
WASHINGTON TOWNSHIP MUA
MEETING MINUTES
April 1, 2009

The Regular Meeting of the W.T.M.U.A. was called to order at 7:31 p.m. on April 1, 2009.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 8, 2008. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Napolitano*, Cullen
Alt. Members Present: Messrs.
Members Absent: Messrs. LaVista
Alt. Members Absent: Messrs. Kramer, Popper

Staff Members Present: Executive Director (E.D.) Costic, Secretary Waller, Attorney Gregory

* Arrived at 7:36 pm

Approval of Meeting Minutes

February 4, 2009 Regular Meeting; February 4, 2009 Reorganization Meeting; March 4, 2009 Regular Meeting

Motion was made by Mr. Strawn and seconded by Mr. Cullen that the February 4, 2009 Regular and Reorganization Meeting minutes and the March 4, 2009 Regular Meeting Minutes be approved as presented. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Napolitano, Cullen
NAYS: None
ABSTAIN: None

Payment of Bills - 3/1/09-3/31/09 - Check Register

Motion was made by Mr. Strawn and seconded by Mr. Cullen that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Napolitano, Cullen
NAYS: None
ABSTAIN: None

WASHINGTON TOWNSHIP MUA
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Washington Township MUA

03/25/2009 4:35 PM

Register: 1156 · Operating Checking:Operating Checking1

From 03/01/2009 through 03/31/2009

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/03/2009	eft06132...	PERS Div of Pens & ...	-split-	ref #06132987 ...	2,113.16			195,216.53
03/04/2009	19704	Post Office	Accounts Payable:2119...	march 2009 inv...	157.95			195,058.58
03/04/2009			1121 · Payroll Checkin...	3/6/09 payroll	23,620.35			171,438.23
03/04/2009			BOND 1995 Bond Issu...	monthly transfer			147,219.75	318,657.98
03/09/2009	19705	Muenzen	Accounts Payable:2119...	Les Wright He...	110.00			318,547.98
03/09/2009	19706	Elizabethtown Gas 5...	Accounts Payable:2119...	5305345621	458.39			318,089.59
03/09/2009	eft06573...	PERS Health Div of ...	Accounts Payable:2119...	92-1683-0 Hea...	6,264.15			311,825.44
03/10/2009			Accounts Payable:2119...	Deposit			585.04	312,410.48
03/10/2009			Accounts Payable:2119...	Deposit			18.96	312,429.44
03/10/2009	19707	Accurate Pest Contro...	Accounts Payable:2119...	acc #4567	62.00			312,367.44
03/10/2009	19708	Amerigas - Chester 7...	Accounts Payable:2119...		396.11			311,971.33
03/10/2009	19709	AT&T Mobility	Accounts Payable:2119...	05369412-001-...	160.84			311,810.49
03/10/2009	19710	Buckman's Inc.	Accounts Payable:2119...		3,984.55		<-Chemicals	307,825.94
03/10/2009	19711	Budd 2331283	Accounts Payable:2119...	2331283	1,031.24			306,794.70
03/10/2009	19712	Budd 2331316	Accounts Payable:2119...	2331316	2,270.58			304,524.12
03/10/2009	19713	Culligan	Accounts Payable:2119...	741227	23.00			304,501.12
03/10/2009	19714	Custom Heliarc	Accounts Payable:2119...		1,430.00		<-Welding Air Lifts	303,071.12
03/10/2009	19715	D.J. Egarian & Asso...	Accounts Payable:2119...	jan 2009 engin...	15,257.20		for SM WTP	287,813.92
03/10/2009	19716	Daily Record	Accounts Payable:2119...		173.41			287,640.51
03/10/2009	19717	Deluxe	Accounts Payable:2119...	0146868401	222.30			287,418.21
03/10/2009	19718	Elizabethtown Gas 0...	Accounts Payable:2119...	6839340711	145.88			287,272.33
03/10/2009	19719	Elizabethtown Gas 2...	Accounts Payable:2119...	4292272661	16.90			287,255.43
03/10/2009	19720	Elizabethtown Gas 3...	Accounts Payable:2119...	3023945621	2,657.55			284,597.88
03/10/2009	19721	Elizabethtown Gas 6...	Accounts Payable:2119...	4540016291	24.61			284,573.27
03/10/2009	19722	Elizabethtown Gas 6...	Accounts Payable:2119...	0371846641	312.97			284,260.30
03/10/2009	19723	Elizabethtown Gas 9...	Accounts Payable:2119...	0150129641	226.76			284,033.54
03/10/2009	19724	Elizabethtown Gas 9...	Accounts Payable:2119...	9715445621	388.08			283,645.46
03/10/2009	19725	Embarq / Sprint	Accounts Payable:2119...		1,104.93			282,540.53
03/10/2009	19726	Frank Semeraro Con...	Accounts Payable:2119...	Leak Detection...	500.00			282,040.53
03/10/2009	19727	Grainger	Accounts Payable:2119...	835911546	25.30			282,015.23
03/10/2009	19728	Gregory and Reed, P...	Accounts Payable:2119...	Legal Srves	5,857.50			276,157.73
03/10/2009	19729	Hackettstown Supply...	Accounts Payable:2119...	1196	85.29			276,072.44
03/10/2009	19730	Hoffmans Supply, Inc.	Accounts Payable:2119...	cust #3145	371.30			275,701.14
03/10/2009	19731	Home Depot	Accounts Payable:2119...	603532250043...	332.21			275,368.93
03/10/2009	19732	Hunterdon County D...	Accounts Payable:2119...	acc #L905785	20.87			275,348.06
03/10/2009	19733	InSite Engineering, L...	Accounts Payable:2119...	job #c139	800.00			274,548.06
03/10/2009	19734	J & D Sales And Ser...	Accounts Payable:2119...	WASHTWSP	436.60			274,111.46
03/10/2009	19735	JB Equipment Sales, ...	Accounts Payable:2119...	W020	819.60			273,291.86
03/10/2009	19736	JCP&L	Accounts Payable:2119...	acc # 20 00 00 ...	34,554.86			238,737.00
03/10/2009	19737	Jill Waller	Accounts Payable:2119...	expenses	413.76			238,323.24

