. 08-12-B where, in fact, the last revision to the "Historical" user class; and,

WHEREAS, the fifth Whereas in Resolution No. 09-06-D should be corrected read: "to retain the same proportioning of Historical Society charges to standard Commercial charges for Sewer Service as currently applied to Water Service, the Sewer Service charges approved by Resolution No. 08-12-B, at paragraph B. Sewer User Fees . Historical, must be reduced from: \$508.00 per year & \$127.00 per quarter, payable in advance each quarter, to: \$59.40 per year & \$14.85 per quarter, payable in advance each quarter"; and,

NOW, THEREFORE BE IT RESOLVED, by the Washington Township Municipal Utilities Authority in the County of Morris that:

1. The changes cited are needed to correct the cite contained in Resolution No. 09-06-D
2. The modification herein does not change the intent nor charges set in Resolution No. 09-06-D
3. This resolution shall take effect immediately.

INTRODUCED AND PASSED: September 9, 2009

Motion was made by Mr. Cullen, and seconded by Mr. Popper, that the foregoing Resolution to amend the Rate Schedule for the Historical category be adopted with the following change. In the fourth "Whereas", the copy at the beginning will be revised to "Whereas, the fifth Whereas in resolution No. 09-06-D should be..." Motion was carried by the following Roll Call Vote:

AYES: Messrs: Akin, Napolitano, Cullen, Popper
NAYS: None
ABSTAIN: None

ACO Settlement Offer

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The DEP has made a verbal offer of reducing the original ACO from \$4,000 to \$500. It was agreed to advise the DEP that the MUA is in favor of settling and inquire as to who will draft the ACO. Once a written settlement is prepared, the Board will consider the settlement offer.

Closed Session

RESOLUTION CLOSED SESSION
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No. 09 - 09 - B

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Sale of a portion of 101 Bartley which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforestated matter will be discussed.

INTRODUCED AND PASSED: September 9, 2009

Motion was made by Mr. Cullen, and seconded by Mr. Popper, that the foregoing Resolution to go into Closed Session at 8:40 pm to discuss the Sale of a Portion of 101 Bartley Road. Motion was carried by the following Roll Call Vote:

AYES:	Messrs:	Akin, Napolitano, Cullen, Popper
NAYS:	Messrs:	None
ABSTAIN:	Messrs:	None

Closed session was adjourned at 8:40 pm.

101 Bartley Property

During closed session, it was agreed to make a counter offer to the Christian's equal to the appraised value of the property.

Motion was made by Mr. Cullen, and seconded by Mr. Popper, to authorize Mr. Costic to make a counter offer to the Christian's equal to the appraised value of the property. Motion was carried by the following Roll Call Vote:

AYES:	Messrs:	Akin, Napolitano, Cullen, Popper
NAYS:	Messrs:	None
ABSTAIN:	Messrs:	None

Employee Association Agreement

Tabled until next meeting when the document changes will be ready. The document should be sent out to Board members within the next few days.

Budget Discussion

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The capital budget needs to be reviewed to determine if the entire project budget will be expended and how that will impact the 2010 budgets.

It was agreed that the reorganization resolution assigning duties to the Executive Director will include a notation that requires Board approval prior to hiring any potential employee.

The Executive Director advised that Mr. Kaltsas was his new hire choice due to the need to address cyclical maintenance that has been deferred. His performance proved his capability to step up and be an asset to the organization. Additionally the cost to put him on full-time was about the same versus his part-time cost

The SCADA system, which will eventually open more time for maintenance, is a monitoring system at this point. Quotes are being acquired to add instrumentation that will remove the need to visit the wells on a daily basis.

Within the last 15 years , no additional staff has been added. In that time period, the MUA has added the sewer service in the Long Valley area as well as a new sewer plant. The water system was expanded by adding wells and about 700 homes to the system.

Systems are being put in place to address cyclical maintenance items. As this progresses, the Board will get involved if personnel issues arise while attempting to address these items. These issues need to be documented prior to bringing them to the Board.

Caution should be taken when alerting the Board of issues within email. Email should be limited to no more than two Board members. Once a dialog begins to take place, email should be terminated and a meeting called. Along these lines, emails to employees providing direction is an acceptable form of communication.

The MUA will require all new hires to get physicals and background checks.

Director's Report

Banking

Usage of credit cards for customer payments is increasing.

Legal

Bids for the excavation contract need to be reissued when time permits.

Camp Washington Spring Water Supplies

A preliminary plan to upgrade the Camp Washington Spring to eliminate the surface water, as required by the DEP, was sent to the DEP with a request to confirm that it conforms to regulations. A response has not be received. Subsequently, a booster station is being reviewed to eliminate the spring entirely and allow water to be pumped up the mountain.

Well Exploration

The lawyer has requested a clarification from Water Allocation on a passage in Title 59 on condemnation with regard to the MUA's allocation permit.

Closed Session

WASHINGTON TOWNSHIP MUA
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RESOLUTION CLOSED SESSION
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No. 09 - 09 - C

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to negotiation for acquisition of property for new wells which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: September 9, 2009

Motion was made by Mr. Cullen, and seconded by Mr. Popper, that the foregoing Resolution to go into Closed Session at 8:40 pm to discuss the Sale of a Portion of 101 Bartley Road. Motion was carried by the following Roll Call Vote:

AYES:	Messrs:	Akin, Napolitano, Cullen, Popper
NAYS:	Messrs:	None
ABSTAIN:	Messrs:	None

Closed session adjourned at 10:15 pm.

There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Cullen, and seconded by Mr. Popper that this meeting be adjourned. Motion was carried by the following vote:

AYES:	Messrs.:	Akin, Napolitano, Cullen, Popper
NAYS:	Messrs.:	None
ABSTAIN:	Messrs.:	None

Meeting adjourned: 10:16 p.m.

Respectfully submitted,
E. Jill Waller
Secretary