
WASHINGTON TOWNSHIP MUA
MEETING MINUTES
July 1, 2009

The Regular Meeting of the W.T.M.U.A. was called to order at 7:30 p.m. on July 1, 2009.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 8, 2009. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Napolitano*, Cullen*, LaVista
Alt. Members Present: Messrs. Popper
Members Absent: Messrs.
Alt. Members Absent: Messrs. Kramer

Staff Members Present: Executive Director (E.D.) Costic, Secretary Waller, Attorney Gregory, Engineer D. Egarian**, Engineer J. Egarian**, Engineer Liu**

*Arrived at 7:31 pm
**Left at 9:03 p.m.

Approved Minutes of the May 6, 2009 Regular Meeting

Motion was made by Mr. Strawn and seconded by Mr. Napolitano that the May 6, 2009 Meeting Minutes be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, LaVista, Popper
NAYS: None
ABSTAIN: Messrs.: Napolitano

Approved Minutes of the June 3, 2009 Regular Meeting

Motion was made by Mr. Strawn and seconded by Mr. Popper that the June 3, 2009 Meeting Minutes be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Cullen, Popper
NAYS: None
ABSTAIN: Messrs.: Popper, LaVista

Payment of Bills – 6/1/09 – 6/30/09 - Check Register

Motion was made by Mr. Strawn, and seconded by Mr. Cullen, that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, LaVisa, Popper
NAYS: None
ABSTAIN: None

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
 July 1, 2009

Washington Township MUA

06/26/2009 12:35 PM

Register: 1156 - Operating Checking

From 06/01/2009 through 06/30/2009

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/02/2009	19919	State of NJ, Div of Tax	Accounts Payable:2119...	id 222-216-100...	408.91			75,120.65
06/02/2009	eft15323...	PERS Div of Pens & ...	Accounts Payable:2119...	May 2009 ee w...	3,363.39			71,757.26
06/03/2009	19920	Post Office	Accounts Payable:2119...	postage zone II...	308.05			71,449.21
06/03/2009			BOND 1995 Bond Issu...	monthly fundin...			147,219.75	218,668.96
06/04/2009	19921	Accurate Pest Contro...	Accounts Payable:2119...	Monthly service	62.00			218,606.96
06/04/2009	19922	Accurate Waste Rem...	Accounts Payable:2119...	May 2009 slud...	2,383.80		<-- Current Sludge Hauler	216,223.16
06/04/2009	19923	Advance Auto Parts	Accounts Payable:2119...		175.68			216,047.48
06/04/2009	19924	American Water Wor...	Accounts Payable:2119...	Annual Dues	81.00			215,966.48
06/04/2009	19925	Amerigas - Chester 7...	Accounts Payable:2119...	acc #1497 phea...	89.00			215,877.48
06/04/2009	19926	AT&T	Accounts Payable:2119...		69.22			215,808.26
06/04/2009	19927	Auto Parts Plus	Accounts Payable:2119...		1,627.20			214,181.06
06/04/2009	19928	Buckman's Inc.	Accounts Payable:2119...	or #287679 W...	4,658.50			209,522.56
06/04/2009	19929	Clinton Business Pro...	Accounts Payable:2119...	899	46.89			209,475.67
06/04/2009	19930	Coyne Chemical	Accounts Payable:2119...	WASH46	1,013.28			208,462.39
06/04/2009	19931	Culligan	Accounts Payable:2119...	741227	32.50			208,429.89
06/04/2009	19932	D.J. Egarian & Asso...	Accounts Payable:2119...	april 2009 engi...	16,440.05			191,989.84
06/04/2009	19933	Darlington Equipmen...	Accounts Payable:2119...	repair at RBC	19,920.00		<-- Repair of RBC # 6	172,069.84
06/04/2009	19934	EA Morse	Accounts Payable:2119...	acc #600200	47.64			172,022.20
06/04/2009	19935	Embarq / Sprint	Accounts Payable:2119...	acc #908-876-3...	1,189.94			170,832.26
06/04/2009	19936	Gregory and Reed, P...	Accounts Payable:2119...	Legal Srvc	9,901.29			160,930.97
06/04/2009	19937	Hoff's Auto & Tire	Accounts Payable:2119...	WASMUA	147.64			160,783.33
06/04/2009	19938	JCP&L	Accounts Payable:2119...	acc #20 00 00 ...	19,601.68			141,181.65
06/04/2009	19939	JLM Computers	Accounts Payable:2119...	new data back ...	1,057.99			140,123.66
06/04/2009	19940	Lee Co.	Accounts Payable:2119...		2,392.16			137,731.50
06/04/2009	19941	Lester E. Wright Jr.	Accounts Payable:2119...	VOID: mileage...		X		137,731.50
06/04/2009	19942	One Call Systems, Inc.	Accounts Payable:2119...	75503	96.90			137,634.60
06/04/2009	19943	Passaic Valley Sewer...	Accounts Payable:2119...	acc #00081-01 ...	5,120.00			132,514.60
06/04/2009	19944	Pollard	Accounts Payable:2119...	A90570	140.33			132,374.27
06/04/2009	19945	Post Office	Accounts Payable:2119...	permit #10 July...	185.00			132,189.27
06/04/2009	19946	Pumping Services, Inc.	Accounts Payable:2119...	or #120394 cus...	848.00			131,341.27
06/04/2009	19947	QC Inc.	Accounts Payable:2119...	C00154	413.00			130,928.27
06/04/2009	19948	Qwest / Commercial ...	Accounts Payable:2119...	acc #79360035	10.99			130,917.28
06/04/2009	19949	Samuel Stothoff Co. ...	Accounts Payable:2119...	WTMUA1	5,285.45		<-- Repair Well SM 10	125,631.83
06/04/2009	19950	Seidler Chemical Co...	Accounts Payable:2119...	cust #WAS-02	2,186.12			123,445.71
06/04/2009	19951	Sprint Long Distance	Accounts Payable:2119...	acc #926520042	41.76			123,403.95
06/04/2009	19952	Sysice, Inc.	Accounts Payable:2119...	website hosting...	250.00			123,153.95
06/04/2009	19953	Toby Barkman	Accounts Payable:2119...		4,990.30			118,163.65
06/04/2009	19954	Trend Landscaping ...	Accounts Payable:2119...	bartley rd pum...	7,270.00		<-- Early PG date misdirected by WMC HC	110,893.65
06/04/2009	19955	USA Bluebook	Accounts Payable:2119...	91874	1,394.29			109,499.36
06/04/2009	19956	Valley Cleaners	Accounts Payable:2119...	cleaning allowa...	107.10			109,392.26