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/10/2009	19738	JLM Computers	Accounts Payable:2119...	Dec 2008	506.00			237,817.24
03/10/2009	19739	Kleiza	Accounts Payable:2119...	52820081	375.00			237,442.24
03/10/2009	19740	Lee Co.	Accounts Payable:2119...	acc #WASTO...	410.00			237,032.24
03/10/2009	19741	Loc Pump Equipment	Accounts Payable:2119...	ESSCO pumps	16,750.00		<-Bartley Rd PS	220,282.24
03/10/2009	19742	MCS Tools LLC	Accounts Payable:2119...	vest	51.09		Replacement	220,231.15
03/10/2009	19743	Morris County Statio...	Accounts Payable:2119...	023015	61.56		Pumps - to be	220,169.59
03/10/2009	19744	North East Scientific	Accounts Payable:2119...		214.21		reimbursed by	219,955.38
03/10/2009	19745	One Call Systems, Inc.	Accounts Payable:2119...	75503	292.15		WMCHS	219,663.23
03/10/2009	19746	Passaic Valley Sewer...	Accounts Payable:2119...	cust #00081-01...	4,480.00			215,183.23
03/10/2009	19747	Penn-Bower Inc.	Accounts Payable:2119...	VOID:		X		215,183.23
03/10/2009	19748	Precast Manufacturin...	Accounts Payable:2119...	or #8682	3,905.00		<-Vault for SM	211,278.23
03/10/2009	19749	Pumping Services, Inc.	Accounts Payable:2119...	ord #S20912 re...	570.00		Well 7 PVR	210,708.23
03/10/2009	19750	QC Inc.	Accounts Payable:2119...	C00154	3,214.00			207,494.23
03/10/2009	19751	R & D Trucking, Inc.	Accounts Payable:2119...	Sldg Rmvl	3,300.00			204,194.23
03/10/2009	19752	Rio Supply, Inc.	Accounts Payable:2119...		5,872.00		<-Water Meters	198,322.23
03/10/2009	19753	Sprint Long Distance	Accounts Payable:2119...		24.40			198,297.83
03/10/2009	19754	Thomas English & A...	Accounts Payable:2119...	Zoeller pumps	5,352.82			192,945.01
03/10/2009	19755	Toby Barkman	Accounts Payable:2119...	install prv vault	21,541.62		<-Installation of	171,403.39
03/10/2009	19756	Tomar Industries, Inc...	Accounts Payable:2119...	668820	343.00		SM Well 7 PVR	171,060.39
03/10/2009	19757	Verizon/Bell	Accounts Payable:2119...		258.81		(including crane	170,801.58
03/10/2009	19758	Waste Management ...	Accounts Payable:2119...	100-0059416-0...	1,060.56		rental)	169,741.02
03/10/2009	19759	Wire's Electric Shop	Accounts Payable:2119...	cut #8930A	240.00			169,501.02
03/11/2009	19760	Clarks Cleaning	Accounts Payable:2119...	Cleaning Service	495.20			169,005.82
03/11/2009	19778	Elizabethtown Gas 5...	Accounts Payable:2119...	5305345621	162.08			168,843.74
03/11/2009	19779	Elizabethtown Gas 9...	Accounts Payable:2119...	9715445621	420.33			168,423.41
03/12/2009			-split-	Deposit			1,098.88	169,522.29
03/12/2009	19761	Post Office	Accounts Payable:2119...	late notice post...	49.64			169,472.65
03/18/2009			1121 - Payroll Checkin...	3/20/09 payroll...	24,043.65			145,429.00
03/23/2009	19762	AT&T Mobility	Accounts Payable:2119...	05369412-001-...	1,007.39			144,421.61
03/23/2009	19763	Budd 2331283	Accounts Payable:2119...	2331283	481.82		<-Budd=Fuel Oil	143,939.79
03/23/2009	19764	Budd 2331316	Accounts Payable:2119...	2331316	1,186.34			142,753.45
03/23/2009	19765	Dave Carswell	Accounts Payable:2119...	2009 clothing a...	114.99			142,638.46
03/23/2009	19766	DustinHingel	Accounts Payable:2119...	clothing	330.00			142,308.46
03/23/2009	19767	Elizabethtown Gas 0...	Accounts Payable:2119...	6839340711	137.54			142,170.92
03/23/2009	19768	Elizabethtown Gas 2...	Accounts Payable:2119...	4292272661	18.05			142,152.87
03/23/2009	19769	Elizabethtown Gas 3...	Accounts Payable:2119...	3023945621	2,434.44			139,718.43
03/23/2009	19770	Elizabethtown Gas 6...	Accounts Payable:2119...	4540016291	33.51			139,684.92
03/23/2009	19771	Elizabethtown Gas 6...	Accounts Payable:2119...	0371846641	319.22			139,365.70
03/23/2009	19772	Elizabethtown Gas 9...	Accounts Payable:2119...	0150129641	173.80			139,191.90
03/23/2009	19773	Home Depot	Accounts Payable:2119...	603532250043...	1,096.01			138,095.89

