
WASHINGTON TOWNSHIP MUA

March 5, 2008

The Regular Meeting of the W.T.M.U.A. was called to order at 7:34 p.m. on March 5, 2008.

Adequate notice of this meeting of the W.T.M.U.A. was given to the Observer Tribune and the Daily Record on February 8, 2007. Notice was also posted on the Municipal Building Bulletin Board.

Members Present: Messrs. Akin, Strawn, *Brackenridge, *Kuhlthau, and Cullen

Alt. Members Present: Messrs. *Kramer

Staff Members Present: E/D Costic, Secretary McLain, and Attorney Gregory

* Mr. Kramer arrived @ 7:50 p.m.

Mr. Brackenridge & Mr. Kuhlthau left @ 10:40 p.m.

Approved Minutes of the September 5, 2007 Regular Meeting

Motion was made by Mr. Kuhlthau, and seconded by Mr. Brackenridge that the minutes of the Regular Meeting be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen

NAYS: None

ABSTAIN: None

Approved Minutes of the November 7, 2007 Regular Meeting

Motion was made by Mr. Brackenridge, and seconded by Mr. Cullen that the minutes of the Regular Meeting be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen

NAYS: None

ABSTAIN: None

Approved Minutes of the December 5, 2007 Regular Meeting

Motion was made by Mr. Brackenridge, and seconded by Mr. Cullen that the minutes of the Regular Meeting be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen

NAYS: None

ABSTAIN: None

Approved Minutes of the February 6, 2008 Reorganization Meeting

Motion was made by Mr. Brackenridge, and seconded by Mr. Cullen that the minutes of the Reorganization Meeting be approved as presented. Motion was carried by the following vote:

AYES: Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen

NAYS: None

ABSTAIN: None

Approved Minutes of the February 13, 2008 Special Meeting

No action was taken as there were no minutes in the packet.

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Approved Minutes of the February 18, 2008 Special Meeting

No action was taken as there were no minutes in the packet.

Payment of Bills - 2/1/08 - 2/29/08 - Check Register - Attachment "A"

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the payments of bills are approved on the signature of the proper official. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen

NAYS: None

ABSTAIN: None

Open to the Public

Frank Speranza , update on the status of the CMX Water Study Report and is also concerned with memorial day approaching, what the MUA is doing regarding imposing water restrictions so we do not have the same situation we had last year. The MUA is looking at imposing water restrictions for the summer time. We are still waiting for a revision of the CMX Report.

Closed to the Public

Director's Report

The Executive Director discussed several of the topics covered in his report for February / March 2008.

2008 Rate Schedule - Public Hearing

Open to the Public for the Rate Schedule Hearing.

The Authority has to give affirmative evidences at the Public Hearing, required by the NJSA 40:14B-23 Stature for the record. Attorney Gregory asked Executive Director Costic, if the service charges are reasonable and necessary and will be adequate to pay the expenses of the operation and maintenance of the utility system? Also has notice of this hearing been published in at least two papers and a copy sent to the municipal clerks of the municipalities served by the authority. Do you recommend this Rate Schedule for the year 2008? Executive Director responded; yes they where, and it has been verified through the formulation of the budget by the Department of Community Affairs (DCA) and our own format. Also the notice of public hearing has been published in four papers and each clerks of the Municipalities served by the authority had been sent a copy of the notice. Attorney Gregory asked Executive Director Costic, as part of the Rate Schedule are there separate fees for connecting to the water and sewer systems? Have these fees for the water and sewer systems been recomputed for the year 2008? Did you follow the statutory formula as set forth in NJSA 40:14B-21 and 22 in the calculation of these connection fees? Do you recommend these fees as part of the 2008 Rate Schedule? The Executive Director responded; yes to all the questions. The connection fees for FY 2008 are \$2,575 for water and \$7,900 for sewer.

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There being no public present the Rate Schedule Hearing was closed. The following action was taken.