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
 July 1, 2009

Washington Township MUA

06/26/2009 12:35 PM

Register: 1156 · Operating Checking
 From 06/01/2009 through 06/30/2009
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
06/04/2009	19957	VEN-MAR Sales, Inc.	Accounts Payable:2119...	antibacterial soap	118.34			109,273.92
06/04/2009	19958	Verizon/Bell	Accounts Payable:2119...		125.50			109,148.42
06/04/2009	19959	VS Land Data LLC	Accounts Payable:2119...	VS project #08...	940.00			108,208.42
06/04/2009	19960	Waste Management ...	Accounts Payable:2119...	100-0059416-0...	565.62			107,642.80
06/04/2009	eft15442...	PERS Health Div of ...	Accounts Payable:2119...	92-1683-0 Hea...	6,264.15			101,378.65
06/10/2009			1121 · Payroll Checking	fund 6/12/09 p...	23,412.65			77,966.00
06/11/2009	eft-540542	*Capital Funds Trans...	6183 · Con Fee / Mortg...	capital project f...			23,542.44	101,508.44
06/11/2009	eft-999281	*Capital Funds Trans...	6183 · Con Fee / Mortg...	capital project f...			15,995.51	117,503.95
06/12/2009	19961	Lester E. Wright Jr.	Accounts Payable:2119...	mileage for cla...	909.15			116,594.80
06/13/2009	eft	Ceridian	Accounts Payable:2119...	cust #115204	80.00			116,514.80
06/15/2009			-split-	Deposit			274.92	116,789.72
06/17/2009	19962	Clarks Cleaning	Accounts Payable:2119...	Cleaning Service	572.50			116,217.22
06/17/2009	19963	Home Depot	Accounts Payable:2119...	603532250043...	629.01			115,588.21
06/17/2009	19964	Petty Cash	Accounts Payable:2119...	Reimburs Pett...	381.97			115,206.24
06/17/2009	19965	Staples	Accounts Payable:2119...	acc #7972-820...	4.25			115,201.99
06/17/2009	19966	U.S. Bank 1996A Trs...	Accounts Payable:2119...	1996 bond adm...	7,327.50		<-- Bond Trustee Fee	107,874.49
06/22/2009	19967	AT&T Mobility	Accounts Payable:2119...	05369412-001-...	193.52			107,680.97
06/22/2009	19968	Elizabethtown Gas 0...	Accounts Payable:2119...	6839340711	7.55			107,673.42
06/22/2009	19969	Elizabethtown Gas 2...	Accounts Payable:2119...	4292272661	16.15			107,657.27
06/22/2009	19970	Elizabethtown Gas 3...	Accounts Payable:2119...	3023945621	436.82			107,220.45
06/22/2009	19971	Elizabethtown Gas 5...	Accounts Payable:2119...	5305345621	16.15			107,204.30
06/22/2009	19972	Elizabethtown Gas 6...	Accounts Payable:2119...	4540016291	24.66			107,179.64
06/22/2009	19973	Elizabethtown Gas 6...	Accounts Payable:2119...	0371846641	48.42			107,131.22
06/22/2009	19974	Elizabethtown Gas 9...	Accounts Payable:2119...	0150129641	34.81			107,096.41
06/22/2009	19975	Elizabethtown Gas 9...	Accounts Payable:2119...	9715445621	46.60			107,049.81
06/22/2009	19976	Verizon/Bell	Accounts Payable:2119...		263.89			106,785.92
06/24/2009			1121 · Payroll Checking	fund 6/26/09 p...	21,737.85			85,048.07