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/23/2009	19774	Penn-Bower Inc.	Accounts Payable:2119...		19,185.05		<-Covers	118,910.84
03/23/2009	19775	Staples	Accounts Payable:2119...	acc #79728200...	244.08		2/09-03/09	118,666.76
03/23/2009	19776	U.S. Bank 1996A Trs...	Accounts Payable:2119...	refund bond ac...	7,327.50		<-Bond Trustee	111,339.26
03/23/2009	19777	Verizon/Bell	Accounts Payable:2119...		53.50		Fee	111,285.76
03/24/2009	19780	PNC Bank	Accounts Payable:2119...	SMI8 Generator	7,810.00		<-Cashier Chk for SM Well 18 Generator	103,475.76

Billing Adjustments - January & February 2009

Motion was made by Mr. Strawn and seconded by Mr. Cullen that the billing adjustments for January and February 2009 be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen
 NAYS: None
 ABSTAIN: None

Start Batch: 003689 Washington Township Municipal Utilities Auth. Page 1 of 1
 End Batch: 003756 Trial Balance for the Period - 01/01/09 - 01/31/09 Printed: 02/12/09 4:00 PM

Total Outstanding Balance - Start of Business on 01/01/09 :	212,200.87
Total Amount Billed :	240,352.42
Total Payments Received :	-202,451.62
Payments-Principal :	-201,911.12
Payments-Interest :	-540.50
Total Adjustments :	-1,995.18
Total Outstanding Balance - Close of Business on 01/31/09 :	248,106.49

Start Batch: 003757 Washington Township Municipal Utilities Auth. Printed: 03/12/09 11:17 AM
 End Batch: 003809 Trial Balance for the Period - 02/01/09 - 02/28/09 Page 1 of 1