RESOLUTION

No. 08-03-A

BE IT RESOLVED by the Washington Township Municipal Utilities Authority, Morris County, that the Residential, Commercial, Industrial and Municipal Rate Schedules for water and sewer services be and the same are hereby set as follows:

A. Water User Fees:

1. Single Family Residential Homes - Rates shown for Quarterly Billing:

a. Metered

..... GALLONS RATES	
Base	Less than	Base	Plus ¹
0	7,500	\$45.00	\$0.00
7,500	17,500	45.00	2.15
17,500	27,500	66.50	5.00
27,500	32,500	116.50	5.55
32,500	42,500	144.25	6.50
42,500	52,500	209.25	7.85
52,500	85,000	287.75	10.10
Over 85,000	616.00	12.35	

¹ - Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

b. Unmetered - \$116.50 per quarter.

2. Apartments, Multi-Family, Commercial, Industrial, Public, & Commercial Condominium -

a. Metered

..... GALLONS RATES	
Base	Less than	Base	Plus ¹
0	7,500	\$45.00	\$0.00
7,500	17,500	45.00	2.15
17,500	27,500	66.50	3.80
27,500	32,500	104.50	4.85
32,500	42,500	128.75	4.85
42,500	52,500	177.25	5.25
52,500	85,000	229.75	5.50
Over 85,000	408.50	6.00	

¹ - Rate per 1,000 gallons or part thereof over the Base Gallons indicated.

b. Unmetered - \$104.50 per quarter.

3. Historical - \$7.50 per quarter

4. Fire Hydrant Rental -

a. There shall be a charge of \$95.00 per year, payable on January 1st of each year, for each fire hydrant, public or private, connected to the Authority's Water Distribution System, regardless of frequency of use or volume of water consumed.

b. Fire Hydrant permit may be obtained at the WTMUA Office at a cost of \$25.00 for the first week or part thereof and \$20.00 for each subsequent week or part thereof for any use over one week plus \$5.00 per 1,000 gallons or part thereof used. For any use requiring a 3" meter, the fee shall be \$75.00 per week plus \$5.00 per 1,000 gallons or part thereof used in addition to a \$300.00 refundable security deposit.

B. Sewer User Fees:

1. Single Family Homes- \$860.00 per year - \$215.00 per quarter, payable in advance each quarter.

2. Apartments & Multi Family- \$860.00 per year - \$215.00 per quarter, for each residential unit, payable in advance each quarter.

3. Commercial, Industrial, Public, Commercial Condominium, Public Education -A base charge of \$215.00 per quarter or \$860.00 per year multiplied by the EDU for the facility, plus any surcharge as

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determined by the WTMUA based on the chemical characteristics of the effluent, payable in advance each quarter.

4. Public - Unoccupied - This category shall be exempt from annual sewer user fee.
5. Historical - \$508.00 per year - \$127.00 per quarter, payable in advance each quarter.

C. Connection Permit Fees:

1.
 - a. Single Family Homes¹

Water Connection Fee -	\$2,575
Sewer Connection Fee -	\$7,900
 - b. Apartments & Multi-Family¹

Water Connection Fee -	\$2,575 x EDU ² - but not less than \$2,575
Sewer Connection Fee -	\$7,900 x EDU ² - but not less than \$7,900
 - c. Commercial, Industrial, Public & Historical

Water Connection Fee -	\$2,575 x EDU ² - but not less than \$2,575
Sewer Connection Fee -	\$7,900 x EDU ² - but not less than \$7,900
 - d. Commercial Condominium

Water Connection Fee -	\$2,575 x EDU ² - but not less than \$2,575
Sewer Connection Fee -	\$7,900 x EDU ² - but not less than \$3,650
 - e. Public Education

Water Connection Fee -	\$2,575 x EDU ² - but not less than \$2,575
Sewer Connection Fee -	\$7,900 x EDU ² - but not less than \$7,900

2- 3. No changes.

¹ Rates are per Dwelling.

² EDU=EQUIVALENT DWELLING UNIT. The EDU is the ratio of projected average daily usage of the Applicants facility to average daily use for a Single Family Home having three (3) or more bedrooms, rounded to the highest one-half (1/2) of a unit. The EDU for any facility shall be determined by the WTMUA based on the flow standards adopted by the NJDEP under NJAC 7:14A-23.3 Projected Flow Criteria. EDU's will be based on the use or uses of an existing or proposed structure at the time of application. Where structures contain more that one use, the EDU will be based on the fractional EDU of each individual use and rounded to the highest one-half (1/2) for the entire structure.