Billing Adjustments - May 2009

Motion was made by Mr. Strawn, and seconded by Mr. Lavista, that the billing adjustments for April 2009 be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen, LaVista, Popper
 NAYS: None
 ABSTAIN: None

Start Batch: 003945 Washington Township Municipal Utilities Auth. Printed: 06/11/09 4:28 PM
 End Batch: 004012 Trial Balance for the Period - 05/01/09 - 05/31/09 Page 1 of 1

Total Outstanding Balance - Start of Business on 05/01/09 :	253,266.45
Total Amount Billed :	257,789.11
Total Payments Received :	-310,230.35
Payments-Principal :	-303,061.87
Payments-Interest :	-7,168.48
Total Adjustments :	1,034.63
RETURNED PAYMENTS ONLY (Bad Checks, etc.)	
Principal:	1,777.67
Miscellaneous:	.00
Interest:	26.51
Total:	1,804.18
Total Outstanding Balance - Close of Business on 05/31/09 :	201,859.84

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
July 1, 2009

Payroll Service

The MUA is working to bring all the payroll tax payments in-house with the payroll check generation through the current payroll service, Ceridian. The MUA is also attempting to determine if the current insurance provider would cover the theft of services like what happened to the Township with AmeriPay.

101 Bartley Road Property

The Christian's on the left side of the 101 Bartley Road Pump Station approached the MUA back in Spring of 2007 with their interested in leasing a piece of the property for an extension to their driveway. The County has provided a verbal approval contingent on a formal agreement of ownership or easement. The Township has not been approached for their approval on the driveway. The MUA Board will discuss in closed session and Mr. Costic will be in touch with the Christian's regarding the Board's decision.

Zion Church - Easement/Service Agreement

The Zion Church is requesting a modification to the existing MUA easement to allow them to add onto their building which would cause a driveway over the MUA piping. The Church has made adjustments to the foundation in an effort to avoid foundation damage in case of a break in the MUA lines. Additionally, the Church has requested the easement modification to specify that if a major repair is necessary, the MUA will replace the driveway. In the case of a small repair, a patch will be sufficient. A concern is that this language is rather vague. A suggestion would be to share the cost due to the fact that the life-span of a driveway is shorter than the MUA piping, the cost should be shared. The MUA Board will discuss in closed session and Mr. Costic will be in touch with regard to the Board's decision.