Total Outstanding Balance - Start of Business on 02/01/09 :	248,106.49
Total Amount Billed :	267,653.08
Total Payments Received :	-261,108.77
Payments-Principal :	-260,072.74
Payments-Interest :	-1,036.03
Total Adjustments :	-1,738.95
RETURNED PAYMENTS ONLY (Bad Checks, etc.)	
Principal:	.00
Miscellaneous:	.00
Interest:	.00
Total:	0.00
Total Outstanding Balance - Close of Business on 02/28/09 :	252,911.85

**WASHINGTON TOWNSHIP MUA
MEETING MINUTES**

April 1, 2009

Schooley's Mountain Water System

- Water Model is up and running and will be calibrated in the field once a field audit is complete. Locations need to be checked against model to ensure the correct data was input. Model will then be adjusted.
- Three property sites for the new wells have issues. The Searles' have contacted an attorney who is attempting to ensure that the location of the well is satisfactory to the homeowner. The Smith property has preliminary approval for Farmland Preservation. It is possible for the MUA to secure the property easement before the Farmland Preservation goes through. The third property is already in Farmland Preservation and is not available to the MUA. A substitute property has been selected and the homeowner notified.
- The generator for well 18 has been purchased and should be online within two weeks.
- A leak detection company has been selected. The MUA is in the process of cleaning out valves so the listening devices can be inserted in the pipes. This should take approximately two weeks, followed by three to four days of work by the leak detection company. A report should be available in a month.
- The summer restrictions policy needs to be considered from May 15th-September 15th. The only change being considered, from the prior year restrictions, is to add evening hours for lawn/plant watering.

Closed to the Public

Hammer - 32A Rock Rd.

Homeowner is subdividing his property which has two homes located on it. The subdivision is contingent on the second home being tied into the MUA water supply. It has not been determined if the home needs to be tied into the sewer lines. The homeowner requested the MUA to allow a mortgage for the connection fee payable once the subdivision goes through. The MUA needs to confirm that the property is within the WMP.

The MUA will grant the mortgage if the homeowner qualifies financially, the homeowner pays the mortgage fees and the mortgage is payable in full once the subdivision is obtained. The MUA will use the Cliffside mortgages as a model to base Mr Hammer's connection fee mortgage.

Motion was made by Mr. Cullen, seconded by Mr. Strawn to approve providing a connection fee mortgage to Mr. Hammer if the property is within the MUA's WMP, the homeowner qualifies financially, the homeowner agrees to pay the mortgage fees and the mortgage is payable in full once the subdivision is obtained. Motion was carried by the following Roll Call Vote:

AYES	Messrs.:	Akin, Strawn, Napolitano, Cullen
NAYS:		None
ABSTAIN:		None

Washington Township Historical Society - Fee Abatement

Representatives from the Historical Society requested a reduction in sewer rates due to their limited use of the facility. The MUA agreed to reduce the sewer rate by an equivalent percentage to the Historical Society's reduction in water rates. A resolution will be presented and voted on at the next MUA Committee Meeting. Rates will be reduced once the resolution has passed.

Cliffside Park Association - Water System

- The Cliffside Park Association operator has retired and they have been cited with a violation from the DEP. The MUA recommended additional avenues to explore in the attempt to hire a new operator. Additionally, the MUA will facilitate a meeting with the Cliffside Park Association, the system upgrade vendors and the DEP to reconcile any outstanding issues.
- All correspondence with the Cliffside Park Association should be through Enzo DiRi. No correspondence

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
April 1, 2009

should continue with Bob Zincraft.

- Cliffside Park Association has access to all the agreed upon funds with the exception of the value of the unsigned mortgage agreements.
- The MUA will provide an invoice to Cliffside Park Association for all out of pocket expenses that the MUA has incurred on behalf of the Cliffside Park Association.
- The MUA will hold a special meeting to assess and agree on the MUA's involvement with the Cliffside Park Association.

Schooley's Mountain Water Restrictions

The following changes were agreed to on the Water Restrictions notification:

- The date will be added into the title, May 15, 2009 - September 15, 2009
- The Watering restrictions for both existing lawns and sod/seed will be changed to 7am-8am and 7pm-8pm, keeping the odd even weekday program.

Schooley's Mountain Well Drilling

The Executive Director recommends Geoscience for this project. It was agreed to pull apart the steps for a timeline as well as for the budget on this project.

