
WASHINGTON TOWNSHIP MUA

November 3, 2008

The Special Meeting of the W.T.M.U.A. was called to order at 7:39 p.m. on November 3, 2008.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune on October 31, 2008. Notice was posted at the MUA Office and also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, Brackenridge, and *Cullen
Members Absent: Messrs. Popper

Alt. Members Present: Messrs. Kramer

Staff Members Present: E/D Costic
Staff Members Absent: Secretary McLain, and Attorney Gregory

* Mr. Cullen arrived @ 9:12 p.m.

Special Meeting

The purpose of this meeting will be to discuss / approve and adopt the Capital Budget / Operating Budget for Fiscal Year 2009 and any other matter that comes before the Board.

Capital / Operating Budget Fiscal Year 2009

The MUA Committee discussed various aspects of the Water & Sewer Capital / Operating Budget for Fiscal Year. 2009. The Committee reviewed spreadsheets outlining the budget and financial projections. They also reviewed and discussed what capital projects would be at the top of the list and how the projects would be financed. The following action was taken:

**2009 AUTHORITY SEWER UTILITY BUDGET RESOLUTION
WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
for the
FISCAL YEAR: from JANUARY 1, 2009 to DECEMBER 31, 2009**

08-11-A

WHEREAS, the Annual Budget and Capital Budget for the Washington Township Municipal Utilities Authority's Sewer Utility for the fiscal year period beginning January 1, 2009 and ending December 31, 2009, has been presented before the governing body of the Washington Township Municipal Utilities Authority at its open public meeting of November 3, 2008; and,

WHEREAS, the Sewer Utility Annual Budget as introduced reflects Total Revenues of \$2,482,399, Total Appropriations, including any Accumulated Deficit if any, of \$2,274,974 and Total Unreserved Retained Earnings utilized of \$0; and,

WHEREAS, the Sewer Utility Capital Budget as introduced reflects Total Capital Appropriations of \$314,400 and Total Unreserved Retained Earnings planned to be utilized as funding thereof, of \$0; and,

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and,

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by

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a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Washington Township Municipal Utilities Authority, at an open public meeting held on November 3, 2008 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Washington Township Municipal Utilities Authority's Sewer Utility for the year beginning for January 1, 2009 and ending December 31, 2009, is hereby approved; and,

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and,

BE IT FURTHER RESOLVED, that the governing body of the Washington Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 7, 2009.

INTRODUCED AND PASSED: November 3, 2008

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge to approve the Sewer Annual Budget / Capital Budget as presented. Motion was carried by the following Roll Call Vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, and Kramer
NAYS: None
ABSTAIN: None
ABSENT: Cullen, and Popper

**2009 AUTHORITY WATER UTILITY BUDGET RESOLUTION
WASHINGTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
for the
FISCAL YEAR: from JANUARY 1, 2009 to DECEMBER 31, 2009**

08-11-B

WHEREAS, the Annual Budget and Capital Budget for the Washington Township Municipal Utilities Authority's Water Utility for the fiscal year period beginning January 1, 2009 and ending December 31, 2009, has been presented before the governing body of the Washington Township Municipal Utilities Authority at its open public meeting of November 3, 2008; and,

WHEREAS, the Water Utility Annual Budget as introduced reflects Total Revenues of \$1,076,526, Total Appropriations, including any Accumulated Deficit if any, of \$1,048,201 and Total Unreserved Retained Earnings utilized of \$0; and,

WHEREAS, the Water Utility Capital Budget as introduced reflects Total Capital Appropriations of \$527,150 and Total Unreserved Retained Earnings planned to be utilized as funding thereof, of \$273,805; and,

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and,

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

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NOW, THEREFORE BE IT RESOLVED, by the governing body of the Washington Township Municipal Utilities Authority, at an open public meeting held on November 3, 2008 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Washington Township Municipal Utilities Authority's Water Utility for the year beginning for January 1, 2009 and ending December 31, 2009, is hereby approved; and,

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and,

BE IT FURTHER RESOLVED, that the governing body of the Washington Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 7, 2009.

