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**WASHINGTON TOWNSHIP MUA**

June 4, 2008

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The Regular Meeting of the W.T.M.U.A. was called to order at 7:33 p.m. on June 4, 2008.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 8, 2008. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Brackenridge, and Cullen  
Members Absent: Messrs. Strawn, and Kuhlthau

Alt. Members Absent: Messrs. Kramer

Staff Members Present: E/D Costic, Secretary McLain, and Attorney Gregory

Approved Minutes of the February 6, 2008 Regular Meeting

Motion was made by Mr. Brackenridge and seconded by Mr. Cullen that the minutes of the Regular Meeting be approved as presented. Motion was carried by the following vote:

AYES Messrs.: Akin, Brackenridge, and Cullen  
NAYS: None  
ABSTAIN: None

Approved Minutes of the February 13, 2008 Special Meeting

Motion was made by Mr. Brackenridge and seconded by Mr. Cullen that the minutes of the Regular Meeting be approved as presented. Motion was carried by the following vote:

AYES Messrs.: Akin, Brackenridge, and Cullen  
NAYS: None  
ABSTAIN: None

Approved Minutes of the February 18, 2008 Special Meeting

Motion was made by Mr. Brackenridge and seconded by Mr. Cullen that the minutes of the Regular Meeting be approved as presented. Motion was carried by the following vote:

AYES Messrs.: Akin, Brackenridge, and Cullen  
NAYS: None  
ABSTAIN: None

Approved Minutes of the March 5, 2008 Regular Meeting

Motion was made by Mr. Brackenridge and seconded by Mr. Cullen that the minutes of the Regular Meeting be approved as presented. Motion was carried by the following vote:

AYES Messrs.: Akin, Brackenridge, and Cullen  
NAYS: None  
ABSTAIN: None

Approved Minutes of the April 2, 2008 Regular Meeting

No action was taken as there were no minutes in the packet.

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Approved Minutes of the May 7, 2008 Regular Meeting

No action was taken as there were no minutes in the packet.

Payment of Bills - 5/1/08 - 5/31/08 - Check Register - Attachment "A"

Motion was made by Mr. Brackenridge and seconded by Mr. Cullen that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES        Messrs.:    Akin, Brackenridge, and Cullen  
NAYS:       None  
ABSTAIN:   None

Open to the Public

Closed to the Public

Director's Report

The Executive Director discussed several of the topics covered in his report for May / June 2008.

E-mail Handling

The Authority is looking at how to determine what our "collection" system is or should be to keep in compliance with the Open Public Records Act. Attorney Gregory to review the requirements for records retention of E-mail handling.

Personnel and Organization Changes

No change at this time.

WMP Sewer Main Extension

On the acceptance of the WMP, by the DEP, we will be able to connect about 150 homes into the Schooleys Mountain & Long Valley Wastewater Treatment Facilities. However to make the connections, the MUA would have to consider some main extensions. To make connections available to the various areas added to the WMP will require capital planning on the MUA's part. The MUA would need to determination whether we want to pursue main extensions and whether to make connection mandatory. At this time there are no mandatory connections requirement by the Town. Only our Rules & Regulations require connections.

Bartley Road PS - Landscaping

As part of the Washington Township Planning Board site plan approval, some landscaping was required around the Pump Station. Doug Pecheneck, the WMCHS administrator requested that the MUA have the work done and bill the school. The MUA will obtain quotes for the landscaping work at the Bartley Road Pump Station and bill the school. The following action was taken.

Motion was made by Mr. Cullen and seconded by Mr. Brackenridge to authorize the Executive Director to proceed with obtaining quotes for the landscaping work to be done at the Bartley Road Pump Station. Motion was carried by the following vote:

AYES        Messrs.:    Akin, Brackenridge, and Cullen  
NAYS:       None  
ABSTAIN:   None

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We had a request from Mrs. Christian, on Bartley Rd, she would be interested in obtaining a driveway easement from the Authority. The Authority is not interest in giving an easement, but would be interested in selling a portion of the property. The MUA Committee's opinion is to send a letter to the property owners on each side of the Bartley Road PS that the Authority would be interested in selling a portion of the land and would they be interested in buying.

Cliffside Park Association

Cliffside Park closing date for the mortgage notes will be June 19, 2008 between 5 & 7 p.m. at the MUA office. Mr. Gregory, MUA's attorney and Mr. Salibello, Cliffside Parks' attorney will be at the MUA Office to handle the mortgage notes.

E/D Costic had a meeting with the principal players at CPA regarding the system upgrade and other current issues. The outcome was there would be no reduction in the scope of work. In fact a few minor items were suggested as additions. There are several issues to look into. Does the system have confirm capacity? Consumption of water flow and a list of problem areas in the system.

Modification of Regency at Long Valley Water Service Agreement

The MUA Committee discussed the modification to the Water Service Agreement with Regency. The changes to the Water Service Agreement will be available for review at the next meeting. No action taken.

Schooley's Mtn New Supplies - Vertical Electronic Sounding Study

The Vertical Electronic Sounding Study field work is completed. Uhl, Baron, Rana & Associates, Inc. (UBR) has issued a draft report that gives a prioritized list of four sites suitable for test drilling. We need to decide how many of the sites we want to drill and authorize Mr. Gregory to develop a letter requesting the right to enter for that purpose. It also would be good to authorize the generation of specification for test drilling.

Motion was made by Mr. Brackenridge and seconded by Mr. Cullen to move ahead with the test drilling on the three (3) sites and to authorize the Attorney to develop a letter requesting the right to enter the property for that purpose. Also to authorize the Executive Director to prepare the well specifications for test drilling. Motion was carried by the following vote:

AYES        Messrs.:    Akin, Brackenridge, and Cullen  
NAYS:        None  
ABSTAIN:    None

There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Brackenridge, seconded by Mr. Cullen that this meeting be adjourned. Motion was carried by the following vote:

AYES        Messrs.:    Akin, Strawn, and Cullen  
NAYS:        None  
ABSTAIN:    None

Meeting adjourned: 10:50 p.m.

Respectfully submitted,

Carol A. McLain

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**WASHINGTON TOWNSHIP MUA**

June 4, 2008

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Secretary