D. Wastewater Management Plan Amendment: No change

E. Miscellaneous Charges Related to Sewer and Water Service: No change

INTRODUCED AND PASSED: March 5, 2008

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the foregoing resolution be adopted. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen
NAYS: None
ABSTAIN: None

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Rules & Regulations

RESOLUTION

No. 08-03-B

WHEREAS, upon proper notice having been made and a public hearing having been held pursuant to the Municipal and County Utilities Authorities Law, a resolution was adopted amending service charges of the **Washington Township Municipal Utilities Authority (WTMUA)** and to ensure adequate revenues will be available to pay the expenses of operation and maintenance of the utility systems; and

WHEREAS, to reflect these new rates, Appendix A, Rate Schedule of the Rules and Regulations as well as other sections of the WTMUA's Rules and Regulations will hereby be amended to be consistent with the 2008 Rate Schedule; and

WHEREAS, certain other minor amendments to the WTMUA's Rules and Regulations are required; and

WHEREAS, it is the desire of the WTMUA to amend its Rules and Regulations in accordance with the form of amendments attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Washington Township Municipal Utilities Authority as follows:

1. The Rules and Regulations of the Washington Township Municipal Utilities Authority are hereby amended as set forth in the amended Rules and Regulations, attached hereto.
2. This resolution shall take effect immediately.

INTRODUCED AND PASSED: March 5, 2008

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the foregoing resolution be adopted. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen
NAYS: None
ABSTAIN: None

St. Marks RC Church

The Authority received a call from John Carney of the St. Marks RC Church regarding their latest bills. The church had been charged as one residential unit for both sewer and water. With the November 2007, bill the sewer rate was changed to reflect that the church is a multiple EDU facility. The new sewer rate was set at 6.5 EDU's. The water rate was unchanged and is still being billed at one EDU. The MUA Committee requested additional data and the matter was extended to the April meeting.

Cliffside Park Associaton

The MUA Committee discussed this issue. We have received two new payments since the

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last meeting. The trustees are supposedly going door to door to alert the Cliffside Park customers to make the loan payment and obtain the mortgages. March 15, 2008 is the deadline for the payment and mortgages.

Closed Session

**TOWNSHIP OF WASHINGTON
MORRIS COUNTY
RESOLUTION
WTMUA**

No. 08-03-C

BE IT RESOLVED by the Washington Township Municipal Utilities Authority, in the County of Morris and State of New Jersey, as follows:

WHEREAS, it is necessary for the Washington Township Municipal Utilities Authority to discuss a matter relating to **Contract Negotiation** which matter is permitted by Section 7.6 of the Open Public Meetings Act (Chapter 231 of the Public Laws of the State of New Jersey for 1975) to be discussed in closed session in the absence of the Public; and

WHEREAS, the Washington Township Municipal Utilities Authority has determined that it is necessary in the public interest that the matter in fact be discussed in closed session, and has estimated that, as nearly as can be ascertained, the results of the discussion can be disclosed to the public at the following time and under the following circumstances: the matter will be disclosed to the public when formally acted upon.

NOW, THEREFORE, it is resolved that the public be excluded from the closed portion of this meeting, during which only the aforesaid matter will be discussed.

DATED: March 5, 2008

Motion was made by Mr. Strawn, and seconded by Mr. Kuhlthau that the foregoing resolution be approved. Motion was carried by the following Roll Call Vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau and Cullen
NAYS: None
ABSTAIN: None

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge that the closed session portion of this meeting be adjourned. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen
NAYS: None
ABSTAIN: None

Motion was made by Mr. Strawn, and seconded by Mr. Brackenridge to authorize Chairman Akin to make as decision to move forward as discussed in closed session. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, Brackenridge, Kuhlthau, and Cullen
NAYS: None

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ABSTAIN: None

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There being no further business to be discussed at this meeting the following action was taken.

Motion was made by Mr. Strawn, seconded by Mr. Akin that this meeting be adjourned. Motion was carried by the following vote:

AYES Messrs.: Akin, Strawn, and Kramer
NAYS: None
ABSTAIN: None

Meeting adjourned: 11:15p.m.

Respectfully submitted,

Carol A. McLain
Secretary