<p>RESOLUTION</p> <p>AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT</p> <p>FOR ENGINEERING & HYDROGEOLOGICAL SERVICES (SM WELLS)</p>
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No. 09-04-B

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority") has a need to acquire Engineering & Hydrogeological Services associated with the drilling and testing of potable water well or wells in its Schooley's Mountain Water System; and,

WHEREAS, Joseph Fischer of Geoscience Services has submitted two proposals dated March 13 and March 28, 2009 indicating Geoscience will provide the Services accordance with the rate schedule submitted and in the following budget amounts set forth in those proposals, namely:

- | | |
|--|----------------------------|
| 1. Inspection During Drilling of Wells | \$1,500 - \$2,000 per well |
| 2. Oversight for the 24-hour Aquifer Test | \$1,000 per well |
| 3. Analyses and Letter Report (Geology & 24 Hour Test) | \$2,000 - \$3,000 |
| 4. Preparation of Aquifer Test Plan | \$3,500 - \$4,500 |
| 5. Monitoring 72-hour Constant Rate Aquifer Test, Final Hydrogeological Report for Diversion Request and Allocation Permit Application | \$14,000-\$18,000 |

;and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of a contract for "Professional Services" without competitive bids and the contract for said services must be made available for public inspection; and,

WHEREAS, this is an award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5 and as required thereby: (1) the Executive Director has determined and hereby certifies in writing that the value of the contract is anticipated to exceed \$17,500, (2) Joseph Fischer of Geoscience Services will submit a Business Entity Disclosure Certification which certifies that Joseph Fischer of Geoscience Services has not made any reportable contributions to a political or candidate committee in Township of Washington in the previous year, and (3) the Contract will prohibit Joseph Fischer of Geoscience Services from making any reportable contributions through the term of the contract; and

WHEREAS, the Executive Director hereby certifies that adequate funds are available for these purposes; and,

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
April 1, 2009

WHEREAS, the term of this contract is one year.

NOW, THEREFORE, BE IT RESOLVED by the **Washington Township Municipal Utilities**

Authority:

- (1) The Executive Director is hereby authorized and directed to accept the March 13 and March 28, 2009 proposals of Joseph Fischer of Geoscience Services as the form of Professional Services Contract ("Contract") accordance with the rate schedules submitted and in the budget amounts set forth in those proposals.
- (2) A copy of this Resolution and the Contract engaging Joseph Fischer of Geoscience Services shall be kept on file and available for public inspection at the office of the WTMUA, PO Box 226, 46 East Mill Road, Long Valley, New Jersey.
- (3) This contract are made without competitive bidding as a "professional service" in accordance with N.J.S.A. 40:22-5(1)(a)(i) of the Local Public Contracts Law, because it involves the services of recognized professionals.
- (4) A notice of this action shall be printed in the Authority's Official Newspaper within ten (10) days of the passage of this resolution.

INTRODUCED AND PASSED: April 1, 2009

Motion was made by Mr. Strawn, seconded by Mr. Cullen to approve Resolution No. 09-04-B with the understanding that the typos in the header and the first line of the resolution be corrected and the maximum cost of the contract be \$34,500. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Strawn, Napolitano, Cullen
NAYS: None
ABSTAIN: None

MUA Employees Association Committee Reports

With no committee members being present, this was tabled until the next meeting.

Generator Purchase

<p>RESOLUTION CONFIRMATION OF GENERATOR PURCHASE for WELL SM 18</p>

No. 09-04-C

WHEREAS, the Washington Township Municipal Utilities Authority (Authority) required a 40 KW Emergency Generator at WTMUA Bristol Terrace Well SM 18; and,

WHEREAS, a used Kohler Model 40ROZJ generator equivalent to the size and character required for such installation was found to be available from a private party; and,

WHEREAS, said Generator was independently inspected for the WTMUA and found to be in excellent condition; and,

WHEREAS, the availability of said Emergency Generator to the Authority was dependent on a timely purchase; and,

WHEREAS, the Executive Director polled the WTMUA Committee to draw a consensus of whether he should purchase such generator even though the cost, at \$7,800, was above his authorized limit for such expenditures; and,

WHEREAS, the WTMUA Committee unanimously supported such purchase; and,

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority,

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
April 1, 2009

that:

- (1) The action of the Executive Director in purchasing such Emergency Generator prior to formal Board action, was prudent and in the best interest of the Authority.
- (2) This Resolution shall take effect immediately upon passage according to law.