Purchase of Sewer Line Inspection Camera

Motion was made by Mr. Strawn, and seconded by Mr. Cullen that Mr. Costic can purchase a sewer line camera not to exceed \$8,800. Motion was carried by the following vote:

AYES	Messrs.:	Akin, Strawn, Napolitano, Cullen, LaVista, Popper
NAYS:		None
ABSTAIN:		None

Purchase of Spare Parts for LVWTP System Control

Motion was made by Mr. Strawn, and seconded by Mr. Cullen that Mr. Costic can purchase spare parts recommended by Integrated Controls as emergency backup for the RTU controller and appurtenances not to exceed \$7,100.00. Motion was carried by the following vote:

AYES	Messrs.:	Akin, Strawn, Napolitano, Cullen, LaVista, Popper
NAYS:		None
ABSTAIN:		None

SMWTP RBC Building Structure

The current recommendation is to drop the ceiling, separate areas with plastic strip curtains, and add two heaters to the front section of the building. This allows one section of the room to be kept colder than the other. The recommended rehab plan for the RBC building provides a lower cost repair while allowing optimal conditions for repairs.

Schooley's Mountain Water System Model

It was determined that the High Ridge tank has almost no storage due to the water level that is required to maintain the necessary water pressure and retain the required fire reserve amount. In addition to the significant amount of water that cannot be used within the tank, this large amount of water is not recommended due to its affects on the water quality. Pump storage is being recommended. It will provide better water quality, additional pressure and additional storage. The next step is to put the data together and present it to the DEP.

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
July 1, 2009

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
July 1, 2009

Director's Report

Billing System

Walt Cullen recused himself from this topic. The MUA has discovered that Washington Township Board of Education will be due a refund due to problems with meter readings and estimated readings.

Wastewater Management Plan

Further discussion to take place in Closed Session

Phosphorous Removal

The DEP regulations are in the process of being modified negating the planned modifications to the Schooley's Mountain Plant.

RBC Building

Looking into a plan to be able to effect repairs quicker than the last one that took none months.

Sand Filters

Sand replaced in 1995 by Parksons through a subcontractor. Problems with the new sand resulting in testing that determined that the sand was too fine. The sand was replaced again. A letter is being generated stating the fact that due to the issues with the sand, the MUA will not be paying the invoice for the second replacement of sand due to the first being of substandard quality.

Water Supply

A good well has been drilled on Schooley's Mountain. Expecting 220 gallons per minute availability of the well. Water quality appears to be good. The next step is the aquifer test for the DEP and submission, drilling of monitoring wells and submission of allocation permit. The Scheffler site was dry. The Geologist took another look and there may be another place to drill that would be better. The attorneys are still working on access to the Searles' property. It could take a month before drilling is possible on the Searles' property. A decision needs to be made on what additional wells should be drilled. The Executive Director recommends that wells should be drilled on at least the Searles' property to secure the sites for future water needs. A cost recap, to get a completely working well, was requested by the Board. The Smith property is still in application for Farm Land Preservation. The MUA needs to acquire the property prior to the application being approved. The recommendation is to get an MIA appraiser in case this goes to court.

Motion was made by Mr. Strawn, and seconded by Mr. Cullen that Mr. Costic to retain an MIA appraiser for in connection with the acquisition of easements for new wells not to exceed \$7,500.00. Motion was carried by the following vote:

AYES	Messrs.:	Akin, Strawn, Napolitano, Cullen, LaVista, Popper
NAYS:		None
ABSTAIN:		None

Toby Barkman

The attorney response to go out this week.

Clough Harbor

There has been no response from Clough Harbor on Mr. Costic's letter.

Mountain View Restaurant

There has been no response from the DEP's ACO.

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
July 1, 2009

Closed Session

RESOLUTION CLOSED SESSION
--

No. 09 - 07 - A

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to Contract Matters which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public when formally acted upon.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

INTRODUCED AND PASSED: July 1, 2009

Motion was made by Mr. Strawn, and seconded by Mr. Cullen to go into Closed Session to review Contract Matters. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Napolitano, Cullen, LaVista, Popper
NAYS: None
ABSTAIN: None

OPEN SESSION

Motion was made by Mr. Strawn, and seconded by Mr. Cullen to proceed with connections of eight (8) homes on Bartley Rd.. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Napolitano, Cullen, LaVista, Popper
NAYS: None
ABSTAIN: None

There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Strawn, and seconded by Mr. LaVista that this meeting be adjourned. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Napolitano, Cullen, LaVista, Popper
NAYS: None
ABSTAIN: None

Meeting adjourned: 10:27 p.m.

Respectfully submitted,
E. Jill Waller
Secretary