INTRODUCED AND PASSED: November 3, 2008

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge to approve the Water Annual Budget / Capital Budget as presented. Motion was carried by the following Roll Call Vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, and Kramer
NAYS: None
ABSTAIN: None
ABSENT: Cullen, and Popper

RESOLUTION

No. 08-11-C

BE IT RESOLVED by the Washington Township Municipal Utilities Authority, Morris County, that the Residential, Commercial, Industrial and Municipal Rate Schedules for water and sewer services be and the same are hereby set as follows:

A. Water User Fees:

1. Single Family Residential Homes - Rates shown for Quarterly Billing:
 - a. Metered

..... GALLONS RATES	
Base	Less than	Base	Plus ¹
0	7,500	\$51.00	\$0.00
7,500	17,500	51.00	2.47
17,500	27,500	75.70	5.76
27,500	32,500	133.30	6.39
32,500	42,500	165.25	7.65
42,500	52,500	241.75	9.24
52,500	85,000	334.15	12.12
Over	85,000	728.05	14.82

1 - Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

- b. Unmetered - \$133.30 per quarter.

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2. Apartments, Multi-Family, Commercial, Industrial, Public, & Commercial Condominium -

a. Metered

..... GALLONS RATES	
Base	Less than	Base	Plus ¹
0	7,500	\$51.00	\$0.00
7,500	17,500	51.00	2.47
17,500	27,500	75.70	4.37
27,500	32,500	119.40	5.58
32,500	42,500	147.30	5.60
42,500	52,500	203.30	6.06
52,500	85,000	263.90	6.35
Over	85,000	470.28	6.93

1 - Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

b. Unmetered - \$119.40 per quarter.

3. Historical - \$7.50 per quarter

4. Fire Hydrant Rental -

a. There shall be a charge of \$95.00 per year, payable on January 1st of each year, for each fire hydrant, public or private, connected to the Authority's Water Distribution System, regardless of frequency of use or volume of water consumed.

b. Fire Hydrant permit may be obtained at the WTMUA Office at a cost of \$25.00 for the first week or part thereof and \$20.00 for each subsequent week or part thereof for any use over one week plus \$8.00 per 1,000 gallons or part thereof used. For any use requiring a 3" meter, the fee shall be \$75.00 per week plus \$8.00 per 1,000 gallons or part thereof used in addition to a \$300.00 refundable security deposit.

B. Sewer User Fees:

1. Single Family Homes- \$946.00 per year - \$236.50 per quarter, payable in advance each quarter.
2. Apartments & Multi Family- \$946.00 per year - \$236.50 per quarter, for each residential unit, payable in advance each quarter.
3. Commercial, Industrial, Public, Commercial Condominium, Public Education -A base charge of \$236.50 per quarter or \$946.00 per year multiplied by the EDU for the facility, plus any surcharge as determined by the WTMUA based on the chemical characteristics of the effluent, payable in advance each quarter.
4. Public - Unoccupied - This category shall be exempt from annual sewer user fee.
5. Historical - \$508.00 per year - \$127.00 per quarter, payable in advance each quarter.

INTRODUCED AND PASSED: November 3, 2008

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge to approve revisions to the Water and Sewer Rate Schedule as presented. Motion was carried by the following Roll Call Vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, and Kramer
NAYS: None
ABSTAIN: None
ABSENT: Cullen, and Popper

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Closed Session

Discussion of Executive Secretary position

**TOWNSHIP OF WASHINGTON
MORRIS COUNTY
RESOLUTION
WTMUA
No. 08-11-D**

BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, as follows:

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to **Personnel** which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public at the following time and under the following circumstances: the matter will be disclosed to the public when formally acted upon.

NOW, THEREFORE, it is resolved that the public be excluded from the closed portion of this meeting, during which only the aforesated matter will be discussed.

DATED: November 3, 2008

Motion was made by Mr. Strawn, and seconded by Mr Brackenridge that the foregoing resolution be approved. Motion was carried by the following Roll Call Vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, Cullen, and Kramer
NAYS: None
ABSTAIN: None

Motion was made by Mr. Strawn, and seconded by Mr Brackenridge that the closed session portion of this meeting be adjourned. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, Cullen, and Kramer
NAYS: None
ABSTAIN: None

There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that this meeting be adjourned. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Cullen, and Kramer
NAYS: None
ABSTAIN: None

Meeting adjourned: 9:50 p.m.

Respectfully submitted,

Carol A. McLain

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Secretary