INTRODUCED AND PASSED: April 1, 2009

Motion was made by Mr. Akin, seconded by Mr. Cullen to approve Resolution 09-04-C Confirmation of Generator Purchase. Motion was carried by the following Roll Call Vote:

AYES: Messrs.: Akin, Strawn, Napolitano, Cullen
NAYS: None
ABSTAIN: None

Schooley's Mountain Well Drilling Property Access

<p>RESOLUTION AUTHORIZING FILING OF LEGAL ACTION FOR ACCESS TO PROPERTY REQUIRED FOR MUA CONTRACT C141F</p>
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No. 09-04-D

WHEREAS, the Washington Township Municipal Utilities Authority ("Authority"), through its attorney, noticed the owners of three potential well sites that the Authority would enter onto their property some time after March 29, 2009 for the purpose of drilling/boring and installing and testing test wells; and,

WHEREAS, the three potential well sites are Lot 4 in Block 12 - 226 Drakestown Rd, Lot 44 in Block 20.10 - 172 Flocktown Rd and Lot 25 in Block 12.03 - 294 Flocktown Rd., hereinafter (the "Properties"); and,

WHEREAS, pursuant to the MUA Law and Eminent Domain Act, the Authority may enter onto property for the purpose of inspection, drilling/boring and testing; and,

WHEREAS, access for drilling and testing the Properties is in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority, that:

- (1) The Authority Attorney is authorized to make such court filings as may be necessary to gain access to the Properties for the purpose of drilling/boring and installing and testing test wells.
- (2) The Executive Director and Authority Attorney is authorized to obtain and/or prepare such documents as may be required for such court filings or as may be necessary under the Eminent Domain Act as part of the condemnation process (e.g.- surveys, appraisals, etc.).
- (3) This Resolution shall take effect immediately upon passage.

INTRODUCED AND PASSED: April 1, 2009

Motion was made by Mr. Strawn, seconded by Mr. Cullen to approve Resolution 09-04-D Authorizing Filing of Legal Action for Access of Property Required for MUA Contract C141F with legal counsel's recommended copy changes. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Strawn, Napolitano, Cullen
NAYS: None
ABSTAIN: None

WASHINGTON TOWNSHIP MUA
MEETING MINUTES
April 1, 2009

Policy: Water Leak Billing Adjustments Committee Reports

Need to determined a way of evaluating each situation on a consistent and objective basis. Consider a “one-time” opportunity to receive relief by coming into the board meeting and submitting an affidavit swearing that there is no explanation for the unusual usage, and the homeowner will do everything in their power to ensure that it doesn’t happen again. Also suggested that the adjustment being based on the same water usage at the lowest per unit rate. Mr. Costic will present a resolution at the next meeting with a recommendation of how the policy will be structured. In the case of Mr. Sica, the board agreed not to access interest during the period in which the board is determining a policy. Mr. Costic will contact Mr. Sica and advise.

Employee Contracts

Mr. Costic’s contract expired at the end of March 2009. Mr. Gregory will pull the contract and advise if it needs to be updated.

Financial Statement Forms

Forms need to be to the Town Hall by April 1st.

Director’s Report

The property on Bartley should have been appraised last week.

Dave Egarian is working on recommendations to the RBC building upgrade.

The contract for the Library Pump Station was reviewed for MUA service of the pump station and it appears that there is no expiration date. Mr. Gregory to examine the contract to see if the contract is continual.

Dave Egarian is sending the modification plan to the DEP for the Camp Washington Spring. Dave Carswell would like to add another tank on Route 24 before the Big Turn. It was determined that this should be put off. The addition of another booster station, tapping into the water supply below, pumping up the hill and adding an air release valve should solve the problem. The MUA began preliminary work to add a Booster Station in the area that the Ruski lot which is now owned by the County. The County has not advised if the MUA can put in the station. That leaves the Grove Street location. Either a line needs to be run up Grove Street or a piece of the County-owned property needs to be condemned to add the Booster Station. The recommendation is to not to recondition the Spring House given the circumstances there. It needs to be determined if we should use the well rather than the Spring in the interim

There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Strawn, and seconded by Mr. Cullen that this meeting be adjourned. Motion was carried by the following vote:

AYES: Messrs: Akin, Strawn, Napolitano, Cullen
NAYS: None
ABSTAIN: None

Meeting adjourned: 10:55 pm

Respectfully submitted,

E. Jill Waller
